



AP 2340 Agendas

References:

ORS 192.640 (notice of principal subjects anticipated)

The agenda for an upcoming Board of Education (Board) meeting is developed by the Executive Committee of the Board. The committee is comprised of the Board Chair, Vice-Chair, one board member (who serves for two months on a rotational basis), the College President and the Assistant to the President. The Executive Committee typically meets on Monday a week before the Tuesday board meeting.

The Assistant to the President will develop a draft agenda with any board action items or resolutions known to be presented at that month's board meeting. The draft agenda is reviewed and discussed by the Executive Committee. Any additions or changes are made at the meeting and the agenda is finalized.

The final agenda is distributed via email 72 hours prior to the meeting to board members Rogue Community College (RCC) management, members of the RCC campus community that regularly attend and report at board meetings, media, and members of the public that have requested copies of the agenda in advance of the board meeting. In addition, the agenda is published on the RCC website and is accessible to anyone wanting to review the agenda in advance of the board meeting.

At the board meeting, additional copies of the agenda and board packet will be available to anyone in attendance who requests a copy. The Board Chair, any board member, or the College President, may add any item to the agenda for consideration. A copy of the agenda and full board packet, along with any supporting documents, will be maintained in the permanent official record and will be open to inspection by college staff and the general public.

Rescinds Policy Number: I.D.050

Approved: January 21, 2020

Revised: June 17, 2025