



AP 3500 Campus Security

References:

- 20 U.S. Code Sections 1092(f) and 1232g;
- 34 Code of Federal Regulations Part 668.46;
- 34 Code of Federal Regulations Part 99.31(a)(13), (14);
- Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- NWCCU 2020 Standard 2.I.1

Rogue Community College (RCC) is committed to the safety and security of all members of the College community. As part of that commitment, the RCC Risk Management Department publishes the Annual Security Report by October 1st of each year. The Annual Security Report includes crime statistics that must be reported under the Clery Act. The crime statistics are broken down into specific geographical areas outlined in the Clery Act.

This procedure applies to all the RCC District locations.

The RCC Risk Management Department collects all crime data and statistics, including those contained in the Annual Security Report, reported annually to the US Department of Education.

Risk Management maintains incident reports for all criminal activity reported to the Risk Management Department. Each incident is added to an incident reporting software program that is reviewed each year during the preparation of the Annual Security Report. All incidents that meet the geographical requirements under the Clery Act and are designated as Clery Act crimes are included in the Annual Security Report.

Risk Management regularly coordinates with the College's Dean of Student Success to facilitate the exchange of information related to criminal activity/student conduct violations.

Risk Management regularly coordinates with the college Title IX Coordinator to facilitate the exchange of information related to criminal activity/Title IX violations.

Risk Management regularly coordinates with all Campus Security Authorities (CSAs) to facilitate the exchange of information related to incidents reported to Campus Security Authorities.

Risk Management enters all College-related student travel into a master-tracking log. Risk Management evaluates each location listed on the previous year's log. Each location determined to meet the repeated or frequent use criteria outlined in the Clery Act will be flagged. A letter will be sent to the law enforcement agency with jurisdiction over that address requesting relevant crime statistics as outlined in the Clery Act.

Risk Management coordinates with each applicable College department to develop and maintain a list of all locations utilized by the College that would meet the definition of a non-campus location under the Clery Act. A letter will be sent to the law enforcement agency with jurisdiction over that address requesting relevant crime statistics outlined in the Clery Act.

Risk Management maintains an open line of communication with the Medford Police Department, the Grants Pass Police Department, the Jackson County Sheriff's Office, and the Josephine County Sheriff's Office, which have primary law enforcement jurisdiction on different campuses. In addition, Risk Management sends out a letter to each agency every year requesting crime data for all on campus, non-campus, and public property crimes for the previous year.

Risk Management compiles crime data from the sources listed above in preparing and submitting the Annual Security Report and for reporting to the US Department of Education. The Annual Security Report is published no later than October 1st of each year.

Rescinds Procedure Number: None

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