

ROGUE COMMUNITY COLLEGE

Pre-meeting Topics for Budget Committee Discussions

1. Following is a list of the types or topics of discussion that may be conducted prior to the first official meeting of the Budget Committee:
 - Training on the budget committee process, calendar, expectations for committee members, etc.
 - Committee members' preferences for ground rules, rules of order, conduct of meetings, voting/reaching consensus, fact finding process, etc.
 - Orientation on the organization and its various departments, programs, staffing, etc., and on the activities or services provided by each.
 - Orientation on the budget document, the fund structure and the types of activities or programs and expenditures made from each fund in the budget.
 - General discussion of vision and goals, spending priorities, or philosophy on how to allocate scarce resources or make trade-off decisions as to which programs get funded and which don't.
 - General economic projections by the finance officer of possible changes in resources or requirements expected next year.
 - Any and all discussion of the current year budget or prior year budgets, including what, in general, might be done differently next year.

2. What cannot be discussed before the first official meeting of the Budget Committee?
According to ORS 294.426(6): "The budget committee may not deliberate on the budget document as a body before the first meeting." So, it is recommend not to discuss:
 - Specific estimates or appropriation amounts associated with any fund or line items, resource or requirement.
 - The question of whether to fund specific programs or expenditures.
 - The question of whether to impose any tax levy, or the amount of any levy.

For additional information on Rogue Community College's budget please follow this link [RCC Budget Information](http://web.roguecc.edu/budget-and-financial-services/budget-information-0) or visit:
<http://web.roguecc.edu/budget-and-financial-services/budget-information-0>