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***Rogue Community College District  
Board of Education– September 21, 2021 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Pat Fahey, Board Vice Chair, at 5:30 p.m. on Tuesday, September 21, 2021 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Kevin Talbert, Pat Fahey, Pat Ashley, Maria Ramos Underwood, and Claudia Sullivan.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Kori Ebenhack, Lisa Stanton, August Farnsworth, Carmen Sumner, Chelsea Daugherty, Judy Basker, Mary Middleton, Greg McKown, Laura Hill, Marco Vasquez, Laurie Roe, Kim Freeze, Jeanine Henriques, Navarro Chandler, Sara Bristol, Gary Heigel, and Rachelle Brown; Boys and Girls Club of the Rogue Valley representatives included: Greg Roe, Jessica King, Stacy Martin, and Rene Cardiff.
5. **Public Comment-** None.
6. **College Reports**
  - A. **Finance and Audit Committee-** Maria Ramos Underwood noted that the committee discussed the three grant resolutions that are on tonight’s consent agenda. Ms. Underwood stated that Lisa Stanton overviewed the conditions of the sale of the Kerby Belt building. Ms. Underwood then congratulated the colleges financial team for receiving the Government Finance Officers Association (GFOA) award for excellence in financial reporting. This is the 18<sup>th</sup> consecutive year that RCC has received this award.
  - B. **Written Report(s)-**
    - a. **Student Government-** The Board stated that they appreciate the Student Huddle reports (see file) because they provide great insight from students, staff, and faculty that the Board might not otherwise receive.
    - b. **Classified Association-** No comments.
    - c. **Faculty Association** (no written report)- No comments.
    - d. **Faculty Senate** (no written report)- No comments.

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**7. President’s Report**

- A. Monthly Calendar and Narrative- President Kemper-Pelle highlighted items from her written report (see file). She noted that she is serving on the Medford 2040 Strategic Planning Taskforce. That taskforce has developed an action plan, of which they would like RCC to be a lead partner in enhancing the accessibility of health care education and training to produce more skilled health care professionals. President Kemper-Pelle will give the Board more information regarding this matter at a later time.
- B. Bond Oversight Committee (BOC)- Greg McKown highlighted items from his written report (see file). Mr. McKown stated that the Redwood Campus (RWC) Science Center project is on budget and on schedule.

**8. Board Action and/or Information Items**

- A. Review Revised Board Policy BP-2200: Board of Education Duties and Responsibilities (First Reading)
  - a. No comments.
- B. Review Revised Board Policy BP-2220: Committees of the Board of Education (First Reading)
  - a. No comments.
- C. Review Revised Board Policy BP-2745: Board of Education Self-Evaluation (First Reading)
  - a. No comments.
- D. Review Revised Board Policy BP-4025: Philosophy and Criteria for Associate Degree and General Education (First Reading)
  - a. No comments.
- E. Review Revised Administrative Procedure AP-2435: Evaluation of the College President (First Reading)
  - a. Kevin Talbert recommended that the Board Policy Committee revisit the language around the ‘360-evaluation survey’ and perhaps choose a broader term that would encompass more than one type of survey.
- F. Adopt Board Policy BP-6540: Insurance (Second Reading)

Pat Ashley moved, seconded by Claudia Sullivan, that the Board adopt item 8.F, as presented.

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**The motion unanimously carried.**

- G.** Approve Purchase of Immersive Interactive Simulation System through Echo Healthcare

Maria Ramos Underwood moved, seconded by Claudia Sullivan, that the Board approve item 8.G, as presented.

**The motion unanimously carried.**

- H.** Approve Sale of Real Property: Kerby Belt Building

Lisa Stanton discussed the terms surrounding the sale of the Kerby Belt Building for \$1 to the Boys and Girls Club of the Rogue Valley. She noted that RCC will still have use of the building for things such as the Small Business Development Center, Adult Basic Education, and the computer labs. Greg Roe, Executive Director of the Boys and Girls Club, stated that the purchase of the building is a dream come true for the Illinois Valley community. He noted that it's a great partnership between RCC and the Boys and Girls Club, and he is very excited for the opportunities that this building will allow.

Pat Ashley moved, seconded by Claudia Sullivan, that the Board approve item 8.H, as presented.

**The motion unanimously carried.**

- I.** Approve President's Goals for the 2021-22 Academic Year

Pat Ashley moved, seconded by Maria Ramos Underwood, that the Board approve item 8.I, as presented.

**The motion unanimously carried.**

**9. Special Presentation-**

- A.** Illinois Valley Boys and Girls Club- Discussion for this item occurred earlier in the meeting under agenda item 8.H. A future event will be planned at the Illinois Valley Kerby Belt building where the children of the Boys and Girls Club can present a penny jar with their contributions for the sale of the building to President Kemper-Pelle and members of the Board. The Board thanked Greg Roe for all his hard work and dedication to the youth of the community.

