



**FACULTY SENATE
ALL FACULTY MEETING MINUTES
June 4, 2021**

Location: Via Zoom
Time: 10:00 AM-12:00PM
Chairs: Tracy Redd (SR) and Shaylee Graham (JR)
Attendance: Brandon Atkins, Bridey Mendoza-Moore, Carmen Mons, Chiharu Sai, Curt Erikson, Daniel Elash, Dave McKeen, Debora Coen, Deborah Murphy, Glen Moulton, Jennifer Konarske, Jennifer Richards, Julie Toledo, Karl Brake, Kathy Foster, Kelly Johnson, Kim Benson, Ky Travis, Manny Pacheco, Margaret Brewer, Marina Whitchurch, Mary Ann Blinkhorn, Mary Ann Woodman, Michael Bullard, Moreland Smith, Natalie Holiday, Nicholas Walker, Pamela Green, Robert Felthousen. Ryan Maple, Scott Lindberg, Shelly Hohl, Steve Foster, Steven Crum, Teri Smith, Tina Weyland, Vanessa Newman
Recorder: Amy Durst

Agenda Item	Discussion
Introductions and Welcome: Co-Chairs and Members	Shaylee started the meeting asking everyone to introduce themselves and something they are looking forward to this summer.
Approval of Meeting Minutes	April 2021 meeting minutes were approved .
Co-chair elections	Please let Tracy and Shaylee know if you are interested in or want to nomination someone for a Faculty Senate co-chair position in 2021-22. Both Shaylee’s and Tracy’s position are open.
Short Topics	<p>Teaching and Learning Center – Steven Crum</p> <ul style="list-style-type: none"> i) A Teaching & Learning Center (TLC) will be located in both Jackson County (at TRC) and in Josephine County (at RWC, in the old bookstore). ii) Verne Underwood (Jackson Co.) and Steven Crum (Josephine Co.) with co-chair the Teaching & Learning Committee. <ul style="list-style-type: none"> • If you are interested in serving on the TLC committee, email Steven. • Time commitment to serve on the committee should be manageable. • Meetings will begin in the Fall and occur one a month. Likely both in-person and via Zoom. iii) Steven showed an example of TLC activities at his previous institution. Examples of activities were: <ul style="list-style-type: none"> • Distance Education workshop • Tech Tuesday • Live workshops • Blackboard help • Different Assessment methods • Live guest speakers • Responding to students in crisis iv) Workshops and activities are faculty led Steven and Dave Snell are teaming up to teach ED 283 this summer for RCC faculty. This will combine best teaching practices and learning Blackboard. It will be asynchronous.

	<p>v) Tracy stated she looks forward to a partnership between Faculty Senate the Teaching and Learning Center/Committee.</p>
<p>Teaching & Learning</p>	<p>Wrap up on Student Huddle-Shaylee Graham</p> <p>i) Shaylee provided a summary from the student huddle as reported throughout the year by the student huddle sub-committee:</p> <ul style="list-style-type: none"> • Discussion of ERP issues – stressed students and staff • Financial Aid discussions • Students shared resources and best practices with each other. • Huddle was an outlet for students. Provided connection during the pandemic. • Having zoom classes recorded was extremely beneficial for students • Students gave direct feedback to staff to advertise services and resources for students better. • Students requested Zoom drop in hours to speak live with someone. • Students asked for more Blackboard and syllabi uniformity and regular updating of information in both. • From the huddle, a new communication policy was developed. • The intention is to have the Student Huddle continue once we are back on campus. Faculty Senate representatives can help close-the-loop by reporting Student Huddle feedback to their respective departments.
<p>Share Governance: 2020/21 Faculty Senate Year-in-Review</p>	<p>Tracy presented a Powerpoint (included after notes) of the FS Year-in-Review:</p> <ol style="list-style-type: none"> 1) On the initial 2020-2019 calendar we were meeting via Zoom just for Fall, then in-person winter and spring, however....that did not happen! Some things to consider for next year: <ul style="list-style-type: none"> • There was good participation in the meetings on Zoom. Is this something to continue as traveling to various campuses can be difficult for some members. Maybe have one or two on campus and the rest on Zoom or a hybrid where people can join via Zoom? 2) HELP WANTED: Please consider being a co-chair next year! We need you! 3) In first FS meeting the group spend time discussing how the Senate would divide their time for the coming year. The group voted, almost 50/50 to split time equally between Shared Governance and Teaching & Learning. <ul style="list-style-type: none"> • Shared Governance topics of interest: <ul style="list-style-type: none"> ○ Maximum class size – this issue was discussed in FS and went for further discussion to the DC/CO group. ○ Concourse Syllabus software review was conducted as well as reviewing another company in comparison. ○ Basic Zoom guidelines in the Student Code of Conduct and syllabus were developed. ○ Strategic Planning Focus Groups ○ Administrative Procedure (AP) & syllabus statement regarding faculty responsibility in communication with students. (Faculty-led discussion and creation) • Teaching & Learning topics <ul style="list-style-type: none"> ○ Student Huddle ○ GIFTS – Great Ideas for Teaching Volunteers who gave GIFTs at meetings: <ol style="list-style-type: none"> 1. Kathy Foster – Whiteboard FI 2. Jim Shaw – Online Teaching Conference 2020 recap 3. Chelsea Daugherty and Patrick Jackson – Student Huddle

	<p style="text-align: center;">4. Amy Durst – Zoom Tools & Tips 5. Marina Whitchurch – Presentation Polish</p> <p>4) Guests/Topics this year in Faculty Senate:</p> <ul style="list-style-type: none"> ○ Erika Giesen – EDI Learning Community ○ Juliet Long – Conversation around shared governance ○ Shannon Van Lehn – How is RCC supporting students? ○ Amy Peterson – Cultural Competency ○ April Hamlin – Question & Answer time ○ Deans, VPs, President, RCC Board of Ed representatives at the FS Awards Ceremony <p>Tracy thanked the group for the great recommendations for the Faculty Senate Awards and for the great year.</p>
<p>Learning from the past and looking ahead....</p>	<p>The group was divided into five breakout groups. Tracy asked each group to discuss:</p> <p>A. Share one thing (good or bad) that stand out in your mind form Faculty Senate this year. B. Contribute one idea of something that you’d like to see Faculty Senate accomplish/do next year.</p> <p>Report out:</p> <ul style="list-style-type: none"> ○ Several people in this group had never met! They introduced themselves and discussed their roles at the college. ○ The newsletter is great – please continue it! (If you would like to submit something for the newsletter, contact Marina Whitchurch!) ○ More reporting from the Senate back to departments and other faculty. ○ Continue to have a Student Huddle subgroup of the Senate. ○ Classes need to have an online offering and a face-to-face so all students can attend in a way that works best for them. ○ Faculty Senate via Zoom is efficient, especially for adjuncts. ○ Communication with Juliet Long VPI was very good. She is very responsive to the Senate.