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*Rogue Community College District  
Board of Education – February 17, 2015 Meeting Minutes*

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1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Patricia Ashley, Chair, at 4:00 p.m., Tuesday, February 17, 2015, RCC/Southern Oregon University (SOU) Higher Education Center (HEC) rooms 127 and 129, 101 S. Bartlett St., Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Brett Johnson, Tim Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski (via Skype).
3. **Introduction of Guests and Public Comment** – Zachary Malatesta, Riverside Campus (RVC) Student Government President and RCC District employees including Peter Angstadt, Kori Bieber-Ebenhack, Tracy Davenport, Roger Friesen, Kirk Gibson, Kevin Hoff, Chris Licata, Linda Renfro, Lori Sours, Curtis Sommerfeld and Denise Nelson
4. **Presentations** – None
5. **Reports**
  - A. Student Government – Zachary Malatesta, RVC Associated Student Government President, reported RVC Student Government organized a Valentine’s Day event and students seemed very happy with the outcome. Poetry Night involved 28 students and they received requests to hold the event again. The group is happy to report an increase in student and club involvement, also, volunteers are coming in to help and student-planned events have occurred such as the Smash Bros event. The upcoming Music Day hopes to spawn a music club. Student government is planning a Bingo Night and RVC/TRC Blood Drive. They are also discussing recruitment and education diversity regarding a possible Culture Day. Board members thanked Zachary for his report.
  - B. Faculty Association – No report
  - C. Classified Association – No report
  - D. Faculty Senate – Co-Chairs Tracy Davenport and Chris Licata provided a report. They distributed a Faculty Senate brochure and reviewed the contents with Board members. Faculty Senate representatives will participate in discussions with programs with the intended outcome of engaging in peer conversations about program goals and practices. The professional dialogue process may result in Faculty Senate choosing to advocate for an issue, idea, or concern that is mutually agreed upon as worthy of a collective voice. Faculty Senate also recognizes teaching and service excellence by awarding instructors in several categories.

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Various Faculty Senate task force discussions continue this year over a range of topics such as their mission, online evaluation of instruction, professional dialogues, sharing best teaching and learning practices, sustainability and students. The Faculty Senate considers their role to be consultants to the college in the areas of teaching and learning, and they seek to uphold a shared governance model at RCC. More information can be found on their website at <http://go.roguecc.edu/deparment/faculty-senate> . Board members thanked Tracy and Chris for attending the meeting and providing a report.

- E. Finance and Audit Committee – Dean Wendle and Tim Johnson attended the 11:15 a.m. committee meeting and reviewed the January Financial Statement. Dean Wendle reported the ending fund balance is currently at \$4.8 million. The committee discussed the proposed tuition increase presented to the Board today for first reading.

**6. President’s Report**

**A. Monthly Calendar and College Issues**

- Peter continues to work with Graham Slater, State of Oregon Employment Department, to expand the “Creating New Taxpayers” data to include all 17 community colleges in the statewide database. Our goal is to have this report completed and ready for the community college legislative budget hearings in March.
- The Engineering/Technology Innovation Council’s timeline was pushed back to the end of this month. We are still hopeful of hearing positive results on the outcome of Ralph Hendrson’s pre-proposal to host engineering courses through Oregon Tech.

**B. FTE Report** – (see file)

**C. Faculty Senate Meeting Notes** – (see file)

**7. Foundation and Vice President’s Reports**

- A. Foundation** – Judy Basker was unable to attend the meeting in person, however, provided a report via President Angstadt. The Foundation is working to identify an appropriate and affordable donor tracking software system. They have a total of nine new members on the Board. The two most recent (since the January Board of Education meeting) are John Salisbury, a Grants Pass High School graduate, Harvard honors graduate, USC law honors graduate, and licensed attorney, also, Ted Trujillo, an insurance adjuster from Jacksonville who has experience with event planning and fundraising. Another person in the process of joining the Foundation Board is Amanda Abrams, the head of nursing at Asante.

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Ms. Basker indicated she is working on a formal spending policy for the Foundation. She has also initiated a file review of about 200 paper files and is translating paper files into electronic files. Two new endowed scholarships are in the works. She is attending the Medford Rotary, Ashland AAUW, Chamber of Commerce and other social and training events. She is working on recommendations to President Angstadt regarding the capital campaign.

