

How to get your 2024 Tax Information 2026/27



Students who are chosen for Verification must provide tax and income information. This applies to students, their spouse (if applicable) and their parent(s) (if dependent). Please review [Student Forms](#), RCC's Verification web site, to see what documents you must provide.

How to obtain tax information for Verification (or if required for another purpose):

- **Paper Tax Return** – Submit a copy of the *signed* 2024 federal tax return (signed 1040, schedules 1 & 3, if filed). The signature must be in the applicable signature box on page 2. Digital signatures aren't accepted.
- **Get Transcript Online** – Go to the [IRS web site](#) at www.irs.gov, click "Get your tax records and transcripts" then click "Sign in to your online account."
**Make sure to request the "Return Transcript" and not the "Account Transcript." This online option is also available for "Record of Account" and "Wage and Income" transcripts.
- **Get Transcript by Mail** – Go to the [IRS web site](#) at www.irs.gov, click "Get your tax records and transcripts" then click "Get transcript by mail."
**Make sure to request the "Return Transcript" and not the "Account Transcript."
- **Telephone Request** – Call the IRS at 1-800-908-9946. Follow the prompts to request a Tax Return Transcript for 2024.
- **Paper Request** – Go to the [IRS web site](#) at www.irs.gov, click "Get your tax records and transcripts" then click "About Form 4506-T" and then "Form 4506-T." Include the tax form type (1040) in #6, and fill the #6a box. Enter 12/31/2024 as the year or period requested in #9. Mail or fax to the IRS office listed on the back of the form. This is also available for "Record of Account," "Verification of Non-filing," and "Wage and Income" transcripts.

Upload required tax documents for Verification to [Student Forms](#) or contact your [FinAid Advisor](#) if you're unable to do so.