
Rogue Community College District
Board of Education – November 18, 2014 Meeting Minutes

1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Patricia Ashley, Chair, at 4:00 p.m., Tuesday, November 18, 2014, Table Rock Campus (TRC), 7800 Pacific Avenue, room 206, White City, Oregon. Due notice was given.

2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Kevin Talbert, Dean Wendle and Joseph Zagorski

Board member(s) absent: Brett Johnson and Tim Johnson

3. **Introduction of Guests and Public Comment** – Marco Azurdia, Executive Director, Northwest Athletic Conference (NWAC) and RCC District employees in attendance including Peter Angstadt, Kori Bieber-Ebenhack, Navarro Chandler, Roger Friesen, Kirk Gibson, Gary Heigel, Marie Maguire-Cook, John Osbourn, Linda Renfro, Steve Schilling, Larry Sheely, Curtis Sommerfeld, Lori Sours, Denise Swafford and Denise Nelson.

4. **Presentations**

A. Development Education Redesign – Program Light

Vice President Kirk Gibson thanked the RCC Development Education team for their energy and timely movement. The RCC team joined the State effort, thus he is also very proud of the work they have accomplished on the State level. Kirk introduced Marie Maguire-Cook, Faculty and Lead Instructor, Academic Skills.

Ms. Maguire-Cook reported the Developmental Education Redesign Work Group, including representatives from Oregon's 17 community colleges, met from November 2013 to June 2014 to address a significant challenge that Oregon/the nation faces: We are assigning too many community college students to long developmental education course sequences, guaranteeing that most of them will never matriculate to four-year institutions, complete associate degrees or earn certificates. The team came up with viable things we can do in Oregon to promote success for development education students.

RCC's team eliminated the lowest level academic classes in math and reading. A pilot program was started with writing classes. Writing instructors meet with students for 30 minutes every day to provide supplemental instruction. Once the term is complete, instructors will determine if the supplemental instruction has helped students pass the class. Combined curriculum was also part of RCC's redesign. This should help those students standing still in development education classes with a

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goal of getting students through quicker. Students are getting two classes in one. This is working well so far.

Math 60, 65 and 95 etcetera, (5 classes) are based toward calculus, however, the majority of students don't even take calculus. Doug Gardner, Mathematics Faculty and Department Chair, is working to develop curriculum geared toward statistics classes.

The longer students are in development education classes, less complete degrees. We need to offer additional ways to support students. Some community colleges believe the best model is "online." We believe one way is not the right way. People learn differently and we have to look at the needs of the students we are serving. There are so many exit points where we lose students. We know that with a shorter length of time in development education classes more students will succeed. We need to place fewer students into developmental education to start with and accelerate the rate at which the vast majority of those assigned to developmental education pass their gateway courses – usually by the end of their first year of enrollment.

Dr. Talbert reported work is being done to change requirements at the State level so alternative pathways can be implemented. Universities are looking into qualitative math courses as opposed to the algebraic pathway.

Ms. Ashley thanked the RCC Development Education Team for their presentation and asked them to stay for further discussion on this topic later in the meeting (if they were available to do so).

B. Northwest Athletic Conference (NWAC)

Marco Azurdia, Executive Director, NWAC, reported that NWAC oversees 32 colleges with 10 championship events. He has served as Executive Director for three years. They promote the "three C's" – character, competition and community. What good is the increase of knowledge without the change of character? Student athletes are very involved with community events. He shared a couple of stories that provided insight into the type of community service NWAC student athletes are involved in. It is important to NWAC that student athletes have a great experience.

Wenatchee Community College transformed their relationship with the Hispanic community in their area. This is an example of how an athletic program is not solely about athletics. NWAC's Strategic Plan includes vitalizing a diverse community.

Joseph Zagorski confirmed that membership cost is based on FTE enrollment.

Dean Wendle commented that sports can be the front porch to the institution. It brings people together and provides exposure to students who wouldn't normally come to school.

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Pat Ashley asked about the vast geographic distances within NWAC. Mr. Azurdia explained NWAC is divided into four regions (North, South, East and West) with member community colleges located in Idaho, Oregon, Washington and British Columbia. They have a variety of administrative responsibilities including conference tournament management, eligibility, publications, rule enforcement and sports information. They try to schedule men's and women's same sport at the same time so that everyone can travel together.

Joseph Zagorski asked about insurance. Mr. Azurdia explained that in Oregon, each individual school provides their own insurance coverage.

Board members thanked Mr. Azurdia for his presentation.

