



## **BP 3240 Data Governance**

### **References:**

**BP 5040: Education Records, Directory Information, and Privacy**

[Federal Education Rights and Privacy Act](#)

[Oregon State Privacy Laws and Practices](#)

[Health Insurance Portability and Accountability Act](#)

[General Data Protection Regulation](#)

[Payment Card Industry Data Security Standard](#)

[Graham- Leach Bliley Act](#)

The Board of Education is committed to managing student-, faculty-, staff-, and institutional data as vital college resources, ensuring the accuracy, consistency, confidentiality, and security of such data by clearly defining data access levels, assigning data stewards, strictly adhering to all applicable privacy regulations, allowing data access and usage only for authorized purposes related to institutional operations, and requiring proper data handling practices by all employees.

The college president shall establish procedures to ensure the accuracy, consistency, confidentiality, and security of institutional data assets in accordance with applicable laws, regulations, and best practices. The procedures will include the establishment of a Data Governance Committee to regularly review processes, procedures, and practices related to institutional data management and make recommendations to the President as needed to update or modify the same.

**Rescinds Procedure Number: None**

**Adopted: May 20, 2025**