
Rogue Community College District
Board of Education – June 16, 2015 Meeting Minutes

1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Patricia Ashley, Chair, at 4:00 p.m., Tuesday, June 16, 2015, Table Rock Campus (TRC), 7800 Pacific Avenue, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Brett Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski

Board member(s) absent: Tim Johnson
3. **Introduction of Guests and Public Comment** – Zachary Malatesta, President, Riverside Campus (RVC) / Table Rock Campus (TRC) Associated Student Government (ASG); RCC District employees Peter Angstadt, Judy Basker, Kori Bieber-Ebenhack, Roger Friesen, Kirk Gibson, Kevin Hoff, Sara Moye, John Osbourn, Linda Renfro, Steve Schilling, Lisa Stanton, Grant Walker, and Denise Nelson. There was no public comment.
4. **Public Hearing – 2015/16 Budget** – Ms. Ashley opened the public hearing for the 2015/16 Budget at 4:04 p.m. Having no public comment, Ms. Ashley closed the hearing.
5. **Presentations**

A. Outstanding Citizen Award, Kevin Talbert, Ph.D.

President Angstadt presented the 2015 Outstanding Citizen Award to Dr. Kevin Talbert. This annual award *honors those who have provided distinguished service to the college and its community*. Dr. Talbert has served on the RCC Board of Education since 2003 and recently served two consecutive terms as Chair of the Oregon Community College Association (OCCA) Board of Directors. Dr. Talbert is an advocate of sustainability and a strong voice for education at local and state levels. Board members congratulated Dr. Talbert and thanked him for his outstanding contributions to the college and the communities we serve.

B. Board of Education Service Award, Joseph Zagorski, Ed.D.

President Angstadt presented two service awards to Dr. Joseph Zagorski. The first award was in recognition for his service on the RCC Board of Education over the past eight years. The second award was from the OCCA for his service as an Oregon community college Board member.

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6. Reports

- A.** Student Government – Zachary Malatesta reported ASG at the RVC and TRC campuses finished the year strong. Members hosted events, attended important meetings, and helped promote/support student events. They hosted a blood drive at RVC and TRC. Both were successful with 34 donors and the Red Cross was pleased. A barbecue was provided as part of the student government election process at TRC with over 70 people in attendance. Members of ASG attended the Open Education Resource training in order to find out ways to make textbooks less expensive. They also hosted de-stress days to help relieve the stress from final exams. Food was offered to students and tutors were available to help with last minute studying. A total of 118 students attended the two-day event. ASG members helped decorate for commencement and volunteered to serve cake at the reception. Goal development for next year has been initiated.
- B.** Faculty Association – No report.
- C.** Classified Association – No report.
- D.** Faculty Senate – No report.
- E.** Finance and Audit Committee – Dean Wendle reported the committee met prior to the Board meeting and reviewed the monthly financial statement. Page 3 of the statement provides the Executive Financial Summary. Staff has done a good job with making adjustments due to reduced enrollment. The 2015/16 beginning fund balance is expected to be about \$4.7 million. Dr. Zagorski commented the 2015/16 budget is based on the Community College Support Funding level of \$535 million.

7. President's Report

A. Monthly Calendar and College Issues

President Angstadt commented he enjoyed attending many different graduation ceremonies. The group health profession completions resulted in 69 people graduating from these programs. It was also wonderful to hear the success stories of the student speakers.

The Foundation has purchased donor tracking software. They have also completed the annual scholarship award event. Their 2015/16 budget preparation is completed and awaiting review/approval by the Foundation Board.

- B.** FTE Report (see file)
- C.** Faculty Senate Meeting Notes (see file)
- D.** NWCCU 2015 Annual Report (see file)

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8. Foundation and Vice President’s Reports

A. Foundation – Judy Basker, Executive Director, RCC Foundation, reported the operational changes are concluded. She looks forward to continuing her fundraising efforts. Much of her focus in the future is going to be external.

B. College Service – N/A

C. Student Services – Vice President Ebenhack-Bieber explained the student services report this month provides longitudinal data from commencement demographics. A small section also includes information from the Integrated Postsecondary Education Data System (IPEDS).

Dean Wendle commented the percent of RCC’s student population from Jackson County is still low and requested a percentage breakdown of student attendance by county and high school. Kirk Gibson will provide this information to Board members. He reported that all school districts are experiencing declining enrollment. A suggestion was made to schedule a study session on this to give the Board a better understanding of this topic.

