# Rogue Community College
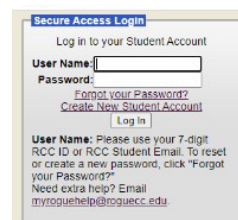# Admissions & Recruitment

## How to Register with a Permission Code

**STEP 1** Go to the RCC homepage: www.roguecc.edu and click on the link at the top of the page for myRogue.

**STEP 2** Login to your myRogue account. You will use your RCC student ID and the password you created on the admission application to log in. *If you forgot your password, click on the "Forgot your password" link.

**STEP 3** Under Registration Resources click on "Register with Permission Code".

**STEP 4** Enter the Permission Code provided to you by your Teacher/Instructor into the box and click submit.

### Instructor Permission to Add a Class

**If you are one of these students:**
- I am waitlisted and my instructor gave me permission to register for the class.
- The class is closed, but the instructor gave me permission to register for the class.

**Key in the 4-character class code or 10-character section group code given to you by your instructor:**

Enter Code: [_____] Submit

Once you press the Submit button, continue on with the registration procedure.

*If you do not have an instructor's permission to register for a closed or waitlisted class, contact the instructor.*

Class sizes are limited, not everyone will get permission to register for a closed class.

**STEP 5** You will see the course you registered into. If you have more courses, click on "Continue Shopping" and complete steps 3 and 4 until all your courses are in your shopping cart. Click on "Advance to Checkout" when you are done adding classes.

*NOTE: You have not registered for the classes in this list yet!*
*To register, you must press the "Advance to Checkout" button below.*
To remove classes from your shopping cart, check a box associated with a class you would like to remove from your cart and press the "Remove Classes from Cart" button.

**Your Shopping Cart**

| Class | Title | Dates | Time | CRN | Remove |
|-------|-------|-------|------|-----|--------|
| WLD102-H1 | Welding Fundamentals II | 4/5/2021-6/18/2021 | TBA | 1331170 | ☐ |

[Advance to Checkout] [Continue Shopping] [Remove Classes from Cart] [Cancel and Exit]

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**STEP 6**

Read through and agree to the student policies listed. Click on the "I have read" statement at the top and "I agree" at the bottom of the screen.

**STEP 7**

You will see a confirmation of the course you are registering for. Click on finish and view payment options.

**STEP 8**

Select the Pay Later option by clicking "I agree to pay later." College Now courses are free to high school students. You will not be charged for these classes.

**STEP 9**

You are now registered and viewing your printable schedule. You can find the information about the courses you registered for, including:

- Course ID
- Course Title
- Instructor
- Classroom number
- Days class is offered
- Class times
- Number of credits per class
- Total term credits
- Important term dates

**STEP 10**

Print your schedule by clicking the blue print link at the top of the page.