



Book/Supply Allowance Request 2025/2026

Financial aid recipients who have awarded aid in excess of tuition/fees for the term can submit this form to request a funding allowance to purchase books and/or supplies **from a non-RCC vendor** (outside the [RCC online bookstore](#) or [Marketplace](#)). **Deadline to submit:** 5pm on the first Wednesday of the term.

RCC will process up to one request per term. If approved, the lesser of these three amounts will be mailed to you by check: your requested amount, your excess aid, or your Books & Supplies budget (\$556 for Full-Time, \$417 for Three-Quarter Time, \$278 for Half-Time and \$139 for Quarter-Time). We will start processing requests no earlier than 3 weeks prior to term. General turnaround time is 2-3 business days.

Student Information (please print): *(Must match personal contact information in myRogue)*

Name _____ RCC ID _____

Mailing Address _____

Phone Number (____) _____ Term _____ Requested Allowance Amount*** \$ _____

*****Documentation for course books/supplies to support this total is required.**

Student Certification: *Please evaluate my eligibility to receive an allowance for the term indicated. I have attached documentation of my course books and supplies costs from a non-RCC vendor. If I do not maintain eligibility for financial aid or my adjusted aid is not enough to cover my tuition, fees and book allowance, I understand I am responsible to pay any balance owed to RCC in a timely manner to avoid late fees and collections costs. I understand that by purchasing my course books and supplies elsewhere, I accept full responsibility for ensuring my purchase meets course/instructor requirements both in content and timing.*

Student Signature _____ Date _____

TO SUBMIT DOCUMENTS: email your FinAid Advisor or come in-person to [Rogue Central](#) for fastest processing. Find your FinAid Advisor on our [website](#).
Physical copies can be mailed to: 3345 Redwood Hwy | Grants Pass, OR 97527

*******FINANCIAL AID ADVISOR USE ONLY*******

- 1. Request received by 5pm on the first Wednesday of the term? ___ Yes ___ No
- 2. Financial aid awarded for the term indicated? ___ Yes ___ No
- 3. First Book/Supply Allowance requested for the term? ___ Yes ___ No

___ Request Approved (all "yes" answers above) Date: _____

Books & Supplies budget based on aid-eligible enrollment level: \$ _____ (A)
"Excess Aid" (awarded aid less tuition/fees/Ambassador Charges): \$ _____ (B)
Student requested allowance amount, as documented: \$ _____ (C)
Eligible book allowance (lesser of A, B or C): \$ _____

FAA directions: scan to ET, copy/paste form & documentation in an email to ar@rogucecc.edu to issue refund

___ Request Denied (if not all "yes" answers above)

Processing directions: scan, highlight reason for denial and return to student.