- B. Student Services** – Vice President Bieber-Ebenhack reported the logo for athletics has been finalized and she displayed a picture of the logo for all to see. Cole Watson, the first RCC cross-country coach has been hired. He is an All American runner. Three high school coaches have volunteered to work on the team. The women’s soccer coach interviews will be conducted Thursday. An academic and behavioral agreement has been developed.
- C. Instruction** – Vice President Gibson continues to participate in discussions regarding accelerated learning. College for All has taken on a regional focus. He will attend a meeting tomorrow to work toward developing a regional plan. He also reported that he meets monthly with his counterpart at SOU. Senate Bill (SB) 84 establishes statewide standards and funding mechanisms for accelerated college credit programs for high school students. We currently do not charge for College Now credits – this legislation would necessitate it. Currently, local boards set fee schedules, and Dr. Talbert indicated this legislation could change that. The Oregon Community College Association (OCCA) is monitoring this. Mr. Gibson reported his division now has a full complement of leadership members in place for the first time since last June.
- D. College Services** – Vice President Sommerfeld reported on Title IX compliance. Training and education is being provided to staff and students. All staff have mandatory training to complete by watching a series of slides and taking tests on Title IX related issues. Discussion has occurred on how to reach each student in an accountable way with this training. Mr. Sommerfeld also reported the lead programmer for Rogue Net has resigned and is relocating to another state. This is a significant event for the supervision/management of the system. Curtis is exploring the best way to handle the loss.

**8. Board Action and/or Information Items**

**A. Board Policy V.A.010: Human Resources/Hiring/Equal Employment Opportunity (First Reading)**

OEBB (insurance) attorneys have reviewed and provided input on this policy and we are awaiting comment from Karen Smith, OCCA legal counsel. This is the first reading.

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**B. Board Policy V.C.050: Human Resources/Compensation/Affordable Care Act Compliance (First Reading)**

No action taken – this is the first reading.

**C. Tuition – 2015/16 School Year (First Reading)**

President Angstadt reported that the College has taken into consideration revenues and expenditures for the 2015/16 fiscal year and has talked with student representatives who understood the proposed increase of \$4/credit. No action taken – this is the first reading.

**D. Fees – 2015/16 School Year (First Reading)**

President Angstadt explained the recommended changes to the fee schedule. No action taken – this is the first reading.

Board member Tim Johnson requested research regarding first readings listed as action items. Denise Nelson will look into this prior to the next Board meeting.

**E. May 19, 2015 Special Election**

Three terms expire June 30, 2015 – Zone 1, Joseph Zagorski; Zone 4, Pat Ashley; Zone 5, Kevin Talbert. Candidate filing information was distributed with the Board meeting material.

**F. Josephine County Advisory Committee Member Appointment**

Joseph Zagorski moved, seconded by Ron Fox, the Board adopt Resolution No. P65-14/15, appointing Darlene Dart to the RCC Advisory Committee (Josephine County)/Budget Committee effective February 17, 2015.

**The motion unanimously carried.**

**9. Board Discussion Items**

**A. Contacting Southern Oregon Legislators During 2015 Session**

The 2015 Southern Oregon Legislator contact list was distributed to Board members in advance of the meeting. President Angstadt recommends contacting our local legislators regarding community college funding levels.

**B. Development of 2015 Board Areas of Focus**

The 2014 Board Areas of Focus have primarily been addressed and/or are underway including holding lunches with staff. Tim Johnson requested thoughts/opinions from

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fellow Board members regarding days (like today) when seven hours of meetings are scheduled for one day. Dean Wendle approves of this meeting schedule. Joseph Zagorski feels that Board member participation is better on these days. Kevin Talbert approves of the meeting schedule as does Pat Ashley. The schedule can be difficult for Board members that have work schedules. It was determined to maintain this schedule for one more long meeting day (May 19, 2015) of the 2014/15 fiscal year. The Board can discuss the 2015/16 calendar during the annual organization process. It was determined the topic of the May Board of Education work session will be the 2015/16 Board Areas of Focus.

Pat Ashley reminded everyone of the Board's request to receive a presentation regarding the new Mathematics pathway.

**C. Campus Safety Video (Run, Hide, Fight) – Students**

As follow-up to the Board viewing this video, Board members agreed it would be good to provide equal opportunity to faculty, staff and students to see this video. Brett Johnson asked about conducting lockdown drills. Vice President Sommerfeld reported these occur once per year and the College is working toward conducting these drills once per quarter. Will work on involving local authorities in partnership. The RCC/SOU HEC drills include fire, police and FBI agencies along with HEC security.

