
Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes

1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Patricia Ashley, Chair, at 4:00 p.m., Tuesday, December 16, 2014, Redwood Campus (RWC), 3345 Redwood Highway, H2 conference room, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Brett Johnson, Tim Johnson, Dean Wendle (teleconference) and Joseph Zagorski (Skype)

Board member(s) absent: Kevin Talbert

3. **Introduction of Guests and Public Comment** – Lealan Miller, Eide Bailly; Scott Beveridge, Southern Oregon Education Service District (SOESD); Jay Hummel, Ashland School District; Liela Forbes, RWC Student Government, and RCC District employees Peter Angstadt, Judy Basker, Kori Bieber-Ebenhack, Tracy Davenport, Roger Friesen, Kirk Gibson, Linda Renfro, Teresa Schawo, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Katy Wicks, and Denise Nelson.

4. **Presentations**

- A. 2013-14 Audit Report – Lealan Miller, Eide Bailly, thanked Lisa Stanton, Chief Financial Officer and the Budget and Financial Services team, for their assistance during the audit period. Mr. Miller met with the Finance and Audit Committee just prior to the Board meeting and provided a thorough review of the 2013-14 Audit. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. There were no significant deficiencies or material weaknesses noted in the internal controls. There was one breakdown with internal control in which the student withdrawal date did not match the dates reported to the National Student Loan Data System (NSLDS). This finding is the result of a change made to RCC’s grading policy in 2013/14. Corrective action has already been completed.

Dean Wendle asked if the post-employment health care costs are an unfunded obligation. Lisa Stanton confirmed that was correct.

Board members thanked Mr. Miller for traveling to southern Oregon to provide this report.

- B. College for All Conference Report – Scott Beveridge, SOESD, provided a Power Point presentation titled “Getting Intentional About 40/40/20.” He reported that 21

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***Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes***

people from southern Oregon attended a conference in Texas including two RCC representatives, Steve Shilling and Katy Wicks. The conference was held to share a model developed by the Pharr-San Juan Alamo Consolidated School District. This district, located in Pharr, Texas, is located 10 miles from the Mexican border, serves 32,000 students of which 100% are Hispanic and 90% are living in poverty. In 2007, the district had a 62% graduation rate, struggled with gang violence and poor school district/community morale. Today, the district has a 90% graduation rate, significant college certificates/degrees, and has seen a dramatic culture and morale shift.

Keys to success:

- Strong K-12/Higher Education Partnership
- Dropout Recovery
 - Retrieval of non-completers with volunteer teams in September – grades 6-12 – *Countdown to Zero*
 - Creation of Early College Career Academy for immediate non-completer retrieval
- Instructional Effectiveness/Rigor
- Early College High Schools
 - Programs in all high schools largely via dual credit classes results in large percentage of students graduating high school with college credit, certificates and/or AA degrees
 - High school Math and English requirements closely aligned with colleges, reducing or eliminating the need for college remediation classes

Central Component:

- Significant expansion of career-related learning opportunities for all students

Southern Oregon (Jackson, Josephine and Klamath Counties) high school dropout numbers:

- 2011/12 = 647 students
- 2012/13 = 688 students

There is good work being accomplished in southern Oregon by the Rogue Workforce Partnership and the Oregon Department of Labor by identifying date-defined, high wage/high demand pathways. In addition, RCC, Southern Oregon University Klamath Community College and Oregon Tech have existing aligned dual credit pathways.

Rogue River High School has done something similar to the Pharr-San Juan Alamo Consolidated School District model over the last two years.

***Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes***

Integrated systems are important. When a student is enrolled in high school they are also enrolled in college. A number of barriers were overcome such as laws changed at the legislative level, strategies developed for bringing college professors onto high school campuses and strong workforce partnerships were developed. This takes strong leadership. Ashland School District Superintendent Hummel, SOESD Superintendent Perry, and Klamath CC President Gutierrez, are prepared to promote and cultivate this model.

Mr. Hummel stated we must see the future together versus separately. Kirk Gibson stated that Steve Schilling, RCC Dean, School of Science and Technology, is an advocate for this model. Ron Fox and Joseph Zagorski expressed support for this model.

President Angstadt would like to see further discussion regarding this model. He also added it will be important to educate legislators about this topic during the 2015 legislative session.

It was determined that a standing item regarding this topic will be added to future Board of Education meeting agendas (to be listed under the report provided by Vice President Gibson).

