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***Rogue Community College District Budget Committee  
May 16, 2023 Meeting Minutes***

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1. **Call to Order** – The Rogue Community College (RCC) District Budget Committee meeting was called to order by Pat Fahey, Board of Education Chair, at 2:30 p.m. on Tuesday, May 16, 2023, in-person on the Redwood Campus, Room H2, 3345 Redwood Highway, Grants Pass, OR and via Zoom. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the committee was confirmed including: Ian Bachtel, Dawn Welch, Kevin Talbert, Jay Meredith, Jay Randolph, Karen Thornton, Roger Stokes, Pat Fahey, Maria Ramos Underwood, Claudia Sullivan, Gary Plano, and Pat Ashley.
3. **Introduction of Guests** – The following RCC employees were in attendance: President Randy Weber, Jamee Harrington, Juliet Long, Lisa Stanton, Natalie Herklotz, April Hamlin, Dave Koehler, Kim Freeze, Lisa Parks, Tammy Canady, Julie Toledo, and Rachelle Brown.
4. **Select Budget Committee Chair for Budget Process**

Budget Committee member Dawn Welch volunteered to serve as the 2023/24 District Budget committee Chair.

MAIN MOTION

Maria Ramos Underwood moved, seconded by Pat Ashley, that the RCC District Budget committee appoint Dawn Welch as committee Chair.

**The motion unanimously carried.**

5. **Review Budget**

**A. Review 2021/22 Budget Process**

A link to the 2023/24 budget documents was distributed via email prior to the start of this meeting (see file). Lisa Stanton, Chief Financial Officer and Vice President of Operations and Finance, provided a PowerPoint presentation of the 2023/24 RCC proposed budget during the meeting (see file). Ms. Stanton proceeded to review the 2023/24 budget process and encouraged committee members to ask questions throughout the presentation.

**B. Budget Message**

A joint Budget Message from President Randy Weber and Lisa Stanton was presented in the beginning of the Proposed Budget 2023/24 document (see file). This message addressed the balanced budget, economic environment, budget development process, as well as the following 2023/24 General Fund budget assumptions:

Resource Assumptions:

- State Operations are based upon the Governor's Recommended Budget for Community College Support Fund level of \$748 million
- Property Taxes reflect a 3.5% increase over prior year projected
- Tuition and Fees
  1. Assumes an enrollment increase of 2.5% from 2022/23
  2. \$0 per credit increase in tuition (see resolution on page 62)

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3. Fee changes related to select courses based on external costs (see resolution on page 63)

- Transfers In – see pages 57-59 for details

Requirement Assumptions:

- Placeholder for exempt salary increase, pending final determination
- Full Time faculty salary schedule increased by 3.32% to statewide average, plus one step
- Adjunct faculty salary schedule increased 3.32%, plus an overall adjunct budget increase of 1.25% related to the projected enrollment
- increase
- Faculty Professional salary schedule increased by 3.5%
- Placeholder for classified salary increase, pending final determination
- Student employment funding increased 6.5%
- Health insurance contractually stipulated increase of 6%
- PERS rate approximately 17.85%
- Fixed District costs, Departmental Materials & Services and Capital projected for General Fund
- Transfers Out – see pages 57-59 for details

**C. Review Proposed Budget 2023/24**

Lisa Stanton then overviewed the general fund portion of the 2023/24 proposed budget, budget assumptions, and budget changes (see file). Committee members were instructed to submit any questions in writing to Rachelle Brown by 5:00pm on Friday, May 19, 2023.

**D. Public Comment – None.**

**6. New Business**

Next meeting: Thursday, 5/25, 2:00 p.m., via Zoom.

**7. Adjournment**

Dawn Welch adjourned the meeting at 3:16 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.