Commercial Truck Driver Training
Program Regulations

CDL Drug Screening -
Beginning January 1, 1996, commercial truck driving programs in public schools have been required to participate in DOT drug screening. The statute requires that all persons driving a commercial vehicle, whether licensed/with permit or employed/student, must pass a DOT drug screening and be subjected to random testing during their training or employment.

Failure of any DOT drug screen or the refusal to be tested while enrolled in the RCC/CTD program will result in immediate dismissal from the program without a refund.

*Please note that although the use of cannabis and cannabis-related products is legal in the state of Oregon, this program is federally regulated and cannabis use will result in drug test failure and exclude applicants from the program.*

Attendance/Testing Policy –
Federal guidelines stipulate that 19 hours equal 10 percent of the course. At Rogue Community College under no circumstances will excused and unexcused absences exceed a total of 19 hours for the entire program.

One Hundred percent (100%) attendance is required the first week in the Yard — no absences.

Unexcused Absences:
- An Unexcused Absence results from not notifying the instructor prior to class or at the discretion of the instructor.
- The attendance grade will drop 5 percent for each day of the unexcused absence.
- The student will receive a ‘Warning’ for any unexcused absence.
- The student will be dropped from the program if 19 hours of unexcused absences occur during the course.

Excused Absences:
- An Excused Absence occurs when the student notifies the instructor before start of class (i.e. calling in sick).
- The attendance grade may drop 5 percent for each day of absence, at the discretion of the instructor.
- In cases of an approved leave of absence (LOA), the student has six months to complete the class or will be required to retest and possibly be retrained.
- If a student leaves the RCC CTD program for a medical reason, a medical release must be obtained prior to returning to the program.

Testing Completion: If a student is unable to pass all of the written DMV tests and obtain a CDL Permit while attending the classroom portion, that student has 30 days after classroom rotation to pass and obtain their CDL permit before release to the Yard. Upon obtaining the CDL permit, the student will be allowed back into the course rotation as space allows.

All excused and unexcused absences or testing issues will be subject to review by the Program Coordinator and the instructors for the Commercial Truck Driver Training Program.

Students may file a grievance or appeal any decision in accordance with the policy and procedures for a grievance as outlined in the student handbook. This must be submitted to the Associate Dean responsible for the CTD Program within 30 days. The decision of the Associate Dean will be final.
Commercial Truck Driver Training Program Regulations:

Student Code of Conduct -

Students enrolled in the Rogue Community College Commercial Truck Driver program have the same rights, freedoms, and responsibilities as any student of Rogue Community College. As active learners, students at Rogue Community College have the responsibility and opportunity to engage in their own learning in order to master course outcomes and achieve success both in and out of the classroom. The Rogue Community College Student Code of Conduct ensures that each member of the Rogue Community College community has an opportunity to experience success. Rogue Community College provides an environment that encourages an open, responsible, respectful exchange of opinions, ideas, and information. As such, each student is expected to abide by the Student Code of Conduct. The Student Code of Conduct as outlined in the Students, Rights, Freedoms, and Responsibilities document which can be located on the Rogue Community College website at: http://www.roguecc.edu/Students/StuRights/StudentRightsFreedomsResp.pdf

The following behaviors are prohibited by the Student Code of Conduct:

- Defying college authority, engaging in willful disobedience, or otherwise disrupting the educational process. This does not prohibit students from taking reasoned exception to material or views offered by instructors or others, or expressing views relevant to the instruction in an academically appropriate and reasoned manner.
- Academic unreliability manifested through repeated violations of academic dishonesty, furnishing false information, impersonating another, or forging, altering or misusing college documents, records or identification.
- Threatening the safety of themselves or others, disrupting the educational process, or otherwise violating college policies or procedures.
- Engaging in disorderly, abusive, lewd, obscene, or violent behavior. These conducts pertain to both in person and/or online behaviors.
- Stealing or damaging RCC property or college community members’ property, which includes, but is not limited to, course material and examinations, and students’ books and supplies.
- Using college funds, college-owned equipment, electronic resources or supplies for personal, pornographic or other unauthorized purpose.
- Illegal or unauthorized distribution, possession, use or being under the influence of alcohol or marijuana
- Personal or any other unauthorized possession of explosives, firearms, dangerous chemicals, or other weapons on college property or at college-sponsored and supervised functions.
- Physically or verbally abusing, coercing, menacing, threatening, intimidating, or otherwise harassing any member of the College community regardless of geographic location. These conducts pertain to both in person and/or online behaviors, threaten, intimidate, or sexually (or otherwise) harass any member of the college community.

I have read and understand all of the policies and conditions for acceptance into the Commercial Truck Driving Program as well as those within the Rogue Community College Students, Rights, Freedoms, and Responsibilities document including the Student Code of Conduct and agree to comply with the policies as stated. I understand that any misleading or false information in my application or interview(s) may result in my termination from the program without guarantee of full or partial refund.

Student Name (Please Print) First ___________________________ Last ___________________________

Student Signature ___________________________ Date ___________________________

RCC ID # (if known): ___________ - ___________