**10. Foundation and Senior Leadership Team Reports**

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- A. Foundation- Nothing to add to written report (see file).
- B. Senior Leadership Team- Nothing to add to written report (see file).

**11. New Business-**

- A. October and December Board Meeting Location- Due to current COVID-19 protocols and to keep everyone as safe as possible, the Board agreed to keep their monthly meetings on Zoom through December. At their December meeting, the Board will reassess and discuss the location of their future meetings.
- B. EDI Taskforce Liaison- President Kemper-Pelle noted that RCC is focusing their Achieving the Dream (ATD) efforts on equity, diversity, and inclusion (EDI). She stated that one of ATD's best practices is to have a Board member serve on the RCC EDI Taskforce. Marco Vasquez, EDI Coordinator, summarized what the EDI Taskforce Liaison position would entail. Claudia Sullivan volunteered to serve as the Board Liaison to the EDI Taskforce.

**12. Old Business**

- A. Zone 3 Vacancy-

Pat Ashley moved to appoint Jeff Lang to the RCC Board of Education Zone 3 Interim Position. Claudia Sullivan seconded.

Pat Fahey stated that he was very impressed with all five applicants. He noted that it was a very tough decision. Kevin Talbert said that all five applicants presented a strong sense of commitment and value for the work of community colleges. Dr. Talbert commended all of the candidates for stepping forward and applying for the position. Pat Ashley added that she hopes that the other four applicants will be considered for other volunteer positions at the college, such as the RCC Foundation Board and the RCC District Budget Committee.

**The motion unanimously carried.**

- B. Grants Pass YMCA Executive Committee Meeting- Earlier this month, a meeting took place between the Grants Pass YMCA Board of Directors, Grants Pass YMCA CEO Matt Lund, President Kemper-Pelle, and Board members Pat Fahey, Claudia Sullivan, and Pat Ashley. As a result of that meeting, the Grants Pass YMCA Board is interested in meeting with the full RCC Board of Education to discuss potential partnerships and long-range plans for the Redwood Campus (RWC). Discussion occurred around the alignment between some RCC and YMCA programs that could be beneficial to our students and the community. The

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Board agreed that they would like to move forward with continued discussions with the YMCA and evaluation for a potential partnership.

**13. Approve Consent Agenda**

- A. Meeting Minutes
  - a. August 17, 2021 Special Board Meeting
  - b. August 17, 2021 Regular Board Meeting
  - c. August 27, 2021 Special Board Meeting (Retreat)
- B. Grant Acceptance
  - a. Regional Community College Career Technical Education Program
  - b. TRIO Educational Opportunity Centers
  - c. TRIO Education Talent Search
- C. Human Resources (none)
- D. Financial Reports
  - a. Monthly Financial Data Report- August 2021

Pat Ashley moved, seconded by Claudia Sullivan, that the Board approve the consent agenda.

**The motion unanimously carried.**

**14. Board Reports**

- A. Executive Committee- Nothing to add.
- B. OCCA/OSBA- Pat Fahey stated that the OCCA Executive Director position search has been narrowed down to two excellent finalists.
- C. Board Outreach Committee- Nothing to add.
- D. Marketing Advisory Committee- A small group will participate in the unveiling of the RCC Bear planned for late October.
- E. RCC Foundation- Nothing to add.
- F. Board Policy Committee- Nothing to add.
- G. President’s Search Committee- Pat Fahey noted that the committee is discussing and taking nominations for the Presidential Search Advisory Committee. The committee is working with all areas of the college to ensure that RCC students, faculty, and staff are well represented. Mr. Fahey added that several focus groups will be held for members of RCC and the community to weigh in on the development of the presidential profile.

Pat Fahey closed the public meeting at 6:27 p.m.

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**15. Executive Session-** Pat Fahey called the meeting into Executive Session at 6:28 p.m. pursuant to ORS 192.660 (2)(b) Discipline of Public Officers and Employees; (2)(e) Real Property Transactions; and (2)(h) Legal Counsel and closed the Executive Session at 7:15 p.m.

Pat Fahey reconvened the public meeting at 7:15 p.m.

**16. Roundtable-**

Claudia Sullivan will be on vacation for some of October and will miss the October board meeting. She added that she appreciates receiving the RCC in the News emails from President Kemper-Pelle.

President Kemper-Pelle and Juliet Long discussed Fall In-Service and the virtual trainings that will occur over the upcoming weeks.

Maria Ramos Underwood noted that the COVID-19 infection rate in our area is starting to drop. She thanked the staff and the Board for a well-organized and well-prepared board meeting.

Kevin Talbert said that he has great respect for his fellow Board members.

Pat Fahey said that it is greatly rewarding to be a member of the Board.

**17. Adjournment-** Pat Fahey adjourned the meeting at 7:24 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.