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***Rogue Community College District  
Board of Education– April 20, 2021 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Shawn Hogan, Board Chair, at 5:05 p.m. on April, 2021 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Kevin Talbert, Pat Fahey, Roger Stokes, Shawn Hogan, Pat Ashley, and Claudia Sullivan.
3. **Zoom Etiquette-** Rachele Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Curtis Sommerfeld, Juliet Long, Kori Ebenhack, Lisa Stanton, Jamee Harrington, Mary Middleton, Judy Basker, Collette Young, August Farnsworth, Greg McKown, Kim Freeze, Bernyne Wright, Laurie Roe, Sara Bristol, Rene McKenzie, and Rachele Brown; Valerie Barr, RCC Foundation President; Isabelle Pierre, Riverside (RVC)/Table Rock (TRC) Associated Student Government (ASG) President; and Natalie Skowlund, reporter at the Grants Pass Daily Courier.
5. **Public Comment-** None.
6. **College Reports**
  - A. **Finance and Audit Committee-** Roger Stokes noted that the proposed budget for the 2021/22 academic year will be presented to the RCC District Budget Committee on May 18, 2021. Mr. Stokes stated that there will be an update at the May Board meeting on bonding RCC’s PERS unfunded actuarial liability. He added that the process is moving along with Piper Sandler & Co., but that no final decisions will be made until the resolution is presented to the Board.
  - B. **Written Report(s)-**
    - a. **Student Government-** Shawn Hogan stated that he noticed a theme in some of the student comments from the Student Huddle that was held on March 16, 2021 (see file), where many students noted the distractions that occur at home while attending live Zoom classes. He said it seems like students were commenting that they prefer recorded lessons so that they can go back and watch at their own pace. Isabelle Pierre responded that

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while all students learn differently, she sees the value in both live and recorded online lessons. She said that live classes allow for students to ask the teacher questions during the class and if that same lesson is also recorded, it also allows students to then go back and take notes or refresh their memory on that particular lesson.

- i. Student Profile- No comments.
- b. Classified Association (no written report)- No comments.
- c. Faculty Association- No comments.
- d. Faculty Senate- No comments.

## **7. President's Report**

- A. Monthly Calendar and Narrative- President Kemper-Pelle highlighted items from her written report (see file). She noted that an all employee email was sent out last Friday explaining the facilities reduction planning process. Departments will hold conversations about which employees will be moving to new spaces and breakout sessions will be held at Spring In-Service to learn where everyone is now located. President Kemper-Pelle stated that just because buildings are closing, does not mean that programs are also closing. She stated that we are not closing any programs as a result of reducing our footprint. The facilities reduction planning process is in place to help better utilize existing spaces as well as provide considerable cost savings for the college. President Kemper-Pelle noted that the Senior Leadership and Executive Teams continue to develop a staged return to campus during the summer and fall terms. She added that higher education institutions are still waiting for guidelines from Governor Kate Brown on mask requirements, social distancing practices, and other COVID-19 restrictions. President Kemper-Pelle thanked board members Kevin Talbert and Roger Stokes for their help on the legislative meetings that took place on Friday, April 16, 2021. They were able to meet with Representatives Duane Stark, Vikki Breese-Iverson, Pam Marsh, Lily Morgan, and Kim Wallan, as well as Senator Jeff Golden. Conversation centered around legislative priorities regarding community colleges and response to wildfires.
- B. Bond Oversight Committee (BOC)- Greg McKown stated that excavation for the new RWC Science Center started last week and that project is moving along on schedule. The RWC Water Project is set to be completed in the next couple of weeks. President Kemper-Pelle noted that there is a possibility of some federal funds that may be available to help with small scale capital construction projects. She added that several entities have asked for a prioritized list of facilities projects on our campuses that might qualify for some of that federal funding. Discussion was had on how facilities projects should be prioritized, either by prioritizing the larger projects first or focus on being able to complete a greater number of smaller

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projects. President Kemper-Pelle stated that she would like the criteria for the prioritized facilities projects list to focus around enrollment and post-COVID local employment needs. The Board agreed with President Kemper-Pelle.

**8. Board Action and/or Information Items**

- A. Review BP-3440: Service/Assistance Animals (First Reading)
  - a. No comments.
  
- B. Review BP-3810: Claims Against Rogue Community College (First Reading)
  - a. No comments.
  
- C. Review BP-7110: Delegation of Authority, Human Resources (First Reading)
  - a. No comments.
  
- D. Review BP-7133: Outside Employment (First Reading)
  - a. No comments.
  
- E. Review BP-7345: Catastrophic Leave Program (First Reading)
  - a. No comments.
  
- F. Review BP-7385: Salary Deductions (First Reading)
  - a. No comments.
  
- G. Adopt RCC Hazard Mitigation Plan (Second Reading)

Pat Ashley moved, seconded by Roger Stokes, that the Board adopt item 8.G, as presented.

**The motion unanimously carried.**

- H. Adopt Resolution P63-20/21: Declaration of Community College Month

Pat Fahey moved, seconded by Pat Ashley, that the Board adopt item 8.H, as presented.

**The motion unanimously carried.**

- I. Approve Suspension of High Technology Studies: Plant Systems Technician, Career Pathways Certificate

Pat Ashley moved, seconded by Pat Fahey, that the Board approve item 8.I, as presented.

**The motion unanimously carried.**

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- J.** Approve GMP Amendment 3 with Adroit Construction for CMGC Services-  
RWC Parking Lot Addition

Roger Stokes moved, seconded by Pat Ashley, that the Board approve item 8.J, as presented.

