



Rogue Community College
INSTITUTIONAL PLANNING AND EFFECTIVENESS COUNCIL (IPEC)
APRIL 22, 2008; 2:30- 4 p.m. (RWC, H-2)
MEETING MINUTES

Attendance: Chelsea Kelsey, Marie Mueller, Mary O’Kief, Galyn Carlile, Curtis Sommerfeld, John Lopez, Kori Bieber and Denise Swafford. Absent: Cheryl Markwell, Mark Bony, Chip Phillips.

AGENDA ITEM	NOTES
1. Check-in/Review Agenda (Curt)	No items added to agenda.
2. Timeline for Assessment of Department Objectives (Curt/Mary)	Curt will send E-mail to AllofRCC re assessments to be completed and suggest adding to inservice department meeting agenda.
3. Strategic Planning Team Results (Curt/Mary) A. Inservice Report/Handouts	<p>Handouts: “Synthesis Team Roles – Roll-out of Draft Strategic Plan, Draft #7 – 4/21/08” and “2008-2012 RCC Strategic Plan Draft Recommendations.”</p> <p>IPEC/E-Council will discuss and assign leaders for each goal. If approved the plan will be effective July 1. Board of Ed’s 2007 goals were incorporated into existing plan. Board retreat on strategic planning scheduled June 2.</p> <p>Other revisions from steering committee and 4/8/08 IPEC meeting were also added to current draft.</p> <p>Goals will be difficult to assess. Need to be able to report progress on what has been accomplished.</p> <p>Suggested that goal measurements, action plans and assignments should be made by E-Council. Suggest an IPEC liaison for each goal.</p> <p>Measurement terms must be cross-functional.</p>
4. Inservice Update (Denise)	Inservice venue will be changed from gym to the Lodge at Riverside due to 300 RSVPs.
5. CCSSE Update (Curt)	Survey results should be available by July.
6. Fall 2008 Interim Report (Galyn/Denise)	Assignments are Lynda Kettler/Denise Swafford, Recommendation 4 (standard 6); Lynda Warren/Curt Sommerfeld, Recommendation 5 (Standard 7) and Pat Huebsch/John Lopez, Recommendation 6 (Standard 8). Should start work on fall report (due to NWCCU in October) by June.
7. Other/Meeting Scheduled (See Reverse) A. Spring Newsletter (Draft)	<p>Meeting schedule provided. Next meeting: 5/27, 2:30 pm</p> <p>Future discussion items: new goals, schedule ½-all-day assessment meeting, restructure website (function-based vs. department-based), and spring newsletter.</p> <p>Note: Final report on institutional priorities will be</p>

provided at inservice.