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***Rogue Community College District  
Board of Education– July 20, 2021 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Roger Stokes, Incoming Board Chair, at 4:00 p.m. on Tuesday, July 20, 2021 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Roger Stokes, Pat Ashley, Maria Ramos Underwood, Kevin Talbert, and Pat Fahey.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Kori Ebenhack, Lisa Stanton, Jamee Harrington, August Farnsworth, Laurie Roe, Rene McKenzie, Laura Hill, Navarro Chandler, Colletta Young, Jodie Fulton, Sean Taggart, Cara Lumpkin, Mariane Berry, Jeanine Henriques, Sarah Wofford, and Rachelle Brown; and Lauren Bishop, reporter at the Grants Pass Daily Courier.
5. **Board Action and/or Information Items**
  - A. Review Revised Board Policy BP-1200: The Rogue Community College Mission (First Reading)
    - a. No comments.
  - B. Review Revised Board Policy BP-2310: Regular Meetings of the Board of Education (First Reading)
    - a. Although regular board meetings will no longer be held on the Riverside Campus, Kevin Talbert suggested that the Board still hold other meetings there once or twice a year, such as any special board meetings that might occur. Dr. Talbert said he feels that it is important for the Board to have a presence on all three campuses. The Board agreed with Dr. Talbert and they will revisit this topic as special board meetings arise.
  - C. Review Revised Administrative Procedure AP-2510: Participation in Local Decision Making (First Reading)
    - a. No comments.
  - D. Review Board Policy BP-4109: Online Learning Accessibility (First Reading)

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a. No comments.

**E.** Adopt Board Policy BP-6500: Property Management (Second Reading)

**F.** Adopt Board Policy BP-6550: Disposal of Property (Second Reading)

**G.** Adopt Board Policy BP-6700: Facility Use (Second Reading)

Kevin Talbert moved, seconded by Pat Ashley, that the Board adopt items 5.E-5.G, as presented.

**The motion unanimously carried.**

**H.** Approve Annual Board Organization for Fiscal Year 2021/22

Maria Ramos Underwood moved, seconded by Pat Ashley, that the Board approve item 5.H, as presented.

**The motion unanimously carried.**

**I.** Approve June 15, 2021 Special Board Meeting Minutes

**J.** Approve June 15, 2021 Regular Board Meeting Minutes

Kevin Talbert moved, seconded by Pat Ashley, that the Board approve items 5.I and 5.J, as presented.

**The motion unanimously carried.**

**K.** Approve Contract for Contracted Security Services

Pat Ashley moved, seconded by Maria Ramos Underwood, that the Board approve item 5.K, as presented.

**The motion unanimously carried.**

**L.** Declare Vacancy Board of Education RCC District Zone 3

Maria Ramos Underwood moved, seconded by Pat Ashely, that the Board approve item 5.L, as presented.

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**The motion unanimously carried and a vacancy has now been declared in RCC District Zone 3.**

**M.** Approve Agreement with College Board for Additional PowerFAIDS Licenses

Kevin Talbert moved, seconded by Pat Ashley, that the Board approve item 5.M, as presented.

**The motion unanimously carried.**

**6. New Business**

**A. Presidential Search-** Roger Stokes stated that Kevin Talbert, Pat Fahey, and himself will serve on the President’s Search Committee. Pat Fahey will serve as the Chair of the committee. The President’s Search Committee will be combined with the President’s Evaluation Committee for this year and the same three Board members will serve on the combined committee. While still in the early stages of planning the search, Mr. Stokes said the ideal timeline would be to have the primary candidates identified by the end of the year. The President’s Search Committee will be pursuing various search firms in the upcoming weeks and they hope to bring a search firm recommendation to the full Board sometime in August. Mr. Stokes stated that the committee strives to be open and transparent during the entire search process. Kevin Talbert added that while the President’s Search Committee will represent the full Board during the search process, it is ultimately the decision of the entire Board which candidate is chosen. President Kemper-Pelle added that once a search firm has been chosen, that firm will help build a job description with input from the college, the community, and the Board.

**7. Old Business**

**A. 2021-22 Conferences/Conventions-** The Board, as well as President Kemper-Pelle, expressed the importance that Board members attend the Oregon Community College Association (OCCA) Annual Conference in November, as well as the Achieving the Dream Conference in February. Maria Ramos Underwood also expressed interest in attending OCCA’s Board Member Training event in September. These conferences and conventions will be an ongoing topic of discussion. As more information becomes available, such as registration costs and COVID-19 protocols, the Board will look at their budget and decide which members will be able to attend the upcoming conferences.

**B. Board Retreat- Save the Date- Friday, August 27<sup>th</sup>** – The 2021 Board retreat will be held on Friday, August 27 at the Table Rock Campus. Dr. Mary Spilde,

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president emerita of Lane Community College, will be facilitating this year's Board retreat. Over the upcoming weeks, as she works on building the retreat agenda, Dr. Spilde will be reaching out to each of the Board members to discuss expectations and anticipated outcomes for the retreat.

- C. Review Draft Advertisement- Zone 3 Vacancy- Kevin Talbert suggested leaving the application deadline open ended and including language in the advertisement that states that the position will remain open until filled. The Board was in agreement that this was a good way to proceed with the advertisement.

Roger Stokes closed the public meeting at 4:51 p.m.

8. **Executive Session-** Roger Stokes called the meeting into Executive Session at 4:51 p.m. pursuant to ORS 192.660 (2)(d) Labor Negotiations and (2)(e) Real Property Transactions, and closed the Executive Session at 5:23 p.m.

Roger Stokes reconvened the public meeting at 5:23 p.m.

9. **Adjournment-** Roger Stokes adjourned the meeting at 5:26 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.