

IPEC Notes

March 30, 2010

Attendees: Chelsea Kelsey, Tracy Lingo, Sarah Noffke, Mary O’Kief, Cheryl Markwell, Curt Sommerfeld, , Marie Mueller, Denise Swafford, Lynda Warren, DW Woods , Jennifer Wheatley (Guest)

Foundation Feasibility Study and Major Gifts Campaign

Jennifer Wheatley, Foundation Executive Director, spoke about the Feasibility Study and potential Major Gifts Campaign the Foundation is undertaking. This is a result of work that has been done with the Clements Group, a consultant the Foundation and many other colleges’ foundations use. The Foundation would like IPEC’s help in letting them know what the College’s top priorities are for the next five years. The Foundation is in the process of gathering information on what has previously been identified and want to make sure the priorities are in line with College plans. Currently, the priorities include a new science building for Redwood Campus, a Justice Training Education Center (JTEC) at Table Rock Campus, and Endowments for Nursing and Automotive. It was noted that the JTEC has been strongly endorsed by local law enforcement agencies.

IPEC discussed the various ways priorities are/will be identified including, but not limited to: the Strategic Plan, the Academic Master Plan, Departmental goals, the Grants team process and Strategic Enrollment Management.

In order to do it right the first time, the priorities identified need good data and rationale to move them forward. **A case statement will need to be developed. Jennifer will send the criteria needed and a potential template that she can hopefully get from the Foundation’s consultant to IPEC.**

SENSE Survey Results

Cheryl and Kori attended a statewide debrief of the SENSE (Survey of Entering New Student Engagement) Survey results. Cheryl presented portions of the powerpoint (attached). It compares RCC results to Oregon and national comparators. Cheryl reviewed the results with IPEC and talked about some of the things she and Kori discussed in regards to the SENSE results, as well as the State’s 27 best practices. One of the results of the review is the potential for a more robust orientation and built-in opportunities/activities for students to make connections among each other and with the College. Kori is working on a grant to pursue some of these ideas. It is unclear that the State will pay for SENSE in the future. The other result that came from the review is that we know much more about what to look for when we do the CCSSE (Community College Survey of Student Engagement). **IPEC’s next step will be to review the data more thoroughly and develop action plans to address what we find.**

Strategic Planning

Mary reminded us that Quarterly Strategic Planning reports are due April 6th. Also, 2010-11 departmental objectives and 2009-10 departmental assessments need to be completed by May 14, 2010. Mary will be sending an e-mail/memo (attached) about the timelines. There was also a discussion about use of the correct departmental names. **Curt will work on cleaning that up.**

The annual assessment meeting (affectionately known as the “bacon” meeting) will be a ½ day meeting on July 8, 2010. **The Goal Champions should read the departmental objectives/assessments and reflect those in their reports.** There was an explanation of the “bacon” meeting to the new members.

Institutional Planning and Effectiveness

The IPEC charter was provided. There was a brief discussion of how IPEC coordinates/oversees/aligns/unifies/etc. all of the institutions’ planning and assessment and whether it should be. A draft document titled “RCC Administrative Planning Overview – DRAFT FOR IPEC” compiled by Marie and Denise was distributed (attached). It is a little overwhelming when you look at the whole list and think about how that should be incorporated into the IPEC timeline and the Accreditation process. For example, how do we ensure we tie student learning to planning? Where/how do core themes fit in? IPEC should provide the clearinghouse & integrity for planning. **This will continue to be discussed.**

Accreditation

Denise explained that we will have a progress report due Fall 2010 on the three areas identified for last Fall’s evaluation visit. Cheryl indicated Diana is compiling the Faculty evaluation information and Sarah is pulling together the Student Learning Outcomes piece. Mary and the rest of IPEC indicated we’re not sure what more we can add to the planning piece except adding the fact that we now have a facilities master plan.

Core theme templates that Denise, Marie, Mary and D.W. worked on were distributed (attached). The first drafts are due by May 19, 2010. The following people will complete the core theme template with assistance available from DW, Marie, Denise or Mary:

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| Advance Student Learning | Cheryl (Marie) |
| Promote Student Access & Success | Kori (DW) |
| Strengthen Our Diverse Community | Rena & Jeanne (Mary) |
| Model Stewardship | Lynda (Denise) |

Notes recorded by: Lynda Warren

Next Meeting: April 27, 2010 RWC CH-9B, RVC G-15, TRC 123C

Recorder: Marie Mueller