**The motion unanimously carried.**

- K.** 2021/22 Faculty Contract List (Information)

**9. Foundation and Senior Management Team Reports**

- A.** Foundation- No comments.
- B.** Senior Leadership Team- Pat Ashley asked if the new Weave assessment software will stand alone once we move away from RogueNet or if it will need to be integrated into a new system. Juliet Long responded that this new software stands alone. Ms. Long added that Weave offers many excellent trainings for employees and she anticipates that it will be a fast onboarding process.
- C.** Institutional Research Effectiveness & Planning (IREP)- Laurie Roe noted that we are down 18.2% in FTE for Spring term and that figure seems to have stabilized. She clarified that in her report (see file) the term ‘stop out’ is widely used by community colleges to refer to students who stop attending college but then later return.

**10. New Business**

- A.** Carmencement- Saturday, June 19<sup>th</sup> at RWC- Kori Ebenhack explained that this year RCC will host a drive-thru graduation parade at RWC. So far there have been over 170 graduates who responded that they would be interested in attending this event. Students will have the opportunity to stop their car at a designated location, walk across a stage to receive their diploma cover, and then return to their car to finish the parade route. Ms. Ebenhack stated that there will be an opportunity for members of the Board, along with RCC faculty and staff, to line the parade route to cheer on the graduates. She added that speeches from President Kemper-Pelle, Board Chair, faculty, and others, will be prerecorded.

**11. Old Business**

- A.** May 18, 2021 Special Election- Shawn Hogan noted that there are currently four candidates running for Zone 2, including current board member Pat Fahey, who is running for re-election. No one has filed for Zone 3 and President Kemper-Pelle encouraged board members to reach out to anyone who lives in that district who may be a good fit. She added that there is still time to have a write-in campaign if a candidate is identified.

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- B. Board Equity Workshop- A Board Equity Workshop was held on Monday, April 12 via Zoom. The workshop was led by Achieving the Dream coaches, Linda Watkins and Nancy Finazzo, along with RCC EDI Coordinator, Amy Peterson. Shawn Hogan commented that he found the workshop to be very informative.

**12. Approve Consent Agenda**

- A. Meeting Minutes
  - a. March 16, 2021 Special Board Meeting
  - b. March 16, 2021 Regular Board Meeting
- B. Grant Acceptance
  - a. Continuation Grant- CARES: Strengthening Institutions Program
- C. Human Resources (none)
- D. Financial Reports
  - a. Monthly Financial Data Report- March 2021
  - b. Quarterly Budget Transfers

Pat Ashley moved, seconded by Pat Fahey, that the Board approve the consent agenda.

**The motion unanimously carried.**

**13. Board Reports**

- A. Executive Committee- Nothing to add.
- B. Facilities Committee- Nothing to add.
- C. OCCA/OSBA- Pat Fahey noted that the legislative session is currently underway and every week OCCA holds a Zoom call to talk about the legislation being discussed that week. Mr. Fahey added that last week he had to opportunity to tour Treasure Valley Community College and Columbia Gorge Community College.
- D. Board Outreach Committee- Nothing to add.
- E. Marketing Advisory Committee- Rachele Brown, on behalf of Claudia Sullivan, noted that this committee has not met yet this term.
- F. RCC Foundation- Rachele Brown, on behalf of Claudia Sullivan, noted that there were far fewer scholarship applications this year when compared to last spring. She stated that this is most likely due to new applicants to RCC who have not yet registered and therefore cannot access the application process. Ms. Brown reported that Ms. Sullivan hopes that perhaps a second round of scholarship applications can be marketed to new students in Spring term. Ms. Brown added that Ms. Sullivan was unfortunately unable to review scholarship applications this year due to a glitch with her login. She noted that the Foundation staff tried very hard to fix this issue but it was unable to be resolved before the deadline.

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- G. Board Policy Committee-** Pat Ashley noted that the committee has plans to meet again next month and bring more Board Policies forward for review by the Board.
- H. President’s Performance Review Committee-** Shawn Hogan noted that input has been received from external evaluators, along with President Kemper-Pelle’s self-evaluation. These items were distributed to the full board via confidential email and they will have a chance to discuss them during tonight’s Executive Session.

Shawn Hogan closed the public meeting at 5:54 p.m.

- 14. Executive Session-** Shawn Hogan called the meeting into Executive Session at 5:55 p.m. pursuant to ORS 192.660 (2)(d) Labor Negotiations, (2)(e) Real Property Transactions, (2)(f) Exempt Public Records, and (2)(i) Performance Evaluations of Public Officers and closed the Executive Session at 6:44 p.m.

Shawn Hogan reconvened the public meeting at 6:46 p.m.

**15. Roundtable-**

MAIN MOTION

Roger Stokes moved, seconded by Pat Ashley, that the Board approve the sale of the Ester Bristol Education Center in downtown Grants Pass and allow Curtis Sommerfeld, Vice President of College Services, to conduct that transaction.

**The motion unanimously carried.**

Claudia Sullivan commented that she enjoyed the Board Equity Workshop and the OCCA Legislative Summit that were held last week.

Kevin Talbert thanked everyone for their understanding as he was dealing with technology difficulties during tonight’s meetings.

Pat Fahey really enjoyed traveling around the state and having the opportunity to visit a few other community colleges around the state. He loves that community colleges really address and meet the needs of the communities they serve.

President Kemper-Pelle noted that she will be taking some vacation time in the upcoming weeks to visit her grandchildren.

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**16. Adjournment-** Shawn Hogan adjourned the meeting at 6:52 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.