

IPEC Minutes

Sept. 2, 2008

Present: Curt, Galyn, Mary, Denise, Chelsea, Cheryl, Marie

Excused: John

There were no additions to the agenda.

1. Assessment

Curt had not opened the draft assessment report that Marie sent on 8/18, so discussion was short. Marie will re-send it, just in case. All present agreed that having the president, deans, and associate deans assist with the assessment was very beneficial and recommended doing so again. Be ready to discuss this at the next meeting. The report will be presented to the Board of Education in October.

Discussion ensued regarding how the 2008-2012 goals/objectives will be assessed next year. Mary said there will be monthly progress reports, quarterly milestone reports, and annual benchmark reports that should help with the yearly report. It may be that a group such as the assessment team will meet to review success and to make recommendations. More later.

2. Strategic Planning

Mary provided copies of the 2008-12 Strategic Plan, the Goals Champions/Project Champion Chart, Managing the Strategic Plan Memo, and Action Plans for most of the goals. Mary asked that we read the Action Plans and review for quality, readability, and whether the proposed action made sense and was designed understandably and measurably. Send recommended changes and comments to Mary by early Thursday, September 4.

Since the Managing the Strategic Plan Memo discusses assessment and reporting cycles, discussion followed on those points. When written, Executive Council was the logical reporting point to disseminate the info to the broadest college representation. Since that time, Executive Council has been disbanded. Should reports go to a District Council? It was unclear if that proposal is yet solid. To Campus Councils? That could be burdensome—to report three times. The issue was postponed until further decisions are made.

3. Accreditation

Denise passed out the draft accreditation progress report. Curt noted that the facilities section seemed unusually negative. Others agreed. Denise and Marie will work to improve that tone. Curt will see if Bart can provide some data on maintenance. Please read and send comments/corrections to Denise ASAP.

4. Inservice Update

Denise circulated the latest inservice schedule and noted that more workshops, scattered throughout the week, have been added. Some will require payment for part-time presenters; others are in-load.

5. CCSSE

Curt presented us with

- Means Summary
- College Results: A Synopsis
- Benchmark Reports
- Frequency Distributions

We were to go home and read/review each, with regard to how it should be used and distributed to whom. Curt reported that CCSSE's results are much more usable and are more fully developed than those received from previously used surveys. The Synopsis—on a quick review—attracted everyone and will be particularly useful to instructional departments. Discussion to occur at the next meeting.

6. Next Meeting of IPEC

Since the next IPEC falls on inservice day, the meeting has been moved to **September 30 at 3 p.m.** in H-2.