

# Book/Supply Allowance Request 2026/27



Students who receive more financial aid than their tuition and fees cost for the term may use this form to ask for money to buy books and/or supplied from a non-RCC seller (not the [RCC online bookstore](#) or [Marketplace](#)). The **deadline to turn in** this form and documentation is 5pm on the **first Wednesday of the term**.

RCC will only process one request per term. If your request is approved, you will receive a check in the mail for the smallest of these three amounts:

- The amount you asked for
- Your extra (remaining) financial aid
- Your Books & Supplies budget
  - \$573 for 12+ credits, \$430 for 9-11 credits, \$286 for 6-8 credits, \$143 for 1-5 credits

We will start processing requests no earlier than 3 weeks prior to term. Turnaround time is ≈2-3 business days. Incomplete or illegible forms/documents will not be processed.

## **Student Information:** (Must match personal contact information in MyRogue)

Name \_\_\_\_\_ RCC ID \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Term \_\_\_\_\_ Requested Allowance Amount\*\*\* \$ \_\_\_\_\_

**\*\*\*Documentation for course books/supplies to support this total is required.**

**Student Certification:** *I have attached proof of my book/supply costs from a non-RCC seller. I understand if I do not stay eligible for financial aid, or if my updated aid doesn't fully cover my tuition/fees & this book allowance, I am responsible for paying any amount I still owe to RCC on time to avoid late fees or collection costs. I understand if I buy my books & supplies from another seller, I am fully responsible for making sure they meet my course and instructor requirements, including getting the correct items on time.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Submit this form and your documentation by email to your [FinAid Advisor](#) or in person with a FinAid Advisor in [Rogue Central](#). Physical copies can be mailed to: RCC Financial Aid 3345 Redwood Hwy Grants Pass, OR 97527

## \*\*\*\*\*FINANCIAL AID ADVISOR USE ONLY\*\*\*\*\*

1. Request received by 5pm on the first Wednesday of the term? \_\_\_ Yes \_\_\_ No
2. Financial aid awarded for the term indicated? \_\_\_ Yes \_\_\_ No
3. First Book/Supply Allowance approved for the term? \_\_\_ Yes \_\_\_ No

\_\_\_ Request **Approved** (all "yes" answers above) Date: \_\_\_\_\_

Books & Supplies budget based on aid-eligible enrollment level: \$ \_\_\_\_\_ (A)  
"Excess Aid" (awarded aid less tuition/fees/Ambassador Charges): \$ \_\_\_\_\_ (B)  
Student requested allowance amount, as documented: \$ \_\_\_\_\_ (C)  
Eligible book allowance (lesser of A, B or C): \$ \_\_\_\_\_

**FAA directions:** scan to ET, mark rec'd in PF, upload PDF to applicable Teams folder so BFO can issue refund

\_\_\_ Request **Denied:** FAA scan to ET, highlight/annotate reason for denial, return to student with explanation.