D. Instruction – Vice President Gibson reported he is working on filling two Dean of Instruction positions. He has also been involved with dual credit work. He will provide the Board with a hard copy of data regarding dual credit. In the meantime, he verbally reported the following statistics:

Dual Credit:

1774 unduplicated head count
10,778 credits (as of April, 2015)
19.5% unduplicated credit student headcount

Early College:

Total – approx. 260 students
Logos Charter has 43 FT and 38 PT
The rest of the local schools - 109
53 students in the John and Lillian Morris scholarship program

9. Board Action and/or Information Items

A. Review Board Policy V.B.060: Human Resources / Conduct / Discrimination, Harassment and Violence Including Sexual Harassment and Sexual Violence

President Angstadt explained this policy is keeping with Federal law (Title IX). Five people will attend training next week. In accordance with standard procedure, administration has developed a comprehensive administrative policy. (This is the Board’s first reading.)

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B. Adopt 2015/16 Budget, Appropriations and Tax Levy

Joseph Zagorski moved, seconded by Ron Fox, the Board approve Resolution No. B97-14/15 to adopt the 2015/16 Budget, make applicable appropriations, and levy all taxes as required by said budget.

President Angstadt thanked Lisa Stanton, Chief Financial Officer, and staff, for creating a remarkable budget.

The motion unanimously carried.

C. Adopt 2015/16 Achievement Compact

Joseph Zagorski moved, seconded by Dean Wendle, the Board approve Resolution No. P98-14/15, adopting the 2015/16 RCC Education Achievement Compact.

President Angstadt thanked Vice President Gibson for his work in completing the Achievement Compact.

The motion unanimously carried.

D. Adopt 2015-2019 Strategic Plan (Second Reading)

Joseph Zagorski moved, seconded by Ron Fox, the Board approve Resolution No. P77-14/15 adopting the 2015-2019 Strategic Plan.

President Angstadt thanked Mary O’Kief, Grant and Planning Coordinator, for coordinating the strategic planning process. Dr. Zagorski commented he was happy the Board participated in this process from the early development stages through completion.

The motion unanimously carried.

E. Approve Purchase of Trotec Laser System

Brett Johnson moved, seconded by Joseph Zagorski, the Board adopts Resolution No. B99-14/15, approving the purchase of a Trotec Laser system through Northwest Tech., Inc. using Carl Perkins Grant funding, in the amount of \$64,900 plus actual cost of shipping.

Kirk Gibson provided a brief description of this sophisticated laser tool.

The motion unanimously carried.

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F. Approve Emeritus Status – Linda Renfro

Kevin Talbert moved, seconded by Brett Johnson, the Board adopts Resolution No. P100-14/15, awarding the honor of Dean Emeritus status to Linda Renfro.

Dr. Talbert said he appreciated working with Linda over the years. He provided recognition of her work with developing the RCC/Southern Oregon University (SOU) Higher Education Center (HEC). Ms. Renfro thanked Kevin and also thanked the full Board for their support. She enjoyed a great career at the College.

The motion unanimously carried.

G. Approve Abstract of Voters – May 19, 2015 District Election

Joseph Zagorski moved, seconded by Kevin Talbert, the Board approve Resolution No. P103-14/15, accepting the Official Abstract of Voters for the May 19, 2015 Special Election.

The motion unanimously carried.

H. Approve Participation OCCA Board Orientation – July 21-22, 2015

Ron Fox moved, seconded by Joseph Zagorski, the Board approve participation of any Board member available to attend the OCCA Board Orientation, July 21-22. At this time, there are no Board members planning to attend.

The motion unanimously carried.

10. Board Discussion Items

A. July Telephonic Meeting for Annual Board Organization – The telephonic Board meeting has been scheduled for July 8, 3:00 p.m. Denise Nelson will distribute the telephone number and meeting agenda.

B. Faculty Senate Luncheon, May 22, 2015 – Dr. Talbert commented this is an impressive faculty group. He enjoyed attending this annual awards event that provided peer recognition.

C. Redwood Campus Flagpole Celebration, May 26, 2015 – Dean Wendle participated in the program. He commented the celebration was well done and commended Cindy Harboldt on the wonderful job she did organizing the event. It was emotional for everyone when the flag was raised with proper honors. Pat Ashley agreed and said it was one of the most magnificent visuals she has ever seen.

