

# Samantha (Sam) Diaz

www.linkedin.com/in/sam.diaz

(401) 555-5970  
s.diaz.91@gmail.com

## SUMMARY OF QUALIFICATIONS

- 2+ years of proven leadership experience and superb verbal communication skills
- 2+ years of working with teams to provide excellent customer service in a variety of settings
- Approaching fluency in Arabic and Spanish languages

## EDUCATION

**Northern Arizona University**, Flagstaff, Arizona Degree Expected May 2021  
Bachelor of Arts in International Affairs

- Arabic minor
- 3.6 GPA (Dean's List)
- Lumberjack Scholarship recipient

## LEADERSHIP EXPERIENCE

**Vice President**, NAU Model United Nations, Flagstaff, Arizona September 2018-Present

- Coordinate 30 biweekly meetings each academic semester to discuss current political affairs and prepare Model UN members for competitions
- Collaborate with 6 local businesses to promote annual humanitarian donation drive at NAU and the greater Flagstaff community

**Lead Receiver**, Homework Hotline, Durango, Colorado August 2016-July 2017

- Offered over-the-phone history tutoring and homework help for 50+ high school students each week
- Arranged weekly schedules for 5 receivers to ensure the Hotline was sufficiently staffed at all times

## VOLUNTEER EXPERIENCE

**Kitchen Staff**, Lower Plateau Shelter, Cortez, Colorado January 2016-Present

- Prepare food for a week each summer and winter to feed 20+ members of the local homeless population

**Literacy Ally**, La Plata County Library, Durango, Colorado July 2015-July 2017

- Taught basic alphabet skills and read books to 3 preschool students to cultivate their love of reading

## PUBLIC SPEAKING EXPERIENCE

**Valedictorian**, Animas High School, Durango, Colorado May 2017

- Gave a 10-minute speech in front of 500 students and parents to inspire classmates beyond graduation

**Emcee/Host**, Animas High School Relay for Life Gameshow, Durango, Colorado March 2015

- Hosted an hour-long gameshow attended by 70 students and residents to raise money for Relay for Life

## SOFTWARE & MEDIA SKILLS

- Highly proficient in: Microsoft Word, Excel, Access, PowerPoint, and Publisher; Adobe Photoshop
- Highly proficient in: LinkedIn; Instagram; Pinterest; Snapchat; Twitter; and Facebook

## FOREIGN LANGUAGE SKILLS

- Arabic (Intermediate-low proficiency in speaking, reading, and writing)
- Spanish (High proficiency in speaking and intermediate-high proficiency in reading and writing)