
Rogue Community College District Budget Committee
May 17, 2022 Meeting Minutes

1. **Call to Order** – The Rogue Community College (RCC) District Budget Committee meeting was called to order by Roger Stokes, Board of Education Chair, at 2:33 p.m. on Tuesday, May 17, 2022, via Zoom. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the committee was confirmed including: Ian Bachtel, Colleen Padilla, Matt Stephenson, Jay Randolph, Robert Begg, Roger Stokes, Pat Fahey, Maria Ramos Underwood, Kevin Talbert, Jeff Lang, and Pat Ashley.
3. **Introduction of Guests** – The following RCC employees were in attendance: President Cathy Kemper-Pelle, Jamee Harrington, Juliet Long, Lisa Stanton, Natalie Herklotz, Mary Middleton, Alice Jordan, Anna Holst, Chiharu Sai, Debbie Dice, Julie Raefield, Mariane Berry, Marissa Shepherd, Sarah Wofford, and Rachelle Brown.
4. **Select Budget Committee Chair for Budget Process**

Budget Committee member Robert Begg volunteered to serve as the 2022/23 District Budget committee Chair.

MAIN MOTION

Kevin Talbert moved, seconded by Pat Ashley, that the RCC District Budget committee appoint Robert Begg as committee Chair.

The motion unanimously carried.

5. **Review Budget**

- A. **Review 2021/22 Budget Process**

A link to the 2022/23 budget documents was distributed via email prior to the start of this meeting (see file). Lisa Stanton, Chief Financial Officer and Vice President of Operations and Finance, provided a PowerPoint presentation of the 2022/23 RCC proposed budget during the meeting (see file). Ms. Stanton proceeded to review the budget book and encouraged committee members to ask questions throughout the presentation.

- B. **Budget Message**

A joint Budget Message from President Cathy Kemper-Pelle and Lisa Stanton was presented in the beginning of the Proposed Budget 2022-23 documents (see file). This message addressed the balanced budget, new strategy, economic environment, budget development process, as well as the following 2022-23 General Fund budget assumptions:

Resource Assumptions:

- State Operations are based upon the Community College Support Funding level of \$703 million
- Property Taxes reflect a 3.5% increase over prior year projected
- Tuition and Fees
 1. Assumes an enrollment decrease of 0% from 2021/22
 2. \$0 per credit increase in tuition

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3. Fee changes related to select courses based on external costs
 - Transfers In – see pages 62-64 for details

Requirement Assumptions:

- Exempt salary schedule increased by 7%; net reduction of 3 positions
- Full Time faculty salary schedule increased by 8.95% to statewide average with one additional day, making an effective rate of 8.3%, plus one step; net reduction of 2 positions
- Adjunct faculty salary schedule increased 8.3%, less reduction of 9.8% of overall adjunct budget
- Faculty Professional salary schedule increased by 3.5%
- Classified salary schedule increased by 7%, plus 1% performance adjustment and 1% one-time retention bonus for eligible employees; net reduction of 2.5 full-time and .8 part-time positions
- Student employment funding increased 7%
- Health insurance contractually stipulated increase of 6%
- PERS rate approximately 24.15%
- Fixed District costs, Departmental Materials & Services and Capital projected for General Fund
- Transfers Out – see pages 62-64 for details

C. Review Proposed Budget 2022/23

Lisa Stanton gave an overview of Oregon’s current economic environment (see file).

Ms. Stanton noted that the budget development process is transparent, allows opportunities for participation, and ties to RCC’s strategic plan. She then reviewed the [budget website](#) and overviewed the General Fund (see file).

Lisa Stanton asked that committee members submit any questions in writing to the Business Office by 7:00pm on Friday, May 20, 2022.

D. Public Comment – None.

6. New Business

Next meeting: Thursday, 5/26, 2:00 p.m., via Zoom.

7. Adjournment

Robert Begg adjourned the meeting at 3:33 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.