

HOW TO RESPOND TO AN EMERGENCY

YOUR SAFETY IS OUR PRIORITY

Emergency notifications may be sent via phone, email, text, digital reader boards, and speaker systems—stay alert to updates.



Scan to sign up for alerts.

LOCKDOWN



When a threat is inside a building or on campus, follow these steps in order based on your situation:

- Remain in place if possible. This helps keep you safe and ensures coordinated emergency response.
- Use your best judgment. If staying in place puts you in immediate danger, you may choose to Run, Hide or Fight as appropriate:
 - o **RUN**—if a safe escape path is available.
 - o **HIDE**—find a place where you can lock or barricade doors. Stay quiet and out of sight.
 - o **FIGHT**—only as a last resort and when your life is in danger. Defend yourself using any available objects or means.
- Always follow guidance from Campus Security or emergency responders.

EARTHQUAKE



- **STOP, DROP, COVER and HOLD ON** until the shaking stops.
 - o **DROP** to your hands and knees
 - o **COVER** your head and neck
 - o **HOLD ON** to something sturdy.
- Stay indoors until shaking stops.
- Move away from windows, glass and heavy objects that could fall.
- If outside, move well away from buildings.
- Always follow guidance from Campus Security or emergency responders.
- Never re-enter a building after evacuating unless cleared by emergency personnel.

BUILDING FIRE



- Activate the nearest fire alarm and **call 911**.
- Close but do not lock all doors and windows to help contain the fire.
- Evacuate the building quickly
- Do not use elevators.
- Reach a safe distance from the fire and await further instructions from Campus Security or emergency responders.

SECURE



- Get inside.
- Lock outside doors.
- Continue business as usual unless otherwise directed.
- No one will be allowed to enter or exit the building.
- Follow instructions from Campus Security or emergency responders.

SHELTER



- Take cover during severe weather or other natural disasters as directed by Campus Security or emergency responders.
- Stay indoors and away from windows.
- Follow specific shelter instructions.

MEDICAL EMERGENCY



- **Call 911 immediately!**
- Provide clear details about the location and nature of the injury or illness.
- Provide first aid if trained and it is safe to do so.
- Keep the injured person calm and comfortable until help arrives.
- Follow instructions from Campus Security or emergency responders.

EVACUATE



- Follow instructions from Campus Security or emergency responders.
- Assist people with disabilities.
- Never re-enter a building after evacuating unless cleared by emergency personnel.

EMERGENCY CONTACTS



- **Campus Security:** 541-218-2930 (Redwood Campus)
541-218-2931 (Riverside Campus)
541-218-3639 (Table Rock Campus)
- **Police/Fire/EMS:** 911



SCAN

For the English version of this poster.



SCAN

For the Spanish version of this poster.

RCC is an open institution and does not discriminate. For RCC's non-discrimination policy and a full list of regulatory specific contact persons visit the following webpage: www.roguecc.edu/nondiscrimination.

**REMEMBER: STAY CALM, STAY AWARE.
YOUR ACTIONS CAN SAVE LIVES.**

