
***Rogue Community College District
Board of Education– April 19, 2022 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 5:00 p.m. on Tuesday, April 19, 2022 at the RCC Table Rock Campus (TRC), Room A184, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Roger Stokes, Kevin Talbert, Pat Fahey, Pat Ashley, and Jeff Lang.
3. **Land Acknowledgement-** President Cathy Kemper-Pelle read a statement that serves as an acknowledgment of Indigenous peoples and their connections to the land that Rogue Community College occupies. This acknowledgement was developed in conversation between Grand Ronde Tribal staff, Siletz Tribal staff, and Native American Programs faculty and staff at Southern Oregon University; it continues to be a living statement through this ongoing partnership.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Lisa Stanton, Kori Ebenhack, Jamee Harrington, August Farnsworth, Greg McKown, Jodi Simons, Laura Hill, Sara Bristol, Kim Freeze, Navarro Chandler, Mary Middleton, August Farnsworth, Robert Felthousen, Melissa Polen, Ted Willhite, Robert Bagwell, Christina Wooten, and Rachelle Brown.
5. **Public Comment-** Robert Felthousen, Library Services Department Chair, addressed the Board regarding the staff reductions and budget cuts to Library Services as a result of the Program and Services Prioritization process. Mr. Felthousen noted that the Library is losing 3 of its 5 librarians. He stated that libraries are a key point of student retention and that a recent national, multi-institutional study found that academic library instruction helps to keep undergraduates enrolled. Mr. Felthousen stated that the study identified three major findings: retention rates for students who participate in library instruction were significantly higher than those who had not; first year students who took classes that included library instruction had higher grade point averages than those who did not; and students who participated in library instruction successfully completed 1.8 more credit hours per year than those who did not. Mr. Felthousen stated that as a result of these cuts the library will have to reduce or freeze some services including in class instruction, online chat, and coordination with testing centers. He added that he is still in the process of developing a new schedule but that they are anticipating needing to cut days at the Table Rock and Riverside Campuses. Mr. Felthousen stated that students may not complain to administrators that the libraries are closed, but they will complain to each other. He continued that even if the vacant positions are able to be filled at a later time, it is difficult to hire just one librarian, much less three. The Northwest Commission on

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Colleges and Universities is coming to visit RCC this year, and Mr. Felthousen noted that adequate library staffing and services are part of accreditation requirements, specifically that the institution provides access to library resources with a level of currency and breadth sufficient to support and sustain the institutions programs and services. Mr. Felthousen stated that he does not believe that RCC will be able to meet this benchmark with the reduction in library staff.

6. College Reports

- A. Finance and Audit Committee- Roger Stokes noted that the committee reviewed the monthly financial data and quarterly budget transfers (see file). He added that they discussed the state funding formula, enrollment, and the proposed course fees.
- B. Written Report(s)-
 - a. **Student Government (see file)**- No one present to comment. Roger Stokes stated that he was very impressed by Izzy DeVlaeminck, President-Associated Student Government, and her participation at the Oregon Community College Association’s Annual Conference.
 - b. **Classified Association (no written report)**- Sara Bristol noted that they are looking forward to more in person events, but they also ask that future board meetings be live streamed or have a Zoom option. She added that since the Board moved to Zoom during COVID-19, the Classified staff have enjoyed being able to watch the board meetings and feel informed.
 - c. **Faculty Association (no written report)**- Mary Middleton said that Faculty are excited about the upward trend in enrollment. She added that Faculty are still reviewing and processing the results of the Program and Services Prioritization report, especially the loss of many part-time faculty. Ms. Middleton noted that Faculty would also like for future board meetings to have a virtual option.
 - d. **Faculty Senate (no written report)**- No one present to comment.

7. President’s Report

- A. Monthly Calendar and Narrative- President Cathy Kemper-Pelle highlighted items from her written report (see file). She noted that the Presidents’ Transition Team have met and are working to prioritize documents for access by incoming president Randy Weber. President Kemper-Pelle is meeting weekly with Mr. Weber via phone. There will be a two-week overlap at the end of June for Mr. Weber to spend time shadowing President Kemper-Pelle before she retires.
- B. Bond Oversight Committee (BOC)- Greg McKown highlighted items from his written report (see file). He stated that the Redwood Campus Science Center is 90% complete. He added that the Building K renovation for the Massage Therapy

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renovation is on track and that the building is planned to be open and ready for fall term.

8. Board Action and/or Information Items

- A.** Adopt Board Policy BP-7251: Management, Administrative, and Confidential Employee Contracts (Second Reading)

Kevin Talbert moved, seconded by Pat Fahey, that the Board approve item 8.A, as presented.

The motion unanimously carried.

- B.** Approve 2022/23 Fees (Second Reading)

Pat Ashley moved, seconded by Pat Fahey, that the Board approve item 8.B, as presented.

The motion unanimously carried.

- C.** Approve Realignment of Board Zones

Pat Ashley moved, seconded by Jeff Lang, that the Board approve item 8.C, as presented.

The motion unanimously carried.