5. Reports

- A. Student Government – No report
- B. Faculty Association – Gary Heigel, Emergency Services Faculty and Department Chair, reported the Faculty Association coordinated informational meetings regarding the new contract and invited all faculty to attend. In addition, two different town hall type meetings were scheduled at each campus. Attendees were almost all union members, six non-union members attended. Many e-mails were received in support, less than ten people voiced concerns. There was a clear majority of faculty members in support of the contract.
- C. Classified Association – Larry Sheely reported everything is status quo and seems to be going good.
- D. Faculty Senate – No report
- E. Finance and Audit Committee – Dean Wendle and Joseph Zagorski attended the November 18 committee meeting. Auditors have been in the process of conducting the 2013-14 audit. To date, there has been one non-material finding and it has been corrected. The audit will be presented to the Board in December.

The College received a \$320,756 Perkins grant from the Oregon Department of Education. This continuation grant has declined in amount from previous grant.

The ending fund balance is projected to be down approximately \$600,000.

A different company, Heartland, will begin processing RCC's credit card transactions at a lower cost. U.S. Bank has been contacted and agrees. (Note: The Board approved a three-year contract extension with U.S. Bank at the August 19, 2014 Board meeting.

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6. President's Report

A. Monthly Calendar and College Issues

- Oregon voters recently approved a measure to legalize recreational marijuana. Since marijuana is classified as an illegal drug with the federal government, and RCC processes federal financial aid funding for students, marijuana will not be allowed on campus in any form. Medical marijuana card holders should contact Roger Friesen, Dean of Students, if they have questions.
- Foundation: Judy Basker was unable to attend the Board of Education meeting today as she is preparing for the Foundation Board meeting tomorrow. Seven new Board members have joined the Foundation Board. Ms. Basker provided the following report via President Angstadt.
 - a. Staff are working on the annual fund mailing and end of year report.
 - b. Today is National Philanthropy Day. Thanks to Board of Education members for your support.
 - c. Jodi Simons, an OSU grad with a master's in education, started the end of October as Assistant Director. Her references were stellar and said, "While the rest of us are talking, Jodi's doing it."
 - d. The internal "Rogue Hero" fundraising campaign, under the leadership of Kori Bieber-Ebenhack and Robyn Martin, now totals over \$20,000 in faculty and staff donations.
 - e. Judy has joined the Medford Rotary.
 - f. Judy and Kirk Gibson met with the leadership of the Rogue Valley Manor Mentor program. This is a group of 22 men who tutor Jackson County teenaged boys who only have one parent. A tour of Table Rock campus will be scheduled with them and we will be working on a partnership so they have good resources about the options at RCC.
 - g. Judy and Peter visited potential donors locally and in Washington.
 - h. Finalizing an agreement with a donor living in Arizona who is leaving his estate to the RCC Foundation for nursing student scholarships.
 - i. Continuing to modernize the office including sorting through old files and finding one data tracking system.

B. FTE Report – FTE is down approximately 9.7% at this time.

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- C. 2014-15 Strategic Plan Update – (see file).
- D. Regional Career & Technical Education Program Advisory Committee Report –
This report can be viewed at <https://intranet.roguecc.edu/> .

7. Foundation and Vice President’s Reports

- A. **Foundation** – see agenda item 6.A
- B. **Student Services** – Vice President Bieber-Ebenhack reported she will defer her time in the section of the meeting to the discussion regarding NWAC later in the meeting.
- C. **Instruction** – Vice President Gibson reported that he has been looking at models that will help transition high school students to college. 5th year model or ?

He is excited about the College Now efforts with 2+2 classes wherein college, local high school and the Education Service District partners are working to build a seamless process and identifying college classes.

Brian Shumate, Superintendent, Medford School District 549C, has publically stated he interested at looking at the 5th year model.

It was commented that 2/3 of RCC students do not come from high schools. 7 of 10 RCC students are in development education at some time.

Dean Wendle requested a presentation on the “5th Year” model be provided to the Board at an upcoming meeting.

- D. **College Service** – Regarding the Facility report, Dean Wendle complemented the Facility department staff for their efforts during the leadership transition from Bart Van Syoc to Grant Lagorio which has gone well. Grant is working toward preventative maintenance and has been doing a good job making that culture shift.

8. Board Action and/or Information Items

A. Adopt New Board Policy “Last Date of Attendance”

Joseph Zagorski moved, seconded by Kevin Talbert, the RCC Board adopt Resolution No. P31-14/15 approving Board Policy VII.A.140 Last Day of Attendance for Unofficial Withdrawals.

The motion unanimously carried.

