

Student information, defined as “Directory Information” in the RCC catalog, may be released to any person upon request. By completing this form, you will restrict your student information to institutional use only; excluding requests by public safety officials in the event of an emergency.

In accordance with the Family Education Rights and Privacy Act (FERPA), RCC considers the following to be “directory information.”

- Name, address, telephone number, and e-mail address
- Major field of study
- Dates of Enrollment
- Participation in official recognized college activities and sports
- Degrees and awards received
- Academic credit information
- Most recent previous educational agency or institution attended
- Photograph
- Student ID

**NOTE:** By making this request you are asking that your student information not be released to anyone, for any reason (including personal emergencies), at any time. For example, Rogue Community College will not release information to:

- Family members
- Potential / current employers
- Your name will not be included in honor roll announcements or the commencement program
- Schools
- Day care providers

**If you want to discuss information regarding your own student account you must do so in person with valid photo identification or via email with the password you provide on this form. RCC will not communicate via phone while this exemption is in place.**

All inquiries regarding you and your records at RCC will be answered with the following:  
*“I have no information on that person”*

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I have read the information above and confirm that I do not want Rogue Community College to release to anyone, or include in any publication, my directory information as listed above.

\_\_\_\_\_  
 Name (Please Print)

\_\_\_\_\_  
 Student ID#

\_\_\_\_\_  
 Student’s Signature

\_\_\_\_\_  
 Staff Signature

\_\_\_\_\_  
**Password** (required)

\_\_\_\_\_  
 Date

**Note:** The directory information exemption will remain in effect until rescinded by the student.

**Fax to:** (541) 471-3585\*

**Email to:** registrar@rogucecc.edu\*

\*Forms not submitted in person by the student must be accompanied by a copy of the student’s photo ID.

**Mail or hand-deliver to:**

Registrar  
 Rogue Community College  
 3345 Redwood Hwy  
 Grants Pass, OR 97527