



**Rogue Community College
Drug-Free Schools and Community Act
Biennial Report
Calendar Year 2018 and 2019**

Biennial Review Committee Members

- Sean Taggart – Director of Risk Management and Title IX Coordinator
- Wendy Jones – Risk Management Coordinator and Deputy Title IX Coordinator
- Chauncey Kieley – Student Compliance Coordinator and Deputy Title IX Coordinator
- Jamee Harrington – Chief Human Resources Officer
- August Farnsworth – Dean of Student Success
- Michelle Gray – Counseling and Advising Department Chair

Purpose of Biennial Review

- Determining the effectiveness of the program and assessing/implementing any needed changes to the program; and
- Ensuring that the disciplinary sanctions for violating the College's standards of conduct are enforced consistently.

Biennial Review Process

- The DFSCA Biennial Report is coordinated through the Risk Management Department in collaboration with Student Services and Human Resources.

Materials Reviewed

- Annual Security Report – Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- Rogue Community College Student Rights Freedoms and Responsibilities
- Rogue Community College Website
- Rogue Community College Catalog

Background

The Drug-Free Schools and Communities Act and Drug and Alcohol Abuse Prevention Regulations specify that no institution of higher education shall be eligible to receive funds or



any other form of financial assistance under any Federal program, including participation in any federally funded or guaranteed student loan program, unless the institution certifies to the Secretary that the institution has adopted and has implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. Pursuit to this requirement, the Department of Education General Administrative Regulations (EDGAR), 34 C.F.R. Part 86 (Part 86), mandate that colleges and universities:

- Annually distribute specified drug and alcohol prevention information to students and employees (“annual notification”),
- Conduct a biennial review of their drug and alcohol prevention programs.

The regulations specify that the annual notification to students and employees must include the following items:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees
- A list of applicable legal sanctions under federal, state, or local laws for the unlawful possession or distribution of illicit drugs and alcohol
- A list of applicable legal sanctions under federal, state, or local laws for the unlawful possession or distribution of illicit drugs and alcohol
- A description of the health risks associated with the abuse of alcohol or use of illicit drugs
- A list of drug and alcohol programs (counseling, treatment, rehabilitation, and reentry) that are available to students and employees
- A clear statement that the IHE will impose disciplinary sanctions for violations of these standards of conduct and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution

Rogue Community College has adopted and implemented the following program and policies to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

Policies and Procedures

- Board Policy
Article II: General Operations Section
B: Miscellaneous
Policy 020: Drug and Alcohol-Free Campus



II.B.020: The use of alcoholic beverages, marijuana, or marijuana products is prohibited. Certain exceptions may be allowed with prior written permission from the College President. The illegal use or misuse of drugs is prohibited on all RCC properties. This policy complies with the Drug-Free Schools and Campuses Regulations (EDGAR Part 86) and the Drug-Free Workplace Act (1990) mandating a drug-free campus, program, and biennial report.

- Administrative Procedure AP-008 Drug and Alcohol-Free Campus
- Board Policy 3550 Drug Free Environment & Drug Prevention Program **Currently Under Development**
- Board Policy 3560 Alcoholic Beverages **Currently Under Development**
- Administrative Procedure 3550 Drug Free Environment and Drug Prevention **Currently Under Development**
- Administrative Procedure 3560 Alcoholic Beverages **Currently Under Development**

Employee Notification

The HR Department maintains an Alcohol and Drug Awareness Program. New employees are notified of alcohol-free and drug-free policies and programs during new employee orientation. In addition, employees are reminded annually, by email, of the policies and programs with a link to the Drug-Free Campus Website at www.roguecc.edu/Drug-FreeCampus, which includes the following information:

- Standards of conduct;
- Possible legal sanctions and penalties;
- Statements regarding the health risks associated with alcohol and drug abuse;
- Programs related to prevention of alcohol and drug abuse available to students, staff and faculty; and,
- Disciplinary sanctions for violations of the standards of conduct.

Student Notification

Through the Counseling Department, the College has established a similar Drug and Alcohol Awareness Program to provide information, support, and referrals for students. Students



enrolled at RCC will receive a Drug-Free Campus Notification at the end of their online registration process. Students who do not register online will be given a Drug-Free Campus brochure. In addition, students will be notified annually, by email, of the following issues related to misuse and illegal use of alcohol, marijuana and other drugs at RCC:

- Standards of conduct;
- Possible legal sanctions and penalties;
- Statements regarding the health risks associated with alcohol and drug abuse;
- Programs related to prevention of alcohol and drug abuse available to students, staff and faculty; and,
- Disciplinary sanctions for violations of the standards of conduct.

Education and Prevention Programs

- Rogue Community College utilizes an online training program called Safe Colleges for both employees and students.
- Human Resources maintains an Employee Assistance Program that is accessible to all college employees.
- Risk Management and the College Counseling Department coordinated to provide training on October 10th, 2019 [The Opioid Epidemic](#) by Dr Inaba.
- Counseling
 - Short-term, free, mental health counseling with professional counselors remains an option for all RCC students. RCC counselors are certified and licensed, or working towards licensure. Counselors can help with a variety of concerns including, but not limited to:
 - Drug and Alcohol concerns/referrals [for Drug and Alcohol services](#)
 - The RCC Counseling Departments maintains a list of community resources both in Josephine and Jackson County. The most updated list of resources can be found online at <https://web.roguecc.edu/counseling/community-resources>

Weakness

- RCC does not currently have a process in place to measure outcomes in order to determine the effectiveness of alcohol and drug abuse prevention and education programs.
- While RCC does actively promote online alcohol and drug awareness training through a third-party training platform called Safe Colleges, additional outreach and prevention education programs and events are limited.
- Students are only notified when they first enroll and should be notified quarterly.



Goals

- Improve distribution procedures that will ensure active delivery of Drug and Alcohol Prevention Program materials to all students and staff, including those who are hired or enroll outside of the fall term.
- Develop a process for determining and tracking the number of employees and students who have requested support services for alcohol or drug abuse or that have been sanctioned or arrested for alcohol or drug abuse.
- Develop a process to survey all current students and employees to better understand the scope of alcohol and drug abuse faced by our students and employees.