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B. Adopt 2015-2019 Strategic Plan Goals

Joseph Zagorski moved, seconded by Dean Wendle, the Board approve Resolution No. P29-14/15 adopting the 2015-2019 Strategic Plan goals as presented.

Dr. Talbert thanked everyone who worked on this.

The motion unanimously carried.

C. Approve Northwest Athletic Conference Membership

Vice President Bieber-Ebenhack explained that a NWAC membership would provide RCC student athletes with a strategic travel schedule and reduced hotel rates. Benefits to membership also include improved structure and organizations. RCC received 41 letters of support for membership including two RCC Vice Presidents, RCC Chief Financial Officer, High School Athletic Directors and various athletic agencies. Athletics promotes health and wellness, leadership, and enrollment. She indicated we would look into finding a new venue. The College has capacity in courses for additional students. Not talking about adding additional overhead as this would be budget neutral.

Dr. Zagorski stated that some southern California colleges had 700 student athletes, 20 sports and a dedicated counselor. A few of these student athletes moved into careers as professional athletes. He is an avid supporter of athletics in community colleges. He believes there is an advantage to RCC beginning athletics and the pros outweigh the cons.

Kevin Talbert moved, seconded by Dean Wendle, the Board adopts Resolution No. P33-14/15 approving membership in the Northwest Athletic Conference effective July 1, 2015.

Ron Fox requested specific line items be developed in the College budget for sports, providing a clear monthly report.

Pat Ashley requested the following:

1. 5 year projection on sports (soccer? cross country?). It will be important to look at the economy if/when adding sports. We must also be Title IX compliant.
2. Insurance information – this (risk management) is missing out of the budget. Kori stated that Sara Moye, Director, Human Resources and Risk Management is working on this. Judy Basker will work on a booster organization.
3. Look into field usage – we have no Jackson County location but will have athletes from that area.

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Kori indicated there is a lot of work to do, creating coaching position(s), conduct a Local Government Personnel Institute (LGPI) study for the position(s), discuss with unions, money to raise, etcetera.

The resolution being presented for Board adoption today approves membership in the Northwest Athletic Conference effective July 1, 2015. President Angstadt indicated staff will move forward with the budget process for fiscal year 2015 and will keep the Board apprised of costs. This will be part of the budgeting process.

The motion unanimously carried.

D. 2015 Higher Education Conference & Oregon Business Plan Leadership Summit

Kevin Talbert and Pat Ashley are interested in attending these events on January 5th and 6th in Portland. Ron Fox will attend in his role of Executive Director, Southern Oregon Regional Economic Development, Inc. (SOREDI).

E. 2015 Student Success & Retention Conference

This conference will be held in Portland, February 5-6, 2015. Please RSVP to Denise Nelson if interested in attending. Dean Wendle advised Ms. Nelson he will not be attending.

9. Board Discussion Items

A. 2014 OCCA Annual Conference – Pat Ashley complemented Kevin Talbert on the success of the conference. Kevin is serving as President of the Oregon Community College Association (OCCA) Board this year. The conference was very well organized.

Kevin Talbert commented on the presentation given by Dr. Cable Green, Director of Global Learning, Creative Commons, regarding open educational resources. Kevin talked with Andrea Henderson, Executive Director, OCCA about bringing this to the Association.

Dean Wendle enjoyed the presentation from Phillip Uri Treisman, Professor of Mathematics, Professor of Public Affairs/Director, Charles A. Dana Center at the University of Texas at Austin. He sent letters to high school teachers, and principals, about the excellent students he received as a result of their efforts.

Joseph Zagorski reported the keynote speakers were outstanding and the sessions were valuable. The strategy to compress the conference into two work days worked well.

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Pat Ashley commented this was one of the best conferences she has attended while serving on the Board of Education. It was stimulating and people were enthusiastic. Pat would like to hear more about the use of placement testing to determine the use of more than one means and also the use of preparation assistance.

- B. 2014 OSBA Annual Conference** – Dean Wendle attended the conference held in Portland. The presenters were not as good as previous conferences. Discussion occurred around accelerated learning and who is qualified to teach classes. The relationship between K-12 and community colleges needs improvement.

Kevin Talbert mentioned there is an issue regarding instructor approval as related to accelerated learning. Some people believe OSBA will deal with this. Kirk Gibson responded that 25% of his time recently has been spent on this issue.

Board members requested a presentation/discussion on the topic of accelerated learning.

- C. Lunch w/Staff and Special Board Meeting (Work Session)** – Board members agreed this was time well spent and thanked everyone for attending.