**D. Southern Oregon Business Conference – January 29, 2015**

Pat Ashley, Ron Fox, Tim Johnson and Dean Wendle participated. All agreed the conference was a success. Dean Wendle commented the conference was very well organized with good speakers.

**E. Student Success Conference – February 5-6, 2015**

Pat Ashley attended and reported the conference was very well organized. She felt RCC is in the forefront of major issues and felt great pride in our College.

**F. Joint RCC/SOU Board Social – February 9, 2015**

Pat Ashley, Ron Fox, Brett Johnson, Kevin Talbert and Dean Wendle participated. Dr. Talbert commented it was nice to meet with the newly appointed SOU Board members. It was a very nice event.

**G. ACCT National Legislative Summit – February 9-12, 2015**

Tim Johnson represented RCC in Washington, D.C. He had four good meetings with Senator Wyden, Senator Merkley, Representative Walden and the education staff person from Representative DeFazio's office. He encourages one or two members attend next year.

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Legislators were interested in receiving verifiable information regarding specific financial information we are giving to students regarding loans. He requested this information be reduced to paper and forwarded to legislative offices.

**H. Lunch w/Staff – February 17, 2015**

Board members value this time with faculty/staff.

**I. Special Board Meeting (Work Session) – February 17, 2015**

In recap of the work session held earlier today, Kevin Talbert and Dean Wendle volunteered to work with Grant Walker to further review/revise the Community Engagement Consultant RFP.

**10. Consent Agenda**

Tim Johnson moved, seconded by Ron Fox, the Board approve the Consent Agenda as presented:

- A. Meeting Minutes**
  - a. January 20, 2015 Board Meeting
- B. Human Resources - None**
- C. Grants**
  - a. Music – Concert Bells Grant
- D. Financials**
  - a. Monthly Financial Data Report – January 2015

**The motion unanimously carried.**

**11. Board Committee/Advisory Reports**

- A. Jackson/Josephine County Advisory Committees** – President Angstadt met with the Josephine County Advisory Committee, however, the Jackson County Advisory Committee did not meet due to scheduling conflicts.
- B. Executive Committee** – Pat Ashley reported the committee met to review the February Board meeting agendas.
- C. Facilities Committee** – Dean Wendle reported the Redwood Campus (RWC) water tanks continue to be an issue. The RWC cafeteria refrigerator has been replaced.

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The Kirby roof needs repair/replacement. He would like to be advised of the dry rot status if it is found in advance of needed repair/replacement.

- D. OCCA/OSBA** – Kevin Talbert reported OCCA staff has done a good job organizing the OCCA Legislative Summit to take place the end of this month in Salem. Board members attending will have an opportunity to speak with local legislators. Tim Johnson complimented Andrea Henderson on her outstanding job organizing participation of Oregon’s community colleges at the ACCT National Legislative Summit.

Pat Ashley called for a ten-minute break at 5:47 p.m.

- 12. Executive Session** – Pat Ashley called the meeting into Executive Session at 6:00 p.m. Pursuant to ORS 192.660(2)(e) Real Property Transactions and closed Executive Session at 6:14 p.m.

**13. Old Business**

- A. City of Grants Pass Annexation** - President Angstadt and Dean Wendle met with City of Grants Pass representatives Bill Landis, Tim Hagen and Aaron Cubic. They indicated RCC would have to connect to city water and ensure the correct flow and pressure. Estimated costs exceed \$900,000. Board members felt this was cost prohibitive. Mr. Fox suggested it might be best to wait for a larger annexation endeavor.

**14. New Business**

**A. 2014/15 President’s Evaluation**

Committee members include Kevin Talbert, Chair, Brett Johnson and Joseph Zagorski. Dr. Talbert asked staff to coordinate a teleconference committee meeting. Denise Nelson will make arrangements.

**B. 2014/15 Board Self-Evaluation**

Pat Ashley suggested the President’s Evaluation and Board Self-Evaluation work in tandem this year, as there are obvious mutual goals and same criteria. Board members agreed. Work will begin with the President’s Evaluation committee.

- 15. Roundtable** - None

- 16. Adjournment** - Pat Ashley adjourned the meeting at 6:30 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education.