



**FACULTY SENATE
ALL FACULTY MEETING MINUTES
October 22, 2021**

Location: Via Zoom
Time: 10:00 AM-12:00PM
Chairs: Chiharu Sai and Jim Shaw
Attendance: Andy Childress, Chelsea Daugherty, Christina Wooten, Curt Erikson, Daniel Elash, Donna Mae Fiore, Debora Coen, Deb Murphy, Felishia Jenkins, Jennifer Richards, Karl Brake, Kathy Foster, Katie Nollenberger, Ky Travis, Marina Whitchurch, Marissa Shepherd, Mary Ann Blinkhorn, Michelle Gray, Rhonda Misner, Robert Felthousen, Tiffany Clarkin, Tina Weyland, Tracy Redd
Guest(s): Juliet Long
Recorder: Amy Durst

Agenda Item	Discussion
Introductions and Welcome: Co-Chairs and Members	Chiharu Sai and Jim Shaw welcomed everyone to the meeting. Each attendee also introduced themselves and their respective department.
Approval of September Meeting Minutes	Marina Whitchurch moved to approve the September 2021 minutes. Deb Murphy seconded. All in favor. Minutes Approved.
Short topics: a. General Testing Center b. Student clubs c. Library updates d. General updates	Testing Center – Jim Shaw for Marie Maguire-Cook Marie sent a written update to Jim and apologized for being unable to attend- Jim read the updates to the committee: a. A third full-time proctor, Tamara Adams, was hired with split duties as a Test Proctor/Textbook Acquisition Coordinator. Faculty will interact with Tamara not only as a proctor at RWC, but also throughout the book ordering process. b. The Testing Center at RWC is now located in the library, room L-5. There are two quiet study rooms, a computer lab, and a paper/pencil testing room. Eight students can fit in the computer lab and paper/pencil room. Each quiet study room can accommodate one student. c. The Testing Center at RVC is now located in RVC Students Success Center (formerly the B building), Rm 11. There is only one room, no quiet rooms and can accommodate 8 students completing computer tests and four completing paper/pencil tests at one time – for a total of 12. Drop-in testing is not available as it once was as the center now also does placement testing as well. d. Accommodated testing is now available because by law we must serve students with services through Access and Disability Resources. e. The center would like to be able to accommodate all students, however training three new proctors, moving to two brand-new locations and adding placement testing has been challenging to coordinate scheduling. They are still trying to hire a 2 nd part-time proctor to complete the team. f. Marie is working with Admission & Recruitment and Advising to Placement Testing schedules. Accommodated testing dates will be posted for the remainder of the term. g. Once all proctors are trained, and the schedules are completed, and dates that the centers have to be closed for Placement tests – we will begin testing our students

Short topics:

- a. General Testing Center
- b. Student clubs
- c. Library updates
- d. General updates

again, but we will not be able to test the online classes like in the past. We will be able to do make-up tests for students, but not entire classes will be able to test with us. Students will have to schedule tests with the testing center to ensure they will have a seat at the time they wish to test.

- h. Marie thanked the faculty for their patience during this process.
- i. Jim opened conversation for questions/comments/discussions:
 - 1. How can the senate, as a group, help in any way? Do we have any options other than what is happening? Is this a staffing/moving issue or are services fading away?
 - 2. The library doesn't have space to accommodate more, do they? No – a tremendous amount of space was lost when the Testing Center merged with the Library.
- j. A larger discussion about RCC services ensued:**
 - 1. The Senate should consider making a statement about how the changes are impacting learning on our campuses. Perhaps a subcommittee could be formed to determine the impact?
 - 2. Students at RVC are at a loss to find services to help. For example, a student was wandering around the 2nd floor of the HEC until a faculty member helped her find numbers and resources. The student did not encounter anyone to ask questions to until they had reached the 2nd floor.
 - 3. Faculty are being asked to engage students more, however services for students such as testing, tutoring, other support is being removed. We (Senate) should brainstorm about how to make this better for students. This is very concerning.
 - 4. When something happens, like the student that cannot find services at the HEC, how can we get information to the appropriate people quickly instead of waiting until a FS meeting?
 - i. Faculty Senate minutes go to the Board. We should formally let them know we are concerned about teaching and learning – it is RCC's mission. We want help for our students and colleagues.
 - 5. More and more students are reporting their frustration with the lack of services at RVC. Staff are being told RVC is just a center and services (for Jackson county) will be at TRC. However, the students are at RVC. Removing systems and making students travel to TRC is not helping them – it is hurting them.

group discussed whether the Board is aware of concerns from the students who attend at RVC.