5. Reports

- A.** Student Government – Liela Forbes advised Student Government hosted the Southern Oregon Community College Summit with approximately 80 students participating. A Welcome Days event was also coordinated for the beginning of Fall term. RWC has eight charter clubs.
- B.** Faculty Association – No report
- C.** Classified Association – No report
- D.** Faculty Senate – No report, however, Tracy Davenport was introduced as Faculty Senate representative.
- E.** Finance and Audit Committee – Tim Johnson attended the 3:00 p.m. committee meeting and advised that Lealan Miller, (Auditor) provided a detailed overview of the 2013-14 audit. The November Financial Statement was also reviewed.

*Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes*

6. President’s Report

A. Monthly Calendar and College Issues

- President Angstadt advised the Board of the upcoming college closure.
- Peter is working with the State of Oregon Employment Department to expand the “Creating New Taxpayers” data to include a statewide database. He is hopeful by February/March we will have good data for the legislature.

B. FTE Report – (see file)

C. Grant Status Report – (see file)

D. Faculty Senate Meeting Notes – (see file)

7. Foundation and Vice President’s Reports

A. Foundation – Judy Basker reported the Assistant Director, Jodi Simons, is doing a fantastic job. Lisa Dunagan was hired and will handle scholarships. Peter and Judy visited with 8-10 Rogue Valley Manor residents who mentor young male students. They learned more about the programs we offer. The Foundation has awarded \$60,000 in Project Grant funding to the College.

B. Student Services – Vice President Bieber-Ebenhack distributed business card sized informational cards titled “How to Get Started at RCC.” A team has been meeting to address how to articulate preparedness. It has been proven that the students registering last in the system are the first out. It takes seven weeks to get a student ready to go. Kori thanked Grant Walker, Roger Friesen, Lisa Stanton and Brian Herve for their efforts. The group helped establish good routines for upcoming terms.

C. Instruction – Vice President Gibson is very pleased with the RCC Pathfinder program. 4,600 students have enrolled as a result of this program since 2005 (which is higher than expected). This clearly provides a good connection but there is still more work to do with high schools. The College Now efforts (with 2+2 classes) consist of college, local high school and the Education Service District partners working together to build a seamless process and identify college classes. There are currently around 3,200 students current in this program. The Early College program has 152 students in that model – students are completely enrolled at RCC.

Discussion occurred regarding the lack of classes during a high school students senior year. Kirk advised the State of Oregon currently mandates only three years of math classes. Dean Wendle commented that high schools have the ability to keep seniors on the books until the end of their 20th year.

*Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes*

Tim Johnson suggested assigning an RCC point person for this topic and possibly hold weekly meetings to stay up to date on this state-wide conversation.

- D. College Services** – Vice President Sommerfeld reported the College is very pleased with the service received from Tac-One security. He has received various complements on the professionalism and response of security staff. Curtis meets with the owners on a monthly basis. Tac-One is on a three-year contract. Brett Johnson asked about active shooter drills. Curtis advised the next drill at RWC will involve this. A one-hour Campus Security Program meeting will be provided to the Board and other stakeholders in January.

8. Board Action and/or Information Items

A. Revised Board Policy VII.A.130 – Student Credit Line

Joseph Zagorski moved, seconded by Ron Fox, the RCC Board adopt Resolution No. P42-14/15 approving revisions to Board Policy VII.A.130 – Student Credit Line as presented.

The motion unanimously carried.

B. Acceptance of the 2013/14 Audit

Tim Johnson moved, seconded by Brett Johnson, the Board approve Resolution No. B43-14/15 accepting the 2013-2014 Audit as submitted.

The motion unanimously carried.

C. Approve RCC 403(b) Plan Amendment

Tim Johnson moved, seconded by Ron Fox, the Board approved Resolution No. HR44-14/15 approving the adoption of the First Amendment of the Rogue Community College 403(b) Plan.

The motion unanimously carried.

D. Support of Rogue Energy Alliance: Community Energy Plan

President Angstadt advised that the Rogue Energy Alliance (REA) is requesting a letter of support for the Community Energy Plan. The REA is a broad coalition of individuals, business, agencies and organizations working together to promote clean energy, create sustainable jobs, and increase energy efficiency in the Rogue Valley. Their goals is to create and implement a Community Energy Plan for the Rogue Valley. The Board Executive Committee discussed this and requested a presentation on this topic at the January Board meeting. It was determined there would be no action taken until after the January Board meeting.

*Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes*

Pat Ashley suggested reviewing current Board policy to determine if a policy exists regarding requests for Board support of initiatives, etcetera. If not, discussion should occur regarding development of a policy.

E. Oregon Business Plan Leadership Summit – January 6, 2015

Tim Johnson moved, seconded by Ron Fox, the Board adopt Resolution No. P45-14/15, approving the participation of Pat Ashley and Kevin Talbert in the 2015 Oregon Business Plan Leadership Conference.

