
***Rogue Community College District
Board of Education– May 18, 2021 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Roger Stokes, Board Vice Chair, at 5:01 p.m. on Tuesday, May 18, 2021 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Kevin Talbert, Pat Fahey, Roger Stokes, Shawn Hogan, Pat Ashley, Maria Ramos Underwood, and Claudia Sullivan.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Curtis Sommerfeld, Juliet Long, Kori Ebenhack, Lisa Stanton, Jamee Harrington, Judy Basker, August Farnsworth, Greg McKown, Kim Freeze, Laurie Roe, Sara Bristol, Rene McKenzie, Carmen Sumner, Debbie Dice, Laura Hill, Navarro Chandler, Sean Taggart, Amy Durst, Mariane Berry, Tracy Redd, and Rachelle Brown; Valerie Barr, RCC Foundation President; Isabelle Pierre, Riverside (RVC)/Table Rock (TRC) Associated Student Government (ASG) President; Valerie Barr, President- RCC Foundation; and Natalie Skowlund, reporter at the Grants Pass Daily Courier.
5. **Public Comment-** None.
6. **Information Presentation**
 - A. Oregon Community College Association (OCCA) Presentation- Dr. Cam Preus, Executive Director of OCCA, gave a presentation on Oregon community college happenings at the state level (see file). Dr. Preus highlighted that heading into the 2021 Legislative Session the OCCA Board approved a DEI Statement in commitment to racial equity and supporting marginalized students. She noted that due to the current virtual environment, OCCA had the strongest attendance ever by legislators and legislative staff at the February Community College Caucus meeting. Dr. Preus commended RCC student scholars Natasha Robinson and Dava Nimmo on their appointment to the 2021 All-Oregon Academic Team.
7. **College Reports**

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- A. Finance and Audit Committee- Pat Fahey noted that we are over three quarters of the way through the academic year and our budget is on track.
- B. Written Report(s)-
 - a. **Student Government**- Pat Ashley noted that based on some of the comments in the Student Huddles (see file), students seem to be lacking places on campus to meet informally and unofficially to work together either on their schoolwork or for student clubs. She said that we should keep this in mind when planning future facility projects. Kevin Talbert thanked the staff and faculty that attend the Student Huddles and record the comments from the students. He said it is good for the Board to hear the student voices and perspectives. Shawn Hogan asked Isabelle Pierre if she feels that the Student Huddles are effective over Zoom. Ms. Pierre responded that she does feel that they are very effective online, especially because it gives students a sense of anonymity. She added that students are also able to join from wherever they are, instead of needing to drive to a campus to participate in the huddle.
 - b. **Classified Association** (no written report)- No comments.
 - c. **Faculty Association**- No comments.
 - d. **Faculty Senate**- No comments.

8. President's Report

- A. Monthly Calendar and Narrative- President Kemper-Pelle highlighted items from her written report (see file). She shared her screen to show the draft 2021-2028 Strategic Plan and discussed the Mission Statement, Vision Statement, Values, and Wildly Important Goals (WIGs) (see file). President Kemper-Pelle noted that diversity, equity, and inclusion have been woven throughout the Strategic Plan. She added that the objectives have been worded in a way to ensure their measurability. The four WIGs also align with the four pillars of Guided Pathways. President Kemper-Pelle thanked everyone who participated in the strategic planning process.
- B. Bond Oversight Committee (BOC)- Greg McKown stated that the Redwood Campus (RWC) Science Building construction is running on schedule. He added that the Grants Pass Municipal Water Connection project was a little behind schedule due to a delay on the transformer delivery but that the project is still set to be complete on schedule in June. Mr. McKown highlighted the plans for the RWC Ceramics Improvements Project which is set to be complete in winter of 2022 (see file). Roger Stokes noted that a prioritized list of potential facility projects will be brought to the Board in June for discussion.

9. Board Action and/or Information Items

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- A. Adopt BP-3440: Service/Assistance Animals (Second Reading)
- B. Adopt BP-3810: Claims Against Rogue Community College (Second Reading)
- C. Adopt BP-7110: Delegation of Authority, Human Resources (Second Reading)
- D. Adopt BP-7133: Outside Employment (Second Reading)
- E. Adopt BP-7345: Catastrophic Leave Program (Second Reading)
- F. Adopt BP-7385: Salary Deductions (Second Reading)

Pat Fahey moved, seconded by Pat Ashley, that the Board adopt items 9.A-9.F, as presented.

The motion unanimously carried.

- G. Adopt Resolution No. B68-20/21- Pension Bonds

Kevin Talbert stated that this resolution allows RCC to move forward in the process of bonding our PERs fund, but that there will still be time to look at market conditions and make a final decision later in the year.

Pat Ashley moved, seconded by Pat Fahey, that the Board adopt item 9.G, as presented.

The motion unanimously carried.

- H. Review RCC Strategic Plan (First Reading)
 - a. Discussion was had on ways to measure the objectives on the plan. President Kemper-Pelle noted that the Institutional Research Effectiveness & Planning team are already working on how to measure the goals to assure that nothing is adopted in the plan that cannot be measured. She added that the metrics need to be in place by Fall term.

