



VA Education Benefits Chapter 31
STATEMENT OF RIGHTS & RESPONSIBILITIES

Student Name: _____ Academic Major at RCC: _____

RCC Student ID: _____ - _____ Do you have prior college and/or Military transcripts? ___ Yes ___ No

Please initial each statement to acknowledge that you have read and understand each item of responsibility:

TRANSCRIPTS AND DEGREE RESPONSIBILITIES:

- 1. _____ It is my responsibility to obtain official academic transcripts from all institutions that I have previously attended. Our institution will **only certify for one term** of VA Education Benefits without having prior transcripts from institution(s) evaluated.
- 2. _____ If my official transcripts are not evaluated by the end of my first term, the VA Coordinator can **no longer** certify me for my next term, until my transcripts are evaluated.
- 3. _____ I **must** notify the VA Coordinator at RCC if I change my degree objective (academic major or to another college) and a new evaluation of prior credits is required whenever I change my degree objective.
- 4. _____ I will register only for those classes that apply directly toward completion of my declared objective. If I withdraw from a class, or take a class that does not apply to my major, I will be responsible to repay the VA or RCC for an overpayment.

GRADES AND CLASSES RESPONSIBILITY:

- 5. _____ I understand the RCC Satisfactory Academic Progress (2.0 GPA) requirements and understand that failure to meet these requirements will result in a loss of my VA Education Benefits.
- 6. _____ The VA will not pay for self-paced courses, audits, and repeats of successfully completed courses. **Withdrawing** ("W" grade) or completing a course with a **"Z" grade** (no bases for grade, lack of attendance) will be immediately reported to the VA by the RCC VA Coordinator. I may be responsible to repay the VA or RCC for an overpayment.
- 7. _____ Incomplete, "I" grades must be completed and removed within one term or a payback may occur.
- 8. _____ Full-time is based on 12 credits for fall, winter and spring terms. **Summer Term** is a non-standard term and 8 credits are considered full-time status. All courses **must run the full length of the term** or will not be included in stipend calculations.
- 9. _____ I will sign up for Boots to Books Classes before my first time of attending classes. (Summer term excluded)

TUITION, FEES, AND PAYMENT RESPONSIBILITIES:

- 10. _____ Ultimate responsibility for payment of tuition and fees is based on your authorization from VR&E. If you have questions about the status of your balance each term, you can check your balance at: www.roguecc.edu/studentresources/myrogue.
- 11. _____ All bookstore purchases must be **required** for the classes I am enrolled in for that term, or authorized by your Case Counselor prior to purchase. Authorization is also required to purchase non-required books or supplies, or items that exceed standard allowed charges.
- 12. _____ Your monthly stipend will be reduced based on the number of certifiable credits taken that do not run the entire length of the term. (Example: CPR and First Aid courses that only run for few weeks).
- 13. _____ RCC Veterans Services recommend that you read and understand the Principles of Excellence on our website at: www.roguecc.edu/veterans/.

I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS and authorize Rogue Community College to release information necessary for processing my VA Educational Benefits. I understand a file will be maintained by RCC to meet compliance with VA regulations for reporting and record keeping and that **I am responsible for contacting the VA and/or Rogue Community College with questions or changes regarding my status.**

Signature _____

Date _____