
***Rogue Community College District
Board of Education Work Session- May 18, 2021 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Roger Stokes, Vice Chair, at 4:02 p.m. on Tuesday, May 18, 2021 via Zoom. Due notice was given.
2. **Zoom Etiquette-** Rachele Brown explained the Board's Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
3. **Determine Presence of a Quorum-** A quorum of the Board was present including: Pat Fahey, Roger Stokes, Claudia Sullivan, Maria Ramos Underwood, and Pat Ashley.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Curtis Sommerfeld, Juliet Long, Kori Ebenhack, Lisa Stanton, August Farnsworth, Sara Bristol, Amy Durst, Navarro Chandler, Doug Gardner, Chiharu Sai, Dave McKeen, Jan Carpenter, Kristi Kowalski, Laura Hill, Lori Lundine, Marie Maguire-Cook, and Rachele Brown.
5. **Information Presentation-**
 - A. Online Teaching Methodologies from the 2020-21 Academic Year- President Kemper-Pelle thanked all of the RCC faculty for their adaptability, innovation, and student engagement during this most challenging year. Doug Gardner, Faculty Chair- Mathematics Department, demonstrated to the Board how he uses his iPad and an app called Notability to engage with students during his live Zoom classes. Mr. Gardner showed how he is able to write on his iPad in the same way that he would a whiteboard in an in-person class. Mr. Gardner surveyed students and faculty members on what is working well and what is not working well in the new online environment. He noted that there are many things that are working well and he highlighted a few comments from that survey (see file). Chiharu Sai, Faculty Coordinator- Music Department, shared her screen and demonstrated to the Board some of the various ways she uses Blackboard to engage with her students and set up her classes in an online environment. Ms. Sai noted that the discussion forum area of Blackboard is particularly engaging. Dave McKeen, Faculty Chair- Electronics Technology Department, highlighted some of the Career and Technical Education (CTE) programs offered at RCC and how they have adapted to an online learning format during the pandemic. Mr. McKeen noted that students are able to access their lectures online and then come to campus to meet the hands-on lab requirements for their various programs. He then shared his screen to demonstrate an example lesson and materials from one of his

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online classes. Marie Maguire-Cook, Faculty Chair- Academic Success Department and Coordinator for the Testing/Tutoring Centers, discussed how the Tutoring Centers have been able to provide academic support services during the pandemic. Tutoring has been converted to Zoom format and Ms. Maguire-Cook noted that so far this term the centers have met with over four hundred students. She added that the Zoom format has worked out really well, especially for those students who were previously unable to travel to campus for tutoring. Ms. Maguire-Cook said that the Zoom format has also allowed the various tutors from across the three RCC campuses to communicate and collaborate in a way that they had not been able to do in the past. Lori Lundine- Faculty, Kristi Kowalski- Faculty, and Jan Carpenter- Program Specialist, represented Adult Basic Skills (ABS) and discussed how they have provided ABS and General Education Development (GED) courses and support remotely. Juliet Long stated that this department had to reinvent themselves when going online and have done fantastic work finding ways to continue to engage with students in a remote learning environment. Ms. Kowalski noted that ABS is a pipeline into credit classes or employment for students. She added that since going online, they have conducted surveys every term to get a sense of how students are feeling in the remote learning environment. The most recent survey demonstrated that the majority of current ABS students prefer the online Zoom format to in person classes. Ms. Lundine added that prior to COVID-19, ABS had no online classes. She noted that she is so impressed with the instructors and the transformation that has occurred. Ms. Lundine then highlighted some of the different platforms and engagement tools that ABS instructors use to teach their classes.

Roger Stokes thanked all of the faculty that presented and said that it shows how sometimes challenges can produce positive outcomes.

6. Adjournment- Roger Stokes adjourned the meeting at 4:55 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.