10. Foundation and Senior Management Team Reports

- A. Foundation- Judy Basker noted that the Foundation is doing well and that fundraising is going better than anticipated, given the current pandemic (see file).
- B. Senior Leadership Team (no written report) RCC District Map- Kori Ebenhack noted that detailed maps for the three campuses will be coming to the Board soon. Discussion was had on the naming conventions of the Table Rock Campus buildings.
- C. Institutional Research Effectiveness & Planning (IREP)- Pat Fahey commented that it seems like retention rates are looking up (see file).

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11. New Business- President Kemper-Pelle noted that a few items regarding COVID-19 restrictions have come up over the last couple of days. She stated that Governor Kate Brown has aligned with the Center for Disease Control (CDC) guidelines, which state that vaccinated individuals no longer need to wear masks or maintain six feet of social distance. Jamee Harrington stated that we must continue to enforce mask and social distancing restrictions until such time that we have a policy written for checking proof of vaccination status. President Kemper-Pelle stated that discussion was had at the last Oregon President’s Council meeting on the topic of mandating vaccines. There are several universities in Oregon that have now mandated the COVID-19 vaccine for employees and students. President Kemper-Pelle noted that many large universities have infirmaries on campus to be able to distribute the vaccine, as well as the systems in place to track vaccine histories. She added that community colleges serve a different population than the larger universities and that mandating vaccines could exclude certain populations from continuing their education. Maria Ramos Underwood noted that there is a lot of capacity in both Jackson and Josephine counties for vaccine administration, even if it is on a voluntary and not mandatory basis. Jamee Harrington added that to date two vaccine clinics have been put on by RCC.

12. Old Business

- A. Car-mencement- Saturday, June 19th at RWC- Kori Ebenhack stated that a parade route will be set up at RWC. Faculty and staff will line the parade route to cheer on the graduating students. Students will be able to decorate their vehicles and then walk across a small stage to receive their diploma cover. Board members are encouraged to attend.

13. Approve Consent Agenda

- A. Meeting Minutes
 - a. April 20, 2021 Special Board Meeting
 - b. April 20, 2021 Regular Board Meeting
- B. Grant Acceptance (none)
- C. Human Resources
 - a. Recommendation for Emeritus Status- Curtis Sommerfeld
- D. Financial Reports
 - a. Monthly Financial Data Report- April 2021

Pat Ashley moved, seconded by Pat Fahey, that the Board approve the consent agenda.

The motion unanimously carried.

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14. Board Reports

- A. Executive Committee- Planning will take place soon for the summer Board retreat, along with the location of the 2021-22 Board meetings.
- B. Facilities Committee- Nothing to add.
- C. OCCA/OSBA- Pat Fahey commented that most meetings have been focused around the legislature and the upcoming budget forecast. He noted that the 2021 OCCA Conference will take place in person November 3-5 in Sunriver, OR. Mr. Fahey added that Cam Preus will be retiring soon and that the search committee for a new OCCA Executive Director is underway. He is serving on that committee.
- D. Board Outreach Committee- Nothing to add.
- E. Marketing Advisory Committee- Nothing to add.
- F. RCC Foundation- Claudia Sullivan noted that she really enjoys the student segments of the Foundation board meetings and how she gets to hear how their scholarships have helped them reach their education goals.
- G. Board Policy Committee- Nothing to add.
- H. President’s Performance Review Committee- Nothing to add.

Shawn Hogan closed the public meeting at 6:30 p.m.

- 15. Executive Session-** Shawn Hogan called the meeting into Executive Session at 6:31 p.m. pursuant to ORS 192.660 (2)(a) Employment of Public Officers, Employees and Agents, (2)(d) Labor Negotiations, (2)(e) Real Property Transactions, (2)(f) Exempt Public Records, (2)(h) Legal Counsel, and (2)(i) Performance Evaluations of Public Officers and closed the Executive Session at 7:16 p.m.

Shawn Hogan reconvened the public meeting at 7:17 p.m.

16. Action Items

- A. Approve President’s Contract-

Pat Ashley moved, seconded by Claudia Sullivan, that the Board approve item 16.A, as presented.

The motion unanimously carried.

- B. Approve Full-time Faculty Discretionary Leave-

Pat Ashley moved, seconded by Claudia Sullivan, that the Board approve item 16.B, as presented.

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The motion unanimously carried.

17. Roundtable-

Pat Ashley looks forward to when she can see everyone in person again.

Claudia Sullivan said she is really impressed with how faculty were able to change their teaching methodologies during the pandemic. She was also heartened to hear that many students like the remote learning opportunities.

Maria Ramos Underwood echoed Ms. Sullivan’s kudos to the faculty.

Kevin Talbert stated that he will be unable to attend the June board meeting. Since he will not be present at that meeting, Dr. Talbert wanted to thank Curtis Sommerfeld, who will retire at the end of June, for all of his years of service. Dr. Talbert said that he admires the contributions that Mr. Sommerfeld has made to RCC and to the community as a whole.

Pat Fahey said that he also admires the work and innovation of the faculty during this difficult time. He said to never waste a good crisis.

President Kemper-Pelle thanked the Senior Leadership Team for their leadership through this difficult year and also thanked the Board for their support.

Shawn Hogan said he was impressed and encouraged to see how RCC has reacted to the challenges presented over the last year.

18. Adjournment- Shawn Hogan adjourned the meeting at 7:24 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.