The motion unanimously carried.

F. Student Success & Retention Conference – February 5-6, 2015

Pat Ashley would like to attend this conference. Since Dr. Talbert is currently in transit to the OCCA Board meeting, it was determined the Board would approve two attendees for the Student Success & Retention Conference. When Dr. Talbert becomes contactable by telephone/email, Denise Nelson will ask if he would like to attend.

MAIN MOTION

Tim Johnson moved, seconded by Brett Johnson, the Board approve attendance of two Board members at the February 5-6, 2015, Student Success & Retention Conference in Portland, OR.

The motion unanimously carried.

G. ACCT Legislative Summit – February 9-12, 2015

Tim Johnson is interested in attending this conference if no other Board member is interested. Denise Nelson will contact Dr. Talbert to determine his interest in attending. Joseph Zagorski suggested approving all Board members interested in attending. Discussion occurred regarding the cost of this particular conference. The possibility exists of only two Board members attending.

MAIN MOTION

Brett Johnson moved, seconded by Joseph Zagorski, the Board approve attendance of Board members interested in attending the February 9-12, 2015 ACCT Leadership Summit in Washington, D.C.

The motion unanimously carried.

*Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes*

9. Board Discussion Items

A. Recent Meetings with Legislators – Joseph Zagorski commented the meetings he attended went well. Legislators were very supportive of RCC and seemed knowledgeable about the College and current issues. Dean Wendle agreed – legislators were very supportive. Mr. Wendle commended President Angstadt on his participation at the meetings.

President Angstadt reported staff is in the process of developing the Request for Proposals (RFP) for the Community Engagement initiative. He anticipated the RFP will be completed in January with selections in February.

Note: Tim Johnson requested to be involved with the selection process.

10. Consent Agenda

Tim Johnson moved, seconded by Joseph Zagorski, the Board approve the Consent Agenda as presented:

A. Meeting Minutes

- a. November 18, 2014 Special Board Meeting (Lunch)
- b. November 18, 2014 Special Board Meeting (Work Session)
- c. November 18, 2014 Special Board Meeting

B. Human Resources

- a. Full-Time Faculty Retirement – Ann Hackford, Nursing Instructor
- b. Full-Time Management New Hire – Kevin Hoff, Dean of Instruction

C. Grants

- a. 2014-15 Learning Standards Continuation Grant

D. Financials

- a. Monthly Financial Data Report – November 2014

The motion unanimously carried.

11. Board Committee/Advisory Reports

A. Jackson/Josephine County Advisory Committees – Josephine County Advisory Committee did not meet in December. Jackson County Advisory Committee discussed the governor’s budget and looked at RCC budget forecasts in preparation for their participation on the RCC District Budget Committee.

***Rogue Community College District
Board of Education – December 16, 2014 Meeting Minutes***

- B. Executive Committee** – Pat Ashley reported the committee met to review the December Board meeting agenda. The committee also discussed the Rogue Energy Alliance request for a letter of support and determined additional information was needed. Denise Nelson will arrange for a presentation on this topic at the January meeting.
- C. Facilities Committee** – Dean Wendle and Joseph Zagorski attended the Facilities Committee meeting in November. Grant Lagorio provided the committee with a tour of the refrigeration unit in the RWC cafeteria. The unit is falling apart and required replacement. Dean Wendle voiced concern regarding the replacement unit. He would have liked to take advantage of the Energy Trust and determine how to access energy credits. Could we have received money back for the College? Vice President Sommerfeld clarified the College did work with the Energy Trust. It takes up to three months for the engineering study. The College can still take advantage of the credits.
- D. OCCA/OSBA** – Dean Wendle requested Kirk Gibson address the topic of who teaches accelerated learning and keep the Board informed on state-wide discussions regarding this topic.

12. Executive Session – None

- 13. Old Business** – A request was made for an update on the China connection. President Angstadt advised that Kori Bieber and staff are working on this and the issue of housing is an obstacle. The College is also looking at other international opportunities. There is an Asian market, also Eastern Europe and South African students.

Curtis Sommerfeld updated the Board on the City of Grants Pass annexation. The cost of the booster pump for the water system is an estimated \$75,000. The College will wait to see what develops with the City.

14. New Business - None

15. Roundtable

- Brett Johnson would like to receive information on how RCC is engaging veterans.
- Joseph Zagorski reported that joining the Board meeting via Skype works well and encouraged members to use Skype if a need arises to join the meeting offsite.

16. Adjournment - Pat Ashley adjourned the meeting at 6:30 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education.