

Name: \_\_\_\_\_ RCC ID: \_\_\_\_\_

To be eligible for financial aid you must make Satisfactory Academic Progress (SAP) toward completing your major. This includes maintaining at least a **2.0 cumulative GPA** and **66.67% cumulative PACE** and staying on track to complete your major within the Maximum Time Frame.

**STEP 1: Reason for Academic Progress Issues** (*check all that apply*):

- Minimum cGPA** – I did not meet the minimum 2.0 cumulative GPA requirement.
- Minimum cPace** – I did not complete 66.67% of my total attempted RCC credits.

**If you checked either box above, please attach a signed statement that includes:**

1. What circumstances prevented you from successfully completing your courses? **Sufficient circumstances** include situations that are extenuating, unforeseen or beyond your control, and occurred during the term(s) in question. Include documentation to support the facts.
2. Explain how you resolved the situations(s) that caused you to be unsuccessful. What is your plan for future success? Include steps you have taken (example: tutoring or reduced course load) enabling you to succeed in the future.

- Credit Extension Appeal** – I have exceeded or will exceed the 150% maximum credit allowance before I can graduate, or I have already earned a degree.

I have already earned an  Associate's |  Bachelor's (loans only)

I need additional credits to complete my declared major (certificate or degree).

Special Admission Program – My major requires I apply for admission to a specific RCC program, and I am not yet admitted to that program due to needing pre-requisites (eligible only for loans)

**If you checked the Credit Extension Appeal box, you must attach the following items with your appeal:**

1. A copy of your Official Degree Audit (request one at [roguecc.edu/financialaid/oda](http://roguecc.edu/financialaid/oda))
2. A signed statement explaining why you need more time in school or another degree/ certificate to complete your educational/career goal.

**\*\*While receiving aid under the terms of a Credit Extension Appeal, you may only enroll in courses required to complete your major and you must successfully pass ("P" for pass/no pass classes, C or higher for graded courses) all courses. Failure to do so will result in losing access to financial aid.**

**STEP 2: Certification:**

The information in this appeal is true and accurate. I understand the Financial Aid Office may request additional information to process this appeal.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit documents to: Financial Aid Advising**

3345 Redwood Highway, Grants Pass, OR 97527

**General Phone:** 541.956.7501 **Fax:** 541.471.3585

**Email:** Contact your Financial Aid Advisor based on your pathway  
at <https://www.roguecc.edu/RCCfinAid/>