



AP 4221 Academic Integrity

References:

- **Administrative Procedure 5530 Student Concern & Complaint Procedure**
- **Administrative Procedure 5520 Student Discipline Procedure**

Academic Integrity

Rogue Community College is committed to providing students with accessible, exemplary educational opportunities that uphold high academic standards; therefore, **academic integrity** is expected for all students. Learning is built on the qualities of honesty, fairness, respect, and trust. At RCC, academic integrity is a shared endeavor characterized by truth, personal responsibility, and high academic standards. An important aspect of academic integrity is academic honesty. Students who violate academic honesty or academic integrity will be subject to disciplinary action. Instructors have the right to take action on any suspected acts of academic dishonesty. Depending on the nature of the offense, serious penalties may be imposed, ranging from loss of points to expulsion from the class or college.

Academic Dishonesty

All acts of academic dishonesty are regarded as serious offenses. The following actions and/or behaviors are types of academic dishonesty for which students will be subject to sanction. These actions/behaviors are not designed to define academic dishonesty in all-inclusive terms and in no way should this be considered an exhaustive list.

1. Cheating on any graded assignment; cheating is defined as any of the following:
 - a. Use of any unauthorized assistance, including but not limited to notes, crib sheets or other academic material, in taking quizzes, tests, or exams;
 - b. Relying on the aid of services beyond those authorized by the faculty member in writing papers, preparing reports, solving problems, or carrying out other assignments;
 - c. Acquiring or viewing, without permission of the instructor, a test, or examination questions or answers, or other academic material.
 - d. Sharing classroom documents, including test items, with other students or with online platforms.



2. Copying another student's or a tutor's answers or strategies on a test, quiz, professional or practical assignment; or allowing another to do so.
3. Collaborating with others on assignments or assessments unless expressly authorized by the instructor.
4. Submitting one's own previously graded work as a new assignment without the instructor's permission.
5. Plagiarism or the presenting as one's own work the work of another author or artificial intelligence without acknowledgement of the source. Plagiarism includes failure to acknowledge the source of words, phrases, ideas, information, data, evidence, or organizing principals; failure to acknowledge the source of a quotation or paraphrase; submitting as one's own work that which was borrowed, stolen, purchased, or otherwise obtained from someone else or another source such as the Internet.
6. Fabrication or falsification of any information, research, data, references or clinical records.
7. Assisting another student to engage in any form of academic dishonesty.
8. Turning in work which was completed, all or in part, by an individual or an artificial intelligence tool, except where explicitly permitted by the instructor. Any AI use must follow course-specific guidelines and, when required, be properly cited. .
9. Tampering with evaluation devices or documents.
10. Impersonating another student during a quiz, test, cooperative work experience placement, supervised field experience placement or clinical placement or other student assessment/assignment or participation in being impersonated by another student.
11. Use of electronic devices, including cell phones, smart watches, or other similar wireless devices to convey information relevant to the test, quiz, or other student assessment, during any test, quiz, or other student assessment.

Immediate Sanctions for Academic Dishonesty

- a. **Zero or "F" grade for assignment.** An instructor may immediately issue a zero or "F" grade for a paper, assignment, quiz, or other student assessment as a sanction for academic dishonesty, with or without the possibility of makeup



- b. **Zero or “F” grade in course.** An instructor has the right to immediately suspend a student from the course (with no possibility of refund) and issue a grade of “F” for a course if the instructor has documented that the student has engaged in significant acts of academic dishonesty.
- c. **Request for administrative sanctions.** An instructor or department chair may petition the Dean of Student Success to apply additional administrative sanctions. Administrative sanctions include:
 - a. Complete withdrawal from all courses (with no possibility of refund);
 - b. Disciplinary suspension from the student’s academic program (if applicable); and/or
 - c. Disciplinary suspension or expulsion from the college.

Step 1: Filing of Report

The instructor will submit a written report of the act of academic dishonesty with the department chair and dean of student success within 5 days of when the instructor discovers the act of academic dishonesty.

Independent of the instructor, the Dean of Student Success may choose to initiate disciplinary proceedings based on the written report of the student’s act submitted by the instructor, particularly in situations in which there are previous reports of academic dishonesty and/or for egregious acts of academic dishonesty.

Step 2: Additional Disciplinary Proceedings

Additional disciplinary proceedings, outside of the instructor’s immediate sanctions, for acts of academic dishonesty which are particularly egregious, will be conducted according to Administrative Procedure 5520, Student Discipline Procedures.

Step 3: Appeals

The student may appeal the instructor’s decision using the process outlined in Administrative Procedure 5530 Student Concern & Complaint Procedure.

If additional disciplinary sanctions are imposed, the student may appeal the Dean of Student Success’s decision, as defined by Administrative Procedure 5520 Student Discipline Procedures.



Rescinds Procedure Number: None

Approved: June 6, 2023

Revised: June 10, 2025