



Rogue Community College

PROFESSIONAL JUDGEMENT FORM – 2009/10

(For Use Only by Students Who Are Unemployment Insurance Benefit Recipients)

Full Name: \_\_\_\_\_ RCC ID: \_\_\_\_\_

When you submitted your 2009/10 Free Application for Federal Student Aid (FAFSA), you provided 2008 household income and current asset information. Your household's financial ability to contribute to your cost of attendance was calculated by federal processors using a standard formula that determined your Expected Family Contribution (EFC).

If your current household situation has significantly changed, directly impacting your ability to meet your EFC, financial aid professionals at RCC have the ability to review your financial situation and use Professional Judgement (PJ) to re-assess your need. This specific form is to be used only if you, the student, are currently receiving Unemployment Insurance (UI) benefits. Only one request for PJ will be evaluated for you per school year. Decisions are school-specific, apply to only one academic year, and are final (no appeal process).

INSTRUCTIONS:

1. If you are currently receiving UI benefits, report your household's income below for the July 1, 2009 – June 30, 2010 school year (for this PJ, neither "a" nor "b" are applicable for you or your household member(s) if also a student and active UI benefit recipient). Note that "household" is defined by the household size reported on your FAFSA.

Table with 5 columns: You, Spouse, Father/Step, Mother/Step. Rows include Income from work, Unemployment, Child Support, and All Other Income.

e. List Other Income Sources (i.e. Workman's Comp, Alimony, Veterans' Benefits, etc) :

2. Provide documentation of your UI benefits in the form of "Where's My Check?" and "Time and Money Left on Claim" printouts from the Employment Department Online Claims System available at www.workinginoregon.org.

NOTE: If, in addition to your student UI benefit recipient status, you'd like your PJ request to also reflect another household circumstance including: a) a lot less income during the 7/1/09-6/30/10 period than what was reported as '08 income on your FAFSA... b) a significant loss of current assets... c) significant qualified household paid expense...

3. Sign and date the bottom of this form and submit it with your letter of explanation and complete documentation.

If you have questions or to turn in your completed PJ, please contact Rogue Central Services for Students at one of these locations:

- Grants Pass-3345 Redwood Hwy.: Student Services bldg. (541) 956-7501, 1
Medford-Corner of 8th and Central/2nd Floor: Bldg G (541) 245-7501, 2
White City-7800 Pacific Ave.: West Entrance, Room 187 (541) 245-7501, 3

CERTIFICATION(s): "The information provided on this request is true and complete to the best of my knowledge and reflects the most accurate report of my/my household's current ability to contribute to my 2009/10 college expenses."

X \_\_\_\_\_ Date \_\_\_\_\_ X \_\_\_\_\_ Date \_\_\_\_\_
Student Parent

# PROFESSIONAL JUDGEMENT INSTRUCTIONS – 2009/10

In addition to the consideration of the impact of Unemployment Insurance (UI) benefits on your financial need, RCC is willing to also consider the following **dual conditions** in our Professional Judgement (PJ) decision.

LOSS OF INCOME and/or BENEFITS (a lot less income during the 07/01/09-06/30/10 period than the '08 income reported on your FAFSA)

**(These conditions must have existed for at least 60 days before this request can be considered.):**

- \*Loss or change in employment
- \*Loss of income/benefits
- \*Divorce or separation from spouse
- \*Death of spouse **or** parent

LOSS OF ASSETS (a lot less currently than reported on your FAFSA)

- \*Sale of home and subsequent purchase of new home (reportable asset was only temporary)
- \*Legal settlement or funds used on associated expenses
- \*Significant stock market loss

PAID QUALIFIED EXPENSES (directly impacts ability to meet expected family contribution)

- \*Significant out-of-pocket K-12 tuition or elder/dependent care expenses **paid** '08 to current
- \*Significant out-of-pocket medical expenses **paid** '08 to current

## TO APPLY FOR A PJ WITH DUAL CONDITIONS, COMPLETE THE FOLLOWING:

1. Complete the PJ instructions on the reverse.
2. Attach a signed, detailed statement about the change in your household's financial situation (how your current financial situation is significantly different than what was reported on your FAFSA). Include key dates (when the circumstance began, ended, changed) and exact amounts. Your statement must be clear and well organized. This is not an appeal based on need or merit, but a statement of the facts.
3. Attach documentation of support for the circumstances you have described. Be sure your documentation supports key dates and amounts you describe.

**EXAMPLES OF ACCEPTABLE DOCUMENTATION INCLUDE** (submit as applicable, or as requested):

### A: LOSS OF INCOME

- **"Where's My Check?"** and **"Time and Money Left on Claim"** printouts from the Employment Department's Online Claims System at [www.workinginoregon.org](http://www.workinginoregon.org) [In cases where this is insufficient, RCC reserves the right to request you submit more detailed information from the Employment Department such as **ECLM (CLAIM SUMMARY)** and **EPAY (PAYMENT LIST)** documents. First make sure your correct address is on file and then request these documents by calling the UI Center in Eugene at 1-877-728-7970 (landline is recommended for wait times of up to 40-minutes to speak to a representative). Allow up to 2 weeks to receive requested forms.]
- **Wage List** from your local Employment Department Office. Office hours are Monday – Friday, 8:00am – 5:00pm. Grants Pass: 1545 Harbeck Road - Job Council building; Medford: 119 N Oakdale Avenue
- Copies of at least your last 2 months of paystubs (others for key time periods may be required)
- Signed, completed Income Report Form available at [www.rogucecc.edu/Financialaid/FA020.asp](http://www.rogucecc.edu/Financialaid/FA020.asp)
- Copy of legal separation papers (or signed statements from both parties) or divorce decree
- Layoff notices or agency documentation regarding income or benefit loss
- Doctor/hospital statements; copy of death certificate; obituary or funeral notice

### B: LOSS OF ASSETS

- Documents showing amount of settlement/sale, date of receipt, receipts for associated expenses, and current asset value

### C: PAID QUALIFIED EXPENSES

- **Paid** K-12 private school tuition receipts, dependent or elder care receipts (for child or adult household members)
- **Paid** medical bill receipts

If you have any questions and/or need to turn in your complete Professional Judgement, you may contact Rogue Central Services for Students at the locations/numbers indicated on the reverse.