



## **AP 3520 Local Law Enforcement**

### **Reference:**

34 Code of Federal Regulations Part 668.46

The Rogue Community College Director of Risk Management maintains a close working relationship with the Grants Pass Department of Public Safety, the Medford Police Department, the Oregon State Patrol, the Jackson County Sheriff's Office and the Josephine County Sheriff's Office.

Meetings may be held between the leaders of these agencies on both a formal and informal basis. The Rogue Community College Risk Management Department and Grants Pass Department of Public Safety, the Medford Police Department, the Oregon State Patrol, the Jackson County Sheriff's Office and the Josephine County Sheriff's Office communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the Rogue Community College Risk Management Department will work closely with Grants Pass Department of Public Safety, the Medford Police Department, the Oregon State Patrol, the Jackson County Sheriff's Office and the Josephine County Sheriff's Office. There is no written memorandum of understanding between the Rogue Community College Risk Management Department and Grants Pass Department of Public Safety, the Medford Police Department, the Oregon State Patrol, the Jackson County Sheriff's Office and the Josephine County Sheriff's Office.

In response to a call, the Rogue Community College Risk Management Department will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by the Rogue Community College Risk Management Department are forwarded to the Director of Risk Management for review and potential action. The Rogue Community College Risk Management Department may investigate a report when it is deemed appropriate.

Crimes should be reported to the Rogue Community College Risk Management Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Rogue Community College Risk Management Department in a timely manner. After contacting 911, or local law enforcement, Campus Security should be notified of all criminal activity and emergency situations on campus. Reporting can be accomplished by the following means:



- Campus Security at the Redwood Campus may be reached 24 hours per day 7 days per week via cell phone at 541-218-2930.
- Campus Security at the Riverside Campus may be reached between 7am and 11pm Monday – Friday and from 7am – 7pm on Saturday via cell phone at 541-218-2931.
- Campus Security at the Table Rock Campus may be reached between 7am and 10:30pm Monday – Friday and between 7am and 7pm on Saturday via cell phone at 541-218-3639.

Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the College. Security officers do not possess arrest power. Criminal incidents are referred to the local law enforcement officers who have jurisdiction on the campus. The College maintains a highly professional working relationship with the Grants Pass Department of Public Safety, the Medford Police Department, the Oregon State Patrol, the Jackson County Sheriff's Office and the Josephine County Sheriff's Office. All crime victims and witnesses are strongly encouraged to immediately report the crime to Rogue Community College Risk Management Department and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Campus "Pastoral Counselors" and Campus "Professional Counselors," when acting as such are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A Pastoral Counselor is a person who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

A Professional Counselor is an employee of Rogue Community College whose official responsibilities include providing psychological counseling to members of the Rogue Community College community and who is functioning within the scope of his/her license or certification.

**Rescinds Procedure Number: None**

**Approved: June 2, 2020**