
***Rogue Community College District
Board of Education– September 22, 2020 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Shawn Hogan, Board Chair, at 5:04 p.m. on September 22, 2020, via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including Kevin Talbert, Pat Fahey, Roger Stokes, Shawn Hogan, Pat Ashley and Claudia Sullivan.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to electronically raise their hand as well as type their question into the chat function of the Zoom meeting.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Kori Ebenhack, Curtis Sommerfeld, Alena Siddon, Analisa Gifford, Angel McCully, Arismendi Villa-Saucedo, August Farnsworth, Bernyne Wright, Chauncey Kieley, Colletta Young, Danielle Crouch, Daniel Elash, Debbie Dice, Denise Kerr, Dianne Hoover, Donna D’Inzillo, Jeanine Henriques, Grant Walker, Greg McKown, Hollie Adair, Jamee Harrington, Laurie Roe, Jessica Jones, Judy Basker, Lisa Stanton, Nicole Longoria, Marco Vasquez, Marie Chandler, Mary Middleton, Molly Darling-Roque, Natalie Coppedge, Rene McKenzie, Sally Snyder, Richard Amneus, Sara Bristol, Sarah Wofford, Sheri Muzzioli, Shannon Wade, Tamara Adams, Tiffani Malsberger, Tracy Redd, Bea Fredrickson, Elizabeth Butler, William Riddle, Frankie Everett, Kim Freeze, Amy Durst, Navarro Chandler, Chelsea Daugherty, Josh Ogle, Shelly Hohl, Grey Conway, Carmen Sumner, Angel Garcia, Cindy Harboldt, Rachelle Brown, Anthology COO Kevin Knight, and Grants Pass Daily Courier reporter Casey Crowley. Community members included: Susan Nelson and Jeanne Miles.

Shawn Hogan took a moment to acknowledge the passing of RCC Board member Ron Fox. Ron’s fellow Board members and President Kemper-Pelle reflected on his life and his commitment to RCC.

5. **Public Comment-** The following individuals submitted written comments to the Board via email prior to the start of the meeting (see file): Frankie Everett, Denise Kerr, Alena Siddon, Bernyne Wright, Chauncey Kieley, Natalie Coppedge, Danielle Crouch, Nicole Sakraida, and Sheri Muzzioli. Ms. Sakraida and Ms. Muzzioli chose not to speak their comments to the Board during the meeting. The other seven RCC staff members spoke summarized versions of their written comments to the Board. All individuals expressed great concern with the current Campus Nexus system. It was noted that many staff

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members are being stretched thin, working nights and weekends trying to do the work that needs done to help our students, especially when it comes to getting their financial aid awarded. While there are currently manual workarounds in place to help fix some of the issues, it was noted that these workarounds take 3 to 4 times as long as they did in Rogue Net. It seems to most staff that Campus Nexus Student has created more issues than it has solved. Staff are feeling an incredible amount of stress due to the Campus Nexus system, during a year when stress is already abundant due to COVID-19. One of the biggest concerns is that RCC will lose qualified staff members over the stress created by the Campus Nexus Student system. Another concern is the loss of enrollment due to students not being awarded their financial aid in a timely manor or simply not being able to navigate the new enrollment and registration process in Campus Nexus Student. All individuals thanked the Board for allowing them to express their concerns. Shawn Hogan thanked everyone for their input.

6. College Reports

- A. Finance and Audit Committee**- Kevin Talbert spoke on behalf of the committee. He stated that due to a new funds system, a comparison can no longer be made when looking at figures from year to date last year and figures for year to date this year (see file). He noted that during the Finance and Audit Committee meeting earlier today Lisa Stanton reviewed revenue and expenses for the year. A potential major impact is tuition revenue being down due to low enrollment. We had budgeted for a 6% decline in enrollment and we are currently looking at around a projected 15% decline for the academic year; however, Dr. Talbert noted it is still early, but the budget will need to be conservative moving forward.
- B. Written Report(s)**-
- a. **Student Government** (no written report)- Rene McKenzie noted that students just returned to school yesterday, so this month there is no written report and no student member present to comment.
 - b. **Classified Association** (no written report)- Sarah Wofford commented on the work session that occurred prior to the start of this meeting. Ms. Wofford said that while she was glad the COO of Anthology came to the work session to inform the Board and answer questions, she still has a lot of concerns, particularly when it comes to awarding financial aid to students. She noted that the one question that was not asked during the work session was at what point do we give up on the Campus Nexus Student system because she does not know how students and staff can continue on with all of the current issues.
 - c. **Faculty Association**- Mary Middleton spoke on behalf of the Faculty Association. She highlighted items from their written report (see file). She said that the Campus Nexus Student system is not ready for students or

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staff. She appreciated the work session and the questions that were asked by the Board. Ms. Middleton stated that faculty are concerned for their students and they implore the Board to take action.

