
Rogue Community College District Budget Committee Meeting Minutes
May 27, 2021

1. **Call to Order** – Colleen Padilla, Chair, Rogue Community College (RCC) District Budget Committee, called the meeting to order at 2:05 p.m., Thursday, May 27, 2021, via Zoom.
2. **Determine Presence of Quorum** – A quorum of the Committee was confirmed with the following members in attendance: Pat Ashley, Ian Bachtel, Shawn Hogan, Matt Stephenson, Roger Stokes, Claudia Sullivan, Dawn Welch, Colleen Padilla, Maria Ramos Underwood, Jay Randolph, Robert Begg, Pat Fahey, and Kevin Talbert.
3. **Introduction of Guests** – RCC District employees in attendance including: President Cathy Kemper-Pelle, Lisa Stanton, Curtis Sommerfeld, Juliet Long, Kori Ebenhack, Natalie Herklotz, August Farnsworth, and Rachelle Brown.
4. **Review Budget and Public Comment [Oregon Budget Law, Chapter 294 (Oregon Revised Statutes)]** – Committee members were encouraged to ask questions throughout the meeting.

A. Review and Discuss 2021/22 Budget – Lisa Stanton, Chief Financial Officer

Lisa Stanton reviewed a PowerPoint presentation consisting of descriptions and details regarding the following funds (see file):

- General Fund- accounts for the general operations of the College, including all financial resources and expenditures of the College, except for those required to be accounted for in another fund.
 - General Fund- \$49.9 million

In relation to the General Fund, an information request was asked by Jerry Work at the 5.18.2021 District Budget Committee meeting to compare the 2011/12 adopted budget to the 2021/22 proposed budget, in relation to the 50% enrollment decline during this time frame (see file). A response email was sent out by Ms. Stanton to the Budget Committee to provide that comparison (see file). Ms. Stanton then overviewed those figures with the committee. Discussion followed regarding the differences in full-time enrollment, headcounts, personnel, cost of living, services, student success, and unfunded mandates between the 2011/12 academic year and today.

- Capital Improvement Fund- accounts for the receipt and disbursement of resources for buildings and land.
 - Capital Projects Fund - \$25.5 million
 - \$9.3 million remaining from 2016 Bond Levy
 - \$4.3 million State Bonds for RWC Science Center
 - Potential proceeds from sale of buildings
- Debt Service Fund- accounts for the accumulation of resources for, and payment of, principal and interest on the College's long-term debt obligations.

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- Special Revenue Funds- account for revenues and expenditures for specific projects that are legally and/or administratively restricted for a specific purpose.
 - Community and Workforce Development Fund - \$848,000
 - Contract and Grant Fund - \$22.8 million
 - Estimated \$6 million institutional funds from HEERF III - American Rescue Plan Act
 - Entrepreneurial Fund - \$991,000
 - Intra-College Fund - \$1.2 million
 - Renewal and Replacement Fund - \$4.9 million
 - Reserve Fund - \$14.8 million
 - College Services Reserve - \$3.6 million
 - PERS Reserve -\$5.8 million
 - SOHOPE Institutionalization Reserve -\$395,000
 - Stability Reserve - \$4.8 million
 - Unemployment Reserve -\$175,000
 - Student Financial Aid Fund - \$32 million

President Kemper-Pelle noted that there are still several outstanding grant requests pending that have not been included in the proposed budget.

- Proprietary Funds- are used to account for operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
 - Auxiliary Services Fund - \$1.2 million

B. Public Comment – None

C. Possible Action – Approve 2021/22 Budget

Pat Ashley moved, seconded by Claudia Sullivan, the RCC District Budget Committee adopts Resolution No. B77-20/21 approving the 2021/22 Budget as presented for action by the Board of Education on June 15, 2021.

A roll call vote was taken:

Kevin Talbert- yes	Ian Bachtel- yes
Claudia Sullivan- yes	Colleen Padilla- yes
Roger Stokes- yes	Matt Stephenson- yes
Shawn Hogan- yes	Jay Randolph- yes
Pat Ashley- yes	Robert Begg- yes
Pat Fahey- yes	Dawn Welch- yes
Maria Ramos Underwood- yes	

The motion unanimously carried.

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5. **Old Business** – None.
6. **New Business** – The June 1, 2021 District Budget Committee Meeting will be cancelled.
7. **Adjournment** – Colleen Padilla adjourned the meeting at 2:43 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President –
Governance.