



Rogue Community College

COLLEGE EFFECTIVENESS COUNCIL (CEC)

OCTOBER 20, 2010 MEETING MINUTES

Attendance: Kirk Gibson, Tracey Davenport, Denise Swafford, Sarah Noffke, Mary O’Kief, Linda Renfro, Curtis Sommerfeld, Lynda Warren, Cheryl Markwell, Kori Bieber, and DW Wood

AGENDA ITEM	NOTES
1. Reviewed Agenda	Recorder: Denise. No items added to agenda; however, Mary O’Kief expressed appreciation, echoed by Council, for Marie Mueller’s usual great work in writing <i>2010 Assessment of Strategic Plan Goals and Objectives</i> and subsequently reporting for CEC at 10/19 Board meeting.
2. Reviewed Revised Council Charter	Suggested edits: (1) Under “Item 8,” added <u>college-wide</u> before “planning.” Removed “by appointment” in paragraph re “Membership” and revised 2 nd sentence on paragraph re “Minutes. CEC will final Charter at 10/26 meeting. Additional comments/suggestions for edits should be forwarded to Kirk Gibson. Final Charter will be discussed for approval at Executive Team.
3. Review Strategic Planning (SP) Calendar for Year 3	Discussed 2010-11 Calendar including: (1) Action Plans for Board Reports – Approved with request that Mary remember to date various drafts to avoid confusion between versions. (2) 2011-12 Planning Activity – Scheduled 1/14/11 instead of 12/10 (too early for champions to submit SP budgets and annual intended outcomes). Also, changed terminology from “benchmarks” to “outcomes” based on EHE terminology). 1/28/11 (instead of 1/14) departments will submit 2011-12 objectives. Deans will complete discussion re SP budget initiatives with Executive Team in March 2011. (3) CEC-sponsored Assessment – TBD (Need to further discuss ways to tie core themes also into the assessment process). May also discuss revising Action Plan form to match current direction, including core themes and to make the process more meaningful to all beneficiaries. Lynda indicated timeline is typically good, but next three years of budget planning will be challenging. Aligning SP priorities will be especially difficult. Budget review begins Nov.; expenditures rolled over Dec.; budget developed Feb. - Apr. Some concern re isolated SP activities in view of total picture.
4. Begin Discussion Data	Postponed until 10/26 meeting along with accreditation update.
5. Meeting Schedule	Present schedule (attached) reviewed and approved through July 26, 2011
6. Other/Next Meeting	October 26 , 3-4:30 RWC H2; Recorder: Curtis; RVC/TRC may participate by polycom: Ext. 7010. (Tracey & Lynda unable to attend Oct. & Nov). October 29 , 8:15 – 10:15 a.m., Budget Advisory/Tuition and Fees Committee meets at TRC, 101. <i>CEC was invited to participate.</i>



Rogue Community College

2010-11 CEC MEETING SCHEDULE - RWC H2

SCHEDULE

July 27	3-4:30 p.m.
August 24	8:30 a.m. – 2:30 p.m. Assessment Meeting
September 28	3-4:30 p.m.- Postponed
October 20	1 – 2 p.m.
October 26	3-4:30 p.m.
November 30	3-4:30 p.m.
January 25	3-4:30 p.m.
February 22	3-4:30 p.m.
March 29	3-4:30 p.m.
April 26	3-4:30 p.m.
May 24	3-4:30 p.m.
June 28	3-4:30 p.m.
July 26	3-4:30 p.m.

BALDRIDGE/EHE ASSESSMENT TRAINING

October 4	8:30-4:30 p.m. (TRC 184)
October 5	8:30-4:30 p.m. (TRC 184)

QUARTERLY NEWSLETTER

Summer - August	(Summer/Fall – 9/7/10-ds)
Fall – November	N/A
Winter – February	
Spring – May	

MEETING RECORDERS (ROTATION)/ALPHABETICAL BY FIRST NAME

July – Denise
August – Marie
September – Cheryl
October – Curt
November – DW
December – Kori
January – Linda
February – Lynda
March – Mary
April – Sarah
May – Denise
June – Cheryl
July – Curt

Revised: October 19, 2010