- d. **Faculty Senate** (no written report)- Tracy Redd spoke on behalf of the Faculty Senate and noted that they will be meeting soon and they will have a written report next month.

7. President’s Report

- A. **Monthly Calendar and Narrative**- President Cathy Kemper-Pelle highlighted items from her written report (see file). She stated that she has reached out to Dr. Walter Bumphus, CEO of the American Association of Community Colleges. He is currently serving on Anthology’s Board of Directors, and she expressed her concern over the rollout of the Campus Nexus Student system at RCC (see file). President Kemper-Pelle stated that she received an immediate response from Dr. Bumphus, and he quickly met with the CEO of Anthology to discuss our concerns. He is now a great ally to RCC and stands behind our concerns with the Campus Nexus Student system.
- B. **Oregon Community College Association (OCCA) Budget Talking Points**- President Kemper-Pelle stated that OCCA is starting to develop key talking points regarding messaging for the legislature. These talking points include items such as how community colleges are economic first responders and how they serve all students. The talking points are engineered to help the legislature understand the consequences of a decrease in the community college support fund and how that would significantly affect families that were hardest hit by the pandemic. President Kemper-Pelle noted that OCCA encourages all Board members to engage with state legislature leaders as soon as they can.
- C. **Bond Oversight Committee (BOC)**- Greg McKown highlighted items from his written report (see file). The Health Professions Center (HPC) project is nearing completion, and the student murals are due to be installed in the upcoming weeks. Materials for the Water Project are being staged at the Redwood Campus (RWC). Adjustments to the plan have been made at the city’s request, and those plans are being resubmitted on Monday. Mr. McKown has also submitted a traffic control plan and will work with marketing to get that on the RCC website. The RWC Science Center project design development phase is about 75% complete. A finalized design and estimated cost will be presented to the BOC at their October meeting. Mr. McKown noted that there have been five design workshops during which faculty and staff have been able to supply input.

8. Board Action and/or Information Items-

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- A. Review Board Policy: BP 3550 Drug Free Environment and Drug Prevention Program (First Reading)
 - a. Pat Ashley asked if the term ‘illicit’ could be added before the word ‘drugs’ in the first sentence of this policy. Because this policy is legally required, Rachelle Brown will need to confer with Karen Smith at OCCA to see if a word can be added.

- B. Review Board Policy: BP 3560 Alcoholic Beverages (First Reading)
 - a. No comments.

- C. Adopt Board Policy: BP- 2800 Emeritus Status (Second Reading)

- D. Adopt Board Policy: BP- 3430 Prohibition of Discrimination and Harassment (Second Reading)

- E. Adopt Board Policy: BP- 3433 Prohibition of Sexual Harassment under Title IX (Second Reading)

- F. Adopt Board Policy: BP- 6100 Delegation of Authority, Business & Fiscal Affairs (Second Reading)

- G. Adopt Board Policy: BP- 6150 Designation of Authorized Signatures (Second Reading)

Kevin Talbert moved, seconded by Roger Stokes, that the Board adopt items 8.C-8.G, as presented.

Kevin Talbert amended his motion to include any grammatical and/or editorial changes that need to be made to the second readings of 8.C-8.G. The Board Policy Committee will meet soon to discuss these changes.

The motion unanimously carried.

9. Foundation and Senior Management Team Reports

- A. Foundation- Judy Basker stated that the Foundation staff and board are still out and about in the community as much as they can be. She added that they were very sad to hear of Ron Fox’s passing, and he will be greatly missed.
- B. Senior Leadership Team- Juliet Long noted that their report this month focuses on highlighting some of the workarounds that are being done as a result of the issues in Campus Nexus (see file). She highlighted a new system called Easy Reg, which helps students get registered for classes. Ms. Long stated that their report is by no

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means a comprehensive list of all of the workarounds that are being done or all of the concerns that staff are facing, but rather highlights some of the more urgent issues that need addressed.

- C. Institutional Research Effectiveness & Planning (IREP)- Laurie Roe stated that her report is the best analysis of where we stand, given the data quality issues that she is experiencing on the back end of the Campus Nexus Student system (see file). Claudia Sullivan asked Ms. Roe if she believes the current headcount in her report to be correct. Ms. Roe said that she thinks it to be close to accurate but that there are still some issues with codes that may affect the accuracy.

