
Rogue Community College District
Board of Education Work Session- August 17, 2021 Meeting Minutes

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 4:01 p.m. on Tuesday, August 17, 2021 via Zoom. Due notice was given.
2. **Zoom Etiquette-** Rachele Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
3. **Determine Presence of a Quorum-** A quorum of the Board was present including: Pat Fahey, Roger Stokes, Claudia Sullivan, Maria Ramos Underwood, Kevin Talbert, and Pat Ashley.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Lisa Stanton, Mariane Berry, Jamee Harrington, Juliet Long, Kori Ebenhack, Sara Bristol, and Rachele Brown.
5. **Information Presentation-**
 - A. Metrics for 2021-28 Strategic Plan- Due to two urgent discussion items, it was agreed that the metrics for the 2021-28 Strategic Plan would be moved to discussion at a future meeting. The items that required immediate Board discussion at this meeting were as follows:
 - Annual Board Retreat-
 - Agenda
 - Date and Location
 - Attendance by the Vice Presidents
 - Search Consultant for Presidential Search

The board discussed the agenda for their upcoming retreat and highlighted the following areas of focus that they wished to be included on the agenda: presidential search criteria, board goals, strategic plan, and board/president relations. Mary Spilde, president emerita of Lane Community College, will be facilitating the retreat. Dr. Spilde has already been in contact with Maria Ramos Underwood and she has phone calls scheduled with the other five Board members to discuss the agenda, as well their expectations for the day and expected outcomes of the retreat.

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Discussion was had on the date and the location of the retreat. The Board agreed to keep the retreat on Friday, August 27, 2021. They also agreed to hold the retreat in-person at the Table Rock Campus in room 184. Masks will be required and social distancing practices will be in place.

The Board, President Kemper-Pelle, and the Vice Presidents (VPs) discussed whether or not the VPs should attend the retreat. To ensure the best use and respect of everyone's time, all agreed that the VPs should only attend if there are agenda items that require their knowledge and participation.

Discussion was then had on the upcoming presidential search. Roger Stokes noted that because the total expense for a search consultant is under \$100,000, no formal RFP process is required. Pat Fahey, chair of the President's Search Committee, stated that they have received proposals from two search consultants (see file). The Board discussed the proposals from Gold Hill Associates and the Association of Community College Trustees. All agreed that both proposals were well suited to the needs of the college. Gold Hill Associates was used during the last presidential search and everyone agreed that the process and outcome were both favorable. The Board will put this item to a vote at their 5:00pm meeting.

6. Adjournment- Roger Stokes adjourned the meeting at 4:53 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.