



Rogue Community College  
**Budget Forum #8**



**April 7, 2022, 9:30 AM, via Zoom**

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Attendance: Lisa Stanton (host), Natalie Herklotz, AD Johnson, Analisa Gifford, Andy Childress, Angel Woods, Anna Manley, Anna Thompson, April Hamlin, August Farnsworth, Cailin Mondo, Casey Nolen, Courtney Rasmussen, Debbie Dice, Dani Crouch, Michelle Welch, Mike McClure, Josh Ogle, Richard Amneus, Susan Barne, Tammy Canady, Ted Willhite, Tiffany Malsberger, Catherine Whitsel, Elizabeth Butler, Kaitlyn Eccleston, Mary Middleton, Juliet Long, Diane Hoover, Frankie Everett, Gary Heigel, Jamee Harrington, Jan Carpenter, Jodi Simons, Jodie Fulton, John Kieffer, Julie Raefield, Kori Ebenhack, Kristi Kowalski, Laurie Roe, Laurie Taylor, Leslie Cox, Lyndsay Tarrant, Martin Christensen, Nicole Longoria, Rose Passione, Sarah Wofford, Tamara Adams, Martin Christensen, Natalie Coppedge, Tiffany Clarkin, Elijah Brunnell, Elizabeth Schumann-Tusch (recording secretary)

RCC Budget 22/23 website: <https://web.roguecc.edu/budget-and-financial-services/202223-budget-development>

Program and Services Prioritization: <https://web.roguecc.edu/budget-and-financial-services/program-and-services-prioritization>

ERP Selection Process: <https://web.roguecc.edu/budget-and-financial-services/erp-process>

Ms. Stanton welcomed everyone and began the forum at 9:33 a.m.

- Fee Update
  - At the March meeting, the Board approved the recommendation not to increase tuition. The resolution for fees goes to the Board for a second reading and possible action in April. Two more course fees have been added to the list; the majority are to reimburse expenses associated with a class. The complete list of fees will be added to the website.
- Pell Grant Update
  - Pell Grant award amounts have been updated; it has increased from \$6,495 to \$6,895 for FY 22/23. Award letters will go out with the correct new amounts.
- Projections
  - There are no updates at this time. After the Prioritization process finishes, there will be impacts on the budget.
- Travel Discussion and Breakout Sessions

[RCC AP-056 Travel and Other Reimbursement](#)

For reimbursements to be non-taxable, the IRS requires us to have an accountable plan; if we cannot prove a business purpose for the travel, reimbursement to employees would be treated as taxable income.

Breakout sessions from 9:43 to 10:02 am. Reconvene for discussion and feedback on the breakout sessions.

**Question:** The travel policy states that hotel rooms are to cost \$150/night or less. If the conference rate for a hotel room is \$168/night, is that acceptable or is prior approval from the Dean needed?

**Answer:** That is a reasonable expense, and it would be approved.

Always try to minimize hotel and flight expenses while always being sensible about controlling other costs (such as rental cars) and being safe. Travel requests will be returned if the amounts are unreasonable.

Discussion of the breakout session questions. An invitation to all to contact Lisa Stanton or Jodie Fulton for help or with questions that arise while making travel plans.

**Question:** Is there a guideline about purchasing travel insurance?

**Answer:** If you're confident you'll be able to make the trip, do not buy the insurance. If you're unsure, wait until you are sure to make the reservations rather than purchasing the insurance.

**Question:** Is in-district travel to a community partnership meeting reimbursable?

**Answer:** Yes, because you're not traveling between RCC sites.

- Adjournment: Lisa Stanton thanked everyone for their time and participation and adjourned the meeting at 10:31 a.m.