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***Rogue Community College District  
Special Meeting: Board of Education Work Session  
April 18, 2023 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Pat Fahey, Board Chair, at 4:00 p.m. on Tuesday, April 18, 2023 in-person on the Riverside Campus, Higher Education Center, Room 127/129, 101 South Bartlett Street, Medford, OR and via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Pat Fahey, Roger Stokes, Maria Ramos Underwood, Claudia Sullivan, Gary Plano, and Pat Ashley.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Juliet Long, Lisa Stanton, Dave Koehler, Lisa Parks, Nicole Sakraida, April Hamlin, Julie Raefield, Dani Crouch, Kelly Gonzales, Debbie Dice, Jeremy Taylor, Kim Freeze, and Rachelle Brown.
4. **Information Presentation:**
  - A. Update on AY23 College Priorities and Assessments- A presentation was given on the progress of RCC's five institutional priorities: improve internal communications, increase community partnerships, deploy the ERP, enhance pathways, and stabilize enrollment (see file). Kelly Gonzales, Director of Marketing, highlighted ways members of the Marketing Department are working to develop and deploy an internal communications plan, as well as improve employee engagement survey results. Lisa Parks, Dean of Workforce Development, noted how RCC is increasing community partnerships with K-12 partners, workforce agencies, and industry partners. Debbie Dice, Dani Crouch, and Jeremy Taylor, Jenzabar Project Managers, presented an implementation timeline and phase 2 set-up for the Jenzabar deployment. April Hamlin, Dean of Student Success, discussed the various ways in which RCC is working to enhance pathways. Nicole Sakraida, Dean of Enrollment Management, concluded the presentation by overviewing how RCC is working toward stabilizing enrollment, including: early registration campaign, email and poster campaigns, early alert strategies, and system changes. The Board and President Weber thanked the presenters and their teams for their hard work and commitment to RCC's institutional priorities.
5. **Adjournment-** Pat Fahey, Board Chair, adjourned the meeting at 4:57 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President- Governance.