

---

***Rogue Community College District  
Special Meeting: Board of Education Work Session  
September 20, 2022 Meeting Minutes***

---

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Pat Fahey, Board Chair, at 4:03 p.m. on Tuesday, September 20, 2022 in-person on the Table Rock Campus, Room A-184, 7800 Pacific Avenue, White City, OR and via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Pat Fahey, Jeff Lang, Roger Stokes, Maria Ramos Underwood, and Pat Ashley.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Lisa Stanton, Juliet Long, Jamee Harrington, Dave Koehler, April Hamlin, Nicole Sakraida, Kim Freeze, Navarro Chandler, Jodi Simons, Julie Toledo, Rene McKenzie, Jeanine Henriques, Greg McKown, Mariane Berry, Marco Vasquez, Julie Raefield, and Rachelle Brown; and Chris Bristol, Grants Pass Daily Courier.
4. **Information Presentation:**
  - A. Executive Team Update- Stabilizing Enrollment Efforts- Deans Navarro Chandler, Kim Freeze, April Hamlin, Dave Koehler, and Nicole Sakraida gave a presentation outlining the efforts and steps that are being taken to stabilize enrollment (see file). President Weber stated how a two-day Executive Team retreat was held in early September. He added that the purpose of the retreat was to identify how to make the charge for all of RCC to be focused on stabilizing enrollment. Dave Koehler highlighted the themes that resulted from deep dive discussions had during the retreat. The outcome of the retreat was a list of five top priorities to help stabilize enrollment: learning students' names, increasing student engagement, improving early alert strategies, promoting course completion, and encouraging early registration. Nicole Sakraida stated ways in which RCC will work to learn students' names, which included: updating name badges for staff and faculty, encouraging student-to-student engagement, and operationalizing classroom strategies. She then discussed ways to increase student engagement, which included: student clubs, student employment on campus, student leadership, co-curricular and extra-curricular activities, and industry connections/tours. April Hamlin went on to highlight ways to potentially improve early alert strategies. Ms. Hamlin then discussed ways to promote course completion, which included: changing the emphasis on withdrawing, having more conversations with students, and identifying processes that incentivize students to stay. Navarro Chandler discussed ways in which to encourage students to register early for their classes and how the college will then measure the success rate. Mr. Chandler stated how the five charges for the college are all things that can be done this year. The Board thanked the Deans for their presentation, the energy and enthusiasm they bring to their roles, and the collaboration it took to come up with the five charges for all of RCC.
5. **Adjournment-** Pat Fahey adjourned the meeting at 4:48 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President- Governance.