

### RCC Innovation Award: Team

**Criteria:** The Team Innovation Award is a team (minimum of three members) award for any RCC employees whose achievements promote institutional excellence. Contributions can take many forms and may include a significant role in the implementation and effective delivery of a highly innovative idea. The extraordinary innovation must have directly or indirectly impacted or continue to impact an area critical to our core business of learning and teaching. Teams nominated for this award will have demonstrated an exemplary ability to work together in a collaborative and cross functional manner which enabled or continues to enable RCC to achieve excellence. In selecting the Team Innovation Award the following will be considered;

- **Replicability** - Can the innovation be replicated within other areas of RCC and/or within other institutions? Would it be valuable to do so? Does the innovation plan effectively for the successful implementation and demonstrate long term success?
- **Affordability** - Can the innovation be done affordably? Can, and should, it be scaled up? Does it reduce costs and/or generate funds?
- **Effectiveness** - What current need did this innovation fill? How was this innovation successful? Will the innovation make fundamental change and move the institution forward in the direction set by the President and Strategic Plan?
- **Creativity** - Does it identify new ways to improve the quality of services or programming? Does it identify new ideas, solutions and/or directions? Does it adapt a current practice that is new to RCC?
- **Efficiency** - Does it identify novel approaches for completing work more efficiently or effectively? Is the work doable and sustainable?

Teams who are nominated for the Team Innovation Award will have made a significant contribution or a series of contributions to advance one or more of the strategies and initiatives outlined in the Strategic Plan. Examples of innovative contributions might include;

- Assumed a significant role in the development, implementation, and or/ongoing effectiveness of a collaboration between RCC and the larger community for the mutual exchange of knowledge and resources in a context of partnership and reciprocity.
- Assumed a significant role in the development, implementation, and/or ongoing effectiveness of a collaborative organizational change or restructuring that markedly increases(d) the efficiency and effectiveness of the unit and served as a role model for other units across the college.
- Assumed a significant role in the development, implementation and/or ongoing for a change that results in increased student, staff, faculty, or organizational success.

**Nomination Process:** To nominate a group for the Team Innovation Award include the following:

- **Cover page** that lists:
  - Title of the Innovation
  - Names, departments, and titles of all individuals nominated
  - Team leader/organizer if appropriate
  - Name of the nominator, which may be a member of the team
  - Name, department and title of the nominees' supervisors (indicating secured approval of the nomination)
  - Summary paragraph (100 words or less) that adequately describes the outcomes/benefits and innovation with sufficient detail that anyone reading it will understand the innovation.
- **Narrative overview** of the innovative accomplishment. The narrative should not be more than 1-2 pages and should include a synopsis of the innovation.
- **Letters of endorsement** from the supervisors (required), area department head, dean, and/or vice president. Up to two other letters of support/documentation may be attached, but are not required (maximum of 5-6 pages total).
- **Submit nomination and all letters** in one PDF document to the President's Office **no later than April 1, 2019** at [rmendoza@rogucecc.edu](mailto:rmendoza@rogucecc.edu).
- **Selection** will be completed by May 1, 2019. President Kemper-Pelle, in collaboration with her executive team, will select the awardee(s).
- Note: If none of the nominations are deemed to be of caliber for the Team Innovation Award, no award will be made.

**Awarding Process:** The presentation of the Team Innovation Award will be highly visible and convey the importance of this award. All nominees will receive a copy of their nomination packet after the award is awarded. In addition;

- The winning individuals will be notified directly, via letter, from President Cathy Kemper-Pelle.
- One team member may travel to the national League for Innovation Conference in 2020 to present their innovation. Financial assistance from the President's Office is available but will not cover all expenses. All other team members will be offered the opportunity to go using their professional development funds, which will be supplemented with department/division funds as available.
- The Innovation Award recipients will be recognized at the RCC spring in-service and on a permanent plaque in the President's Office suite on Redwood Campus. The awardees will receive a medallion and certificate from the League for Innovation and are eligible to participate in their national innovation competition.