
Rogue Community College District Budget Committee
May 21, 2024 Meeting Minutes

1. **Call to Order** – The Rogue Community College (RCC) District Budget Committee meeting was called to order by Maria Ramos Underwood, Board of Education Chair, at 2:00 p.m. on Tuesday, May 21, 2024, in-person on the Redwood Campus, Room H2, 3345 Redwood Highway, Grants Pass, OR and via Zoom. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the committee was confirmed including: Ian Bachtel, Kevin Talbert, Jay Meredith, Jay Randolph, Karen Thornton, Roger Stokes, Pat Fahey, Maria Ramos Underwood, Jonathan Bilden, and Vanessa Jones.
3. **Introduction of Guests** – The following RCC employees were in attendance: President Randy Weber, Jamee Harrington, Juliet Long, Lisa Stanton, Natalie Herklotz, Jeremy Taylor, Dan Ruby, and Rachelle Brown.

4. **Select Budget Committee Chair for Budget Process**

Budget Committee member Jay Randolph was nominated to serve as the 2023/24 District Budget committee Chair.

MAIN MOTION

Pat Fahey moved, seconded by Kevin Talbert, that the RCC District Budget committee appoint Jay Randolph as committee Chair.

The motion unanimously carried.

5. **Review Budget**

[Oregon Budget Law, Chapter 294, (Oregon Revised Statutes)]

- A. **Review 2024/25 Budget Document**

A link to the 2024/25 budget documents was distributed via email prior to the start of this meeting (see file).

- B. **Presentation on Proposed Budget – focus on General Fund**

Lisa Stanton, Chief Financial Officer and Vice President of Operations and Finance, and Natalie Herklotz, Budget Coordinator, provided a presentation of the 2024/25 RCC proposed budget that overviewed the budget document, changes for the 2024/25 fiscal year, budget development webpage, the budget process, timeline, and budget investments (see file). They also reviewed the general fund portion of the budget. Committee members were instructed to submit any questions in writing to Rachelle Brown by 5:00pm on Friday, May 24, 2024.

- C. **Public Comment** – None.

6. **New Business**

Next meeting: Thursday, May 30, 2024, 2:00 p.m., via Zoom.

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7. **Adjournment** - Jay Randolph adjourned the meeting at 3:05 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.