- D.** Approve Suspension of Associate of Science transfer to Oregon Tech Business Management Degree

Kevin Talbert moved, seconded by Pat Fahey, that the Board approve items 8.D-8.O, excluding 8.H, as presented.

The motion unanimously carried.

- E.** Approve Suspension of Criminal Justice Associate of Applied Science (AAS) Degree

a. See item 8.D.

- F.** Approve Suspension of Criminal Justice transfer to Southern Oregon University (AS) Degree

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a. See item 8.D.

G. Approve Suspension of Renewable Energy Technician Certificate (CC1)

a. See item 8.D.

H. Approve Suspension of Embedded Systems Technician Certificate (CC1)

Pat Ashley moved, seconded by Jeff Lang, that the Board approve item 8.H, as presented.

A roll call vote was taken:

Roger Stokes- Yes

Jeff Lang- Yes

Pat Ashley- Yes

Kevin Talbert- Yes

Pat Fahey- Abstain

The motion passed.

I. Approve Suspension of Mechatronics Associate of Applied Science (AAS) Degree

a. See item 8.D.

J. Approve Suspension of Mechatronics Specialist Certificate (CC1R)

a. See item 8.D.

K. Approve Suspension of Mechatronics PLC Programming Certificate (CC1R)

a. See item 8.D.

L. Approve Suspension of Mechatronics Fluid Power Specialist Career Pathway Certificate (CPC)

a. See item 8.D.

M. Approve Suspension of Mechatronics Maintenance Technician Career Pathway Certificate (CPC)

a. See item 8.D.

N. Approve Suspension of Mechatronics Power Transmission Career Pathway Certificate (CPC)

a. See item 8.D.

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- O. Approve Suspension of Mechatronics Production Technician Career Pathway Certificate (CPC)
 - a. See item 8.D.

9. Foundation and Senior Leadership Team Reports

- A. Foundation- Jodi Simons highlighted items from her written report (see file).
- B. Senior Leadership Team-
 - a. Commencement Update- Kori Ebenhack, Vice President of Academic Affairs, stated that the 2022 commencement ceremony will be held in the form of CAR-mencement on June 18th at the Redwood Campus.

10. New Business

- A. Location of June Board Meeting- The Board discussed Oregon House Bill 2560 and the requirement for a governing body of an institution to have a virtual option for public meetings, excluding executive sessions. The Board discussed the various options and room locations for completely virtual versus hybrid meetings. Rachelle Brown will work with the IT staff on identifying the best way to host hybrid meetings. The Board will keep their May meeting on Zoom and aim to have a hybrid meeting in June. The Board will continue this discussion at future meetings as they plan their 2022/23 regular board meeting schedule.
- B. OSBA Annual Conference- The Board discussed the upcoming Oregon School Board Association Annual Conference and decided that they would not send anyone to attend this year's conference.

11. Old Business- None.

12. Approve Consent Agenda

- A. Meeting Minutes
 - a. February 22, 2022 Special Board Meeting
 - b. February 22, 2022 Board Meeting
 - c. March 15, 2022 Special Board Meeting
 - d. March 15, 2022 Board Meeting
 - e. March 23, 2022 Special Board Meeting
- B. Grant Acceptance (none)
- C. Human Resources (none)
- D. Financial Reports
 - a. Monthly Financial Data Report- March 2022
 - b. Quarterly Budget Transfers

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Kevin Talbert moved, seconded by Pat Fahey, that the Board approve the consent agenda.

The motion unanimously carried.

13. Board Reports

- A. Executive Committee- Nothing to add.
- B. OCCA/OSBA Liaison- Pat Fahey noted that the OCCA conference was well attended and that he cannot say enough good things about the RCC ASG students. He said that all students in attendance did an amazing job at their speaking events, as well as networking.
- C. Board Outreach Committee- Pat Fahey updated the Board on recent events that he has attended.
- D. RCC Foundation Liaison- Claudia Sullivan was not present to report.
- E. EDI Council Liaison- Claudia Sullivan was not present to report.
- F. Facilities Committee Liaisons- Roger Stokes noted that at their last meeting the committee discussed the Redwood Campus annexation, the climate action plan, and the Table Rock Blue Room discussion.

Roger Stokes closed the public meeting at 6:00 p.m.

- 14. Executive Session-** Roger Stokes called the meeting into Executive Session at 6:01 p.m. pursuant to ORS 192.660 (2)(d) Labor Negotiations; and (2)(e) Real Property Transactions; and closed the Executive Session at 6:12 p.m.

Roger Stokes reconvened the public meeting at 6:15 p.m.

15. Roundtable-

Jeff Lang thanked the Senior Leadership Team for their great work on the Program and Prioritization process. He also thanked Rachelle Brown for putting the board packet together.

Pat Ashely said she was excited to see everyone in person.

Pat Fahey said that he had a great time at the OCCA conference.

President Kemper-Pelle stated that she was super impressed with the RCC ASG students at the OCCA conference.

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Roger Stokes encouraged his fellow board members to attend the upcoming end of the year events and celebrations.

16. Adjournment- Roger Stokes adjourned the meeting at 6:16 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.