- D. Development Education Redesign** – Pat Ashley thanked the RCC Development Education Redesign team for staying for this discussion. Marie Maguire-Cook indicated the official Developmental Education Redesign report was presented to the community college presidents and the Higher Education Coordinating Commission (HECC). Community colleges were given individual liberty to make changes instead of mandating things across the board. Dr. Talbert clarified that HECC does not have governance authority as each community college Board of Education is responsible for their district.

Math is moving into qualitative approach. A lot of community colleges have identified that a new path has to be developed. It would be good if there was a way to teach Science, Technology, Engineering and Math (STEM) students (who need a different approach) problem solving skills without algebra. There is a very large math “meeting of minds” to work on the Math 105 bridge point.

Kirk Gibson commented the redesign is good and there are common themes of work throughout the state.

Dr. Talbert asked if faculty are receptive to the proposed changes. Marie Maguire-Cook responded that instructors are ready to make real changes.

Lori Sours believes the RCC math department is ahead of many other community colleges. RCC is one of the schools pioneering this.

Marie Maguire-Cook reported that reading is progressing as well as math.

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Pat Ashley thanked the group for staying for further discussion as this topic is something the Board has been wanting to talk about. The Board is very proud of the work being accomplished.

10. Consent Agenda

Joseph Zagorski moved, seconded by Kevin Talbert, the Board approve the consent agenda as presented.

- A. Meeting Minutes**
 - a. October 9, 2014 Special Board Meeting (Work Session)
 - b. October 21, 2014 Board Meeting
- B. Human Resources**
 - a. Full-time Faculty Resignation, Brent Rudolph, Nursing Instructor
 - b. Full-time Faculty, Lorri Jo McIntosh, Practical Nursing Instructor
 - c. Full-time Faculty, Lori Sours, Outcomes and Assessment
 - d. Full-time Faculty, Sam Battrick, Instructional Design
 - e. Full-time Exempt, Jodi Simons, Assistant Director, Foundation
 - f. Full-time Exempt, Christine Morris, Health Professions Education Coordinator
- C. Grants**
 - a. Portable Radios and Charging Station (New Grant)
 - b. Perkins Basic (Continuation Grant)
- D. Financials**
 - a. Monthly Financial Data Report – October 2014

The motion unanimously carried.

11. Board Committee/Advisory Reports

- A. Jackson/Josephine County Advisory Committees** - Peter met with both committees in November.
- B. Executive Committee** – Pat Ashley, Kevin Talbert and Dean Wendle participated in the committee meeting. Mr. Wendle reported the committee reviewed three Board meeting agendas (11/18, 12:00 p.m., 1:00 p.m. and 4:00 p.m. meetings).
- C. Facilities Committee** – Joseph Zagorski referred to the November Facilities Report included in the packet. In addition, he reported the committee is scheduled to meet next Thursday.
- D. OCCA/OSBA** – (see agenda items 9.A and 9.B)

Ms. Ashley called for a five minute break at 6:22 p.m.

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12. Executive Session – Pat Ashley called the meeting into Executive Session in accordance with ORS 192.660(2)(d) Labor Negotiations and ORS 192.660(2)(e) Real Property Transactions at 6:22 p.m. and closed the session at 6:30 p.m.

13. New Business

A. Approve Rogue Community College Education Association/OEA/NEA Collective Bargaining Agreement

MAIN MOTION

Joseph Zagorski moved, seconded by Ron Fox, the Board approve the Rogue Community College Education Association/OEA/NEA Collective Bargaining Agreement as presented.

A roll call vote was conducted:

Joseph Zagorski – Yes

Dean Wendle – No, based on the fact it is unfair for the part-time faculty to have to pay their funds into an organization that is overall designed to reduce part-time faculty statewide.

Ron Fox – Yes

Kevin Talbert – Yes

Pat Ashley – Yes

The motion carried 4-1.

The following items were noted as topics for presentation/discussion at future meetings:

- a. College for All Conference Report (December)
- b. Kirk Gibson briefing on 5th year discussion (December – beginning of College for All presentation as this ties into the conference report)
- c. Kirk Gibson will provide information regarding instructor qualifications for accelerated learning during his Vice President’s Report (December)
- d. Receive the 2013-2014 Audit (December)
- e. Doug Gardner, Math Department Chair, will be asked to make a presentation to the Board regarding changes with math classes since he has been instrumental in developing said changes.

14. Old Business - None

15. Roundtable - None

16. Adjournment - Pat Ashley adjourned the meeting at 7:14 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education.