

**FACULTY SENATE
MEETING MINUTES
February 26, 2021**

Location: Via Zoom
Time: 10:00 AM-12:00PM
Chairs: Tracy Redd (SR) and Shaylee Graham (JR)
Attendance: Curt Erikson, Debora Coen, Deb Murphy, Jennifer Richards, Jim Shaw, Kathy Foster, Kristi Kowalski, Ky Travis, Marina Whitchurch, Mary Ann Blinkhorn, Mary Middleton, Tiffany Clarkin, Tina Weyland, Tom Pike, Vanessa Newman
Guest: April Hamlin
Recorder: Amy Durst

Agenda Item	Discussion
Introductions and Welcome: Co-Chairs and Members	Tracy started the meeting asking everyone to introduce themselves and the campus or campuses they ‘normally’ work on.
Approval of Meeting Minutes	January 2021 meeting minutes were approved .
Short Topics	<p>1) Guest Attendee – April Hamlin, <i>Interim Director of Advising, Compliance & Deputy Title IX Coordinator</i> The Senate invited April to speak and give a bit of her background as well as discuss her current role and duties at RCC.</p> <ul style="list-style-type: none"> i) April began her role with RCC in the fall as part time while also working for a non-profit on community resilience. Her background includes work in the corrections system in various counties and extensive work in restorative justice. Most recently, she worked at Umpqua Community College for 10 years in various positions in Adult Basic Skills, Grants, and Student Services. ii) Student Conduct will be a focus of her work here at RCC. She will lead the CARES team (Campus Assessment, Response and Evaluation for Students), formerly known as BITSOC, a behavioral intervention team comprised of RCC personnel from all divisions. This team will review students of concern and take a holistic look at student issues. April is looking to augment the team with more faculty voices. <p>2) Committee Reports and Follow-Up Topics –</p> <ul style="list-style-type: none"> i) Syllabi Software: Tracy updated the Senate that the syllabus software from Concourse was approved by E-team. She thanked the Senate for giving feedback on both systems. ii) Working on Campus Survey: A survey about working on campus can out from Jamee Harrington. Tracy encouraged everyone to fill out the survey and spread the word. iii) Student Huddle: <ul style="list-style-type: none"> • Shaylee reported an ongoing topic in the Huddle was student feedback surrounding faculty use of technology, specifically Panopto, Blackboard and Zoom. Josh Ogle will be offering more trainings for faculty in the future. • Students are split on online course versus in-person ones. They have pros and cons for both. Students do miss their peers, but also enjoy the flexibility online has offered.

**Short Topics
(cont.)**

- The online bookstore process still creates issues for students.
- iv) Textbook Affordability Group: Tina report RCC is mandated by the state to come up with a textbook affordability plan by June. By the end of the 2022/2023 academic year, at least 25% of RCC course sections will be eligible for the NC/LC designation (\$40). Objectives in this effort are:
 - Accurate and complete on-time adoption for course materials for at least 75% of total courses offered on the schedule by the first day of registration for fall 2022
 - Record course materials cost data and share reports with various stakeholders
 - Formalize processes for faculty to learn about, adopt, and maintain Open Educational Resources (OER)
 - Establish a feedback loop with Associated Student Government regarding the cost of course materials and fees
 - Contain measurable goals to increase textbook affordability.
 - Set forth the steps RCC will take to advertise the availability of academic courses designated as using low- or no-cost course materials.
 - Contain a statement of support of academic freedom.
 - Establish a process for faculty and instructors to be informed about available low- and no-cost course materials.
 - Address how to mitigate the economic impact of decreased academic bookstore revenue as a result of the increased adoption of low- or no-cost open educational resources.
 - Include and consult with a student representative in the development of this plan.
- v) Faculty CBA – Article 9: Mary gave a background on Article 9 of the Faculty CBA which asks FAMAT for an annual review (preferably in the winter term) of the relationship between full-time and adjunct delivery of educational services at the College. She will be sending out a survey and speaking to faculty to gain feedback. The ratio of full-time to adjunct faculty is a part of that discussion. There is a bill in the Higher Education Committee (state legislature committee) to require 75% of all classes be taught by full-time faculty. Due to the expensive of this bill, it is unlikely to pass until the budget improves. However, the bill introduced that would pay for a significant percentage to adjunct faculty health care premiums has a good chance of passing.

<p>Short Topics (cont.)</p>	
<p>Teaching and Learning</p>	<p>Faculty Senate Faculty Awards – Tracy gave background on the process for Faculty Awards.</p> <ul style="list-style-type: none"> i) Do we still want to have the awards? The group voted to hold the awards as it creates and fosters collegiality. ii) Who would like to serve on the committee? Deb Murphy Kristi Kowalski Marina Whitchurch Tracy will also send out an email to the Senate for others who may be interested. iii) Friday, May 21 was the original date set for the luncheon, but that is now Spring Inservice. The committee will look for other dates, but it was agreed to hold a recognition Zoom event.
<p>Shared Governance</p>	<p>Administrative Procedure (AP) & Syllabus statement regarding faculty responsibility in communication with students –Faculty-led discussion and creation.</p> <p>A discussion that has occurred frequently in the Student Huddle, Faculty Senate and DC/CO group is what is a reasonable about of time for faculty to respond to student communication. Juliet Long approached Tracy and Shaylee to gain input on reconfiguring an administrative procedure outlining expected communication timelines between faculty and students. The Senate broke out into groups to discuss.</p> <p>Feedback from the breakout groups will be compiled and discussed at the next Senate meeting.</p>
<p>Next Meeting:</p>	<p style="text-align: center;"> Next meeting: Friday, April 23 10 a.m. - 12 p.m. Via Zoom https://rogecc.zoom.us/j/95759993083 </p>