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- D. Foundation Scholarship Award Ceremony, May 27, 2015 – Pat Ashley attended the event. She commented the individual scholarship amount awarded to each student was higher than in previous years with fewer number of recipients.
- E. TRiO Program Graduation/Transfer Celebration, June 2, 2015 – Pat Ashley and Dean Wendle participated and both enjoyed the event. Tracy Davenport did a great job speaking on behalf of Faculty.
- F. GED Graduation, June 11, 2015 – Pat Ashley commented the event produced a packed house and she enjoyed celebration.
- G. Commencement, June 13, 2015 – Brett Johnson, Pat Ashley and Joseph Zagorski attended. Mr. Johnson reported the ceremony was wonderful and it was great to see all of the graduates in attendance. He added the student speakers were amazing. He was very impressed with the event.

11. Approve Consent Agenda

Joseph Zagorski moved, seconded by Ron Fox, the Board approve the consent agenda as follows:

- A. Meeting Minutes
 - a. May 19, 2015 Special Board Meeting (Lunch w/Staff)
 - b. May 19, 2015 Special Board Meeting (Work Session)
 - c. May 19, 2015 Budget Committee Meeting
 - d. May 19, 2015 Board Meeting
- B. Human Resources - None
- C. Grants - None
- D. Financials
 - a. Monthly Financial Data Report – May 2015
 - b. Quarterly Budget Transfers

The motion unanimously carried.

12. Board Committee/Advisory Reports

- A. **Jackson/Josephine County Advisory Committees** – President Angstadt reported the Jackson County Advisory Committee did not meet this month. The Josephine County Advisory Committee met and primarily discussed the College budget.
- B. **Executive Committee** – Pat Ashley, Kevin Talbert and Joseph Zagorski participated and reviewed the June Board meeting agenda.

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- C. Facilities Committee** – Dean Wendle reported the Facilities report was included with the Board meeting material. The heating/ventilation/air conditioning (HVAC) units at TRC need to be replaced.
- D. OCCA/OSBA** – Ron Fox announced he just received word that lawmakers approved funding for the community college support fund in the amount of \$550 million. Dr. Talbert commented this is a substantial accomplishment. He also provided updates regarding the free tuition pilot program and the Oregon Opportunity grant. Regarding accelerated learning, it appears no action will be taken by the Legislature or the Higher Education Coordinating Commission.

E. Ad-Hoc President Search Subcommittee

- a. Progress Update** – Pat Ashley, Kevin Talbert and Dean Wendle met on June 1. After reviewing options, the subcommittee recommends proceeding with a Request for Information (RFI) for an executive search consultant/firm. In order to move the process along during the summer months, the committee also recommends the Board allow the subcommittee to handle the RFI process in its entirety, including reviewing, scoring, interviewing and selecting the consultant/firm. The subcommittee will provide updates at subsequent Board meetings providing transparency with the process.
- b. Approve Request for Information Process – Executive Search Consultant**

MAIN MOTION

Ron Fox moved, seconded by Brett Johnson, the Board authorize the Ad-Hoc President Search Subcommittee to complete the RFI process and to select and engage an executive search consultant/firm.

The motion unanimously carried.

Pat Ashley called for a break at 5:30 p.m. and reconvened the meeting at 5:45 p.m.

13. Executive Session

Pat Ashley called the meeting into executive session in accordance with ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(h) Legal Counsel. Ms. Ashley closed Executive Session at 5:58 p.m.

The meeting was declared in open public session at 5:58 p.m.

14. Old Business

- Pat Ashley discussed the need to provide student transportation to TRC. She suggested contacting Amy's kitchen to see if they would be willing to partner with

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the College on this. Kori is diligently following up on this and will provide an update to the Board.

- Since the Entrepreneurial fund now has funding, Dr. Talbert is concerned the money allocated will go to something the College is already doing. It doesn't seem that RCC is discussing the opportunities in the hospitality, food, tourism, industry. He requests that administration include the Board in discussions regarding ideas for the Entrepreneurial fund before designating any funding from that account.

15. New Business - None

16. Roundtable

- Ron Fox requested the Board address strategies to engage students in Jackson County.
- Andrea Henderson, OCCA Executive Director, asked if Joseph Zagorski would be interested in serving on the Higher Education Coordination Commission if the opportunity arises. There is currently no representation south of Eugene as a voting member of the Board. Dr. Zagorski said yes.
- Pat Ashley commented she enjoyed serving as Board Chair this year. Board members and staff thanked Ms. Ashley for her excellent work.

17. Adjournment - Pat Ashley adjourned the meeting at 6:18 p.m.