Student Clubs – Chelsea Daugherty

- a. Student clubs are going again! Only one student officer is needed to get a club started.
- b. The team has created a comprehensive Student Clubs handbook for students and advisors. The handbook outlines the expectations for club members (students) and the club advisors.
- c. ASG has shifted their budget to allocate make more money available to student clubs.
- d. Please spread the word to student about the opportunities available when they are club members: access to funds to go to conferences, events, etc.
- e. Club Days information will be sent to faculty.

Library Updates and Resources for Faculty – Robert Felthousen

- a. Student have a ton of resources at the library: quiet study rooms, textbooks to borrow, databases to search, etc. But faculty may not be aware of the sheer volume of services and products available to them!
- b. You can always contact a librarian for help finding a book or article, or if you have a research question – they can help find answers!
- c. The library now has a tile on the RCC home page.
- d. There is a search bar on the library page to search our catalog. The library partners with the Jackson County Library System, so you are able to borrow materials from any of the three RCC libraries and the 15 Jackson County Libraries.
- e. You can also search for eBooks and articles in EBSCO.
- f. You can chat with an RCC library staff member Monday-Friday from 9am-5pm. This service is open for students and staff.
- g. We also have the Faculty Senate library to have books on teaching and learning within the Redwood campus library. There are 67 materials specifically for the faculty senate library.
- h. Lib Guides– outside service that is available even when our network may be down. These are guides that librarians create on various courses.
 1. Introduction to Music History guide was used as a visual example
 2. This is a resource to supplement courses – textbook affordability is a concern for all our students.
- i. Subscription to eBook collection has 5,000 items. The Community College collection through EBSCO with about 50,000 titles. As you access the sources, it will create a citation. Also, we have unlimited user access and all students could log in at the same time to look at the same book.
- j. Films on Demand is a streaming service available that easily links into Blackboard.
 1. A request was made for a Films on Demand tile on the Library main page.
- k. The Library is AWESOME!

General Updates – Juliet Long

- a. Dashboards are now available on the Data Now! Link in Sharepoint. Juliet showed a graph in real-time from the dashboard with these parameters: full term, credit bearing FTE. Information can be filtered by department. Chairs, Coordinators, admins assistants and deans/directors have a license for dashboard access.
- b. Low enrollment has an obvious impact on the budget. We have a balanced budget this year and next due to COVID relief funds, however those are not long-term funds.
- c. We are trying to find a balance on the class schedule to accommodate students online, in person and in between the two. We are consistently looking for ways to accommodate students' needs and class requests.
- d. The Teaching and Learning Center is on Redwood and Table Rock Campuses this term. Conversations with SOU are occurring which may open up space in the HEC for the TLC staff to spend time at the RVC campus. What day/days would work best?
- e. Questions from the Senate:
 1. Are services for students going to come back to the RVC campus? As an institutional, we do not have the ability to afford three full-services campuses, considering the enrollment numbers. It is a challenging time.
 2. Where can student find services at RVC? In the Student Success Center (formerly the B building). We are still working on signage.

3. Can an adjunct teach in multiple departments? If you meet the qualifications to teach in that department, absolutely.
4. How much does the zoning limit affect our ability to have more classes at TRC? We are working on the zoning process now.
5. Is there room to move all RVC classes to TRC now? No, but there are ongoing renovations occurring, especially in TRC-A building.
6. Were the decisions to move departments made independently? Digital Design and Media has a wonderful new space at TRC which is much bigger than at RVC. CIS was already existing at all three campuses. ABS was moved to TRC as they were in the G building, which was a building we closed.
7. Could the Presentation Hall in the HEC be utilized by departments for events? Yes – it can be booked through 25Live.
8. Logistically, the situation we are in is what we will have for the foreseeable future? Unfortunately, the information out there about the economy, trends across the country with education, and even trying to afford/find a place to live in the Valley is all challenging.
9. Is there something we as the Faculty Senate can do to be more involved in the decisions that are made during the challenging times? Yes – please go to the budget forums or you could ask for a budget presentation to come to the Senate. Collectively we can all think of better ways to use the resources we already have available.

Next Faculty Senate Meeting

November 19, 2021

10am – 12pm

Via Zoom: Link in Calendar Invitation and Bright Sun Newsletter