10. New Business- None.

11. Old Business- None.

12. Approve Consent Agenda

- A. Meeting Minutes
 - a. August 18, 2020 Special Board Meeting
 - b. August 18, 2020 Regular Board Meeting
- B. Grant Acceptance
 - a. Cares Act – Emergency Institutional Program Grant
 - b. Cares Act – Emergency Relief Fund-Strengthening Institutions Program Grant
- C. Human Resources (none)
- D. Financial Reports
 - a. Monthly Financial Data Report- August 2020

Pat Ashley moved, seconded by Kevin Talbert, that the Board approve the consent agenda.

The motion unanimously passed.

13. Board Reports

- A. Executive Committee- Nothing to add.
- B. Facilities Committee- President Kemper-Pelle stated that RCC has been asked to prepare a budget with a 10% decrease in state funding as well as a budget with a 20% decrease in state funding. Due to this anticipated reduction in budget, facility usage is being reviewed on all campuses across both Jackson and Josephine counties. She noted that there are several buildings on the Riverside Campus that they are looking at closely in relation to reducing our physical footprint and making sure that we are maximizing our facilities usage.

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- C. OCCA/OSBA- Due to Ron Fox’s passing, this committee will be reassigned to another Board member. Pat Fahey is currently the alternate Board member for this committee, and the Board agreed to let Mr. Fahey serve as the main representative on this committee for the time being.
- D. Board Outreach Committee- Nothing to add.
- E. Marketing Advisory Council- Nothing to add.
- F. RCC Foundation- Due to Ron Fox’s passing, this committee will be reassigned to another Board member. Judy Basker added that the Foundation is still meeting remotely, and while they would love to have a Board member present, it is not an urgent matter and there could even be a rotating member until a new Board member is appointed.

Shawn Hogan closed the public meeting at 6:33 p.m.

- 14. Executive Session-** Shawn Hogan called the meeting into Executive Session at 6:41 p.m. pursuant to ORS 192.660 (2)(d) Labor Negotiations and (2)(e) Real Property Transactions and closed the Executive Session at 6:59 p.m.

Shawn Hogan reconvened the public meeting at 7:00 p.m.

15. Roundtable-

Claudia Sullivan said that she is so impressed with the Health Professions Center. She congratulated Greg McKown and all those who worked on that project. Ms. Sullivan noted that during today’s work session Kevin Knight made the comment that some of the issues within the Campus Nexus Student system are due to items not transferring well from Rogue Net, and she wanted some clarification. Curtis Sommerfeld stated that very early on there were a few data migration issues but that 2-3 months were then spent fixing those issues. By the time that go-live occurred, the data migration had met Anthology’s specifications. Ms. Sullivan then said that she has heard many times that it is not possible to move back to the Rogue Net system, and she asked for more clarification. President Kemper-Pelle noted that we are in a binding contract with Anthology. She added that there is a system update called the Oregon Consortium Update that will be rolling out in October, and that is supposed to fix several high priority items. Mr. Sommerfeld said that by the November Board meeting the RCC team should have a good sense if that system update is working as promised. This will inform any major decisions. President Kemper-Pelle stated that a matrix is being designed that will track what was outlined in our contract with Anthology compared to what has actually been delivered. Mr. Sommerfeld added that another key date is coming up next week when financial aid disbursements are attempted again in Campus Nexus Student.

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Kevin Talbert stated that in all his years on the Board he believes this is the biggest crisis RCC as faced. He thanked President Kemper-Pelle and the vice presidents for their support and leadership through this time.

Mr. Sommerfeld added that along with Campus Nexus Student we are also dealing with a pandemic and a potential budget crisis, and all of those three things together has really stretched everyone thin.

Pat Ashley asked if there is anything more the Board could be doing to support the staff and the leadership team. President Kemper-Pelle said she would keep the Board posted. Ms. Ashley added that she appreciates how conservative Mr. Sommerfeld and Lisa Stanton have been with our budget in the past because she thinks that has put us in a better position than a lot of other colleges during such a difficult time.

Roger Stokes stated that this is the most difficult meeting that he has been through, with not much good news to be heard.

Pat Fahey noted that it is really nice to have Ms. Sullivan on the Board and to have her perspective as someone that worked at the college and particularly in Rogue Net. He added that we should never waste a good crisis and to make sure we are learning from these difficult times.

President Kemper-Pelle echoed what Ms. Ashley said with regard to our budget, and she said we have our leadership team to thank for being frugal and great stewards of taxpayer dollars. She also thanked the leadership team for their great management of all of these crises.

16. Adjournment- Shawn Hogan adjourned the meeting at 7:31 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.