

AP 4255 Academic Suspension and Reinstatement

References

NWCCU 2020 Standard 2.C.3

AP 4250 Academic Standing - Academic Alert I, and Academic Alert II, Financial Aid Satisfactory Academic Progress – Financial Aid Warning, and Financial Aid Suspension

Standards for Academic Suspension

Academic Suspension is based on three consecutive terms of not maintaining academic standards and is noted on a student's permanent electronic file and on the student's transcript. A student will be academically suspended from the college if for three consecutive terms of enrollment:

- A student does not earn a 2.0 cumulative grade point average (GPA), and/or
- A student does not complete at least two-thirds or 66.67% percent of their term attempted credits (Pace) by earning A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D- or P grades.

A student academically suspended for the first time will not be allowed to register for credit classes for the subsequent term following academic suspension and is not financial aid eligible.

Academic Suspension Letter

At the end of these terms of unsatisfactory academic progress, the Registrar will notify the student in writing that they have been academically suspended from further enrollment in credit classes at RCC until reinstated. The letter notifying the student that they are subject to academic suspension will contain an explanation of what academic suspension means, procedure for reinstatement, and the procedure to appeal the suspension.

Appeal of Academic Suspension

In order to return, a student must complete an Academic Return Packet to appeal for reinstatement. All Instructions provided in the academic return packet must be followed in order to be considered for return. The academic return packet must be submitted online by the deadline noted at www.roguecc.edu/enrollmentServices/academicReinstatement.asp and the student will participate in an in-person or web conference meeting with the Academic Reinstatement Committee, if desired or required.

The chair of the Academic Reinstatement Committee will notify the student of the Committee's decision in writing within five days of the Committee's decision. If the Reinstatement Appeal is denied the student may appeal the decision of the Academic Reinstatement Committee in writing to the Vice President of Student Learning and Success within 7 working days of the date of notification of the decision of the Academic



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Reinstatement Committee. Students may appeal based on new information that was not provided to the Reinstatement Committee.

Within 10 working days of receiving an appeal the Vice President of Student Learning and Success, or designee, will review the request and make a decision. The decision of the Vice President of Student Learning and Success is final.

If the reinstatement appeal is granted, the student will be eligible to enroll for an additional term on an academic plan, see Probation Status section. At the end of the additional term, the student's academic record will again be evaluated to determine whether the student should be suspended, or should continue on probation.

The Academic Reinstatement Committee shall be comprised of the College Registrar, the Counseling Department Chair, and a representative from Financial Aid.

Standards for Evaluating Appeals

Reinstatement appeals may be granted under the following circumstances:

- If the academic suspension determination is based on the academic record for one term in which the record does not reflect the student's usual level of performance due to accident, illness, or other extenuating circumstance, then documentation should be submitted with the appeal.
- The student will enroll in a corrective program designed to assist them in improving academic skills, such as obtaining academic counseling, utilizing the tutoring center, and/or limiting course load.

Reinstatement after Academic Suspension

In considering whether or not students may be reinstated after an academic suspension and at least one term absence, the following criteria should be considered:

- Documented extenuating circumstances (considered during appeal).
- Issues that lead to the suspension between the terms on which disqualification was based have been addressed and rectified.
- Terms on which disqualification was based were atypical of past academic performance.
- Informal educational experiences since completion of term on which disqualification was based.
- Improved GPA as a result of grade changes or fulfillment of incomplete courses.

If the appeal is approved the student will be placed on a probationary status. RCC has two probation statuses. The first is Probation Status, this status is used for appeals based on enrollment in a corrective plan and not extenuating circumstances. The second probation status at RCC is Probation (Aid Eligible Status), this status is used for appeals based on documentable extenuating circumstances.

Probation Status



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Students who are in an Academic Suspension status who successfully submit an Academic Return Packet based on a corrective plan and not extenuating circumstances and are approved for reinstatement will be placed on a Probation status and are not financial aid eligible, however they will have an academic plan designed to bring the student back into good academic standing. Under the academic plan students will be limited in the number of classes they may take. Students who are placed on probation must show overall improvement at the end of each term.

At the end of the Probation term a student will have their academic standing re-evaluated.

- If a student meets the requirements of their academic plan by passing 100% of their classes with a C- or better grade in each class and has at least a 2.0 cumulative GPA the student will be considered in Good Academic Standing.
- If a student meets the requirements of their academic plan, but does not have at least a 2.0 cumulative GPA, they will remain on probation status until they have at least a 2.0 cumulative GPA. The Probation status will display on student's transcript at the end of the next term following Academic Suspension. The student will receive a Registration Hold, preventing enrollment in the current or future term, until they meet with a Counselor.
- Students who do not fulfill the requirements of their academic plan by passing 100% of their classes with a C- or better grade will be academically suspended again, see Second or More Academic Suspension section.

Probation (Aid Eligible) Status

Students on a Probation (Aid Eligible) status are financial aid eligible. Student's will have an academic plan designed to bring the student back into both Good Academic Standing and Good SAP Standing. Under the academic plan students will be limited in the number of classes they may take. Students who are placed on Probation (Aid Eligible) status must meet the requirements of their academic plan by passing 100% of their classes with a C or better grade in each class.

At the end of the Probation (Aid Eligible) term a student will have their academic standing re-evaluated.

- If a student meets the requirements of their academic plan and has at least a 2.0 cumulative GPA the student will be considered in Good Academic Standing.
- If a student meets the requirements of their academic plan, but does not have at least a 2.0 cumulative GPA, the student will move to a Probation status, which will display on student's transcript at the end of the next term following Academic Suspension. The student will receive a Registration Hold, preventing enrollment in the current or future term, until they meet with a Counselor.
- Students who do not fulfill the requirements of their academic plan will be academically suspended again, see Second or More Academic Suspension section.

Second or More Academic Suspension



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A student academically suspended more than once will not be allowed to register for credit classes for the subsequent term following academic suspension. A student must appeal for reinstatement in-person or via a web conference to the Academic Reinstatement Committee.

Rescinds Procedure Number: None

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