
***Rogue Community College District
Board of Education– March 15, 2022 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 5:01 p.m. on Tuesday, March 15, 2022 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Roger Stokes, Kevin Talbert, Pat Fahey, Pat Ashley, Jeff Lang, Maria Ramos Underwood, and Claudia Sullivan.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Land Acknowledgement-** President Cathy Kemper-Pelle read a statement that serves as an acknowledgment of Indigenous peoples and their connections to the land that Rogue Community College occupies. This acknowledgement was developed in conversation between Grand Ronde Tribal staff, Siletz Tribal staff, and Native American Programs faculty and staff at Southern Oregon University; it continues to be a living statement through this ongoing partnership.
5. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Lisa Stanton, Kori Ebenhack, Jamee Harrington, August Farnsworth, Greg McKown, Jodi Simons, Laura Hill, Marco Vasquez, Laurie Roe, Mariane Berry, Sara Bristol, Debbie Dice, Kim Freeze, Julie Raefield, Jeanine Henriques, Chelsea Daugherty, Rene McKenzie, Margaret Brewer, and Rachelle Brown; Izzy DeVlaeminck, ASG President; and Lauren Bishop Reporter- Grants Pass Daily Courier.
6. **Public Comment-** None.
7. **College Reports**
 - A. Finance and Audit Committee- Maria Ramos Underwood noted that the committee reviewed the financial and grant resolutions being presented in the Board Action Items and Consent Agenda sections of this meeting’s agenda and they recommend approval of those items. The committee also reviewed retention data, fee structure and schedule, and monthly financial statements
 - B. Written Report(s)-

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- a. **Student Government (see file)**- Roger Stokes thanked Izzy DeVlaeminck for taking the time to come to the presidential finalist receptions that occurred last week. Ms. DeVlaeminck thanked the Board and Rachelle Brown for inviting ASG participants to the presidential finalist receptions. She stated that it was a great opportunity to meet the finalists one on one. ASG is excited for a future meet and greet with the chosen finalist. Ms. DeVlaeminck said that the last Textbook Affordability Group meeting went very well, and the team has come to a consensus that an all access bookstore model would serve students better than the current bookstore system.
- b. **Classified Association (see file)**- Sara Bristol noted that last week was Classified Appreciation Week and there were various celebration activities that took place.
- c. **Faculty Association**- Margaret Brewer highlighted items from the written report (see file).
- d. **Faculty Senate (no written report)**- No one present to comment.

8. President's Report

- A. Monthly Calendar and Narrative- President Cathy Kemper-Pelle highlighted items from her written report (see file). Discussion occurred on the idea of Board Buddies. Board Buddies is a proven, successful strategy to identify key people in our community who we believe can be great advocates for RCC. This could be a very effective way of spreading the good news about RCC in our community. The Board were all in agreement that the concept is good, and they will continue this discussion at a future board meeting and work on identifying who their Board Buddies will be. President Kemper-Pelle then outlined the RCC Presidential Transition Plan (see file). Discussion occurred on the development of the plan, as well as who should serve on the Presidents' Transition Team.
- B. Bond Oversight Committee (BOC)- Greg McKown highlighted items from his written report (see file).

9. Board Action and/or Information Items

- A. Review BP-7251: Management, Administrative, and Confidential Employee Contracts (First Reading)
 - a. No comments.
- B. Review 2022/23 Fees (First Reading)
 - a. No comments.
- C. Approve AP-6620: Naming of Buildings (Second Reading)

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Pat Fahey moved, seconded by Pat Ashley, that the Board approve item 9.C, as presented.

The motion unanimously carried.

D. Adopt BP-6620: Naming of Buildings (Second Reading)

Kevin Talbert moved, seconded by Pat Fahey, that the Board adopt item 9.D, as presented.

The motion unanimously carried.

E. Approve 2022/23 Tuition Rates (Second Reading)

Pat Fahey moved, seconded by Claudia Sullivan, that the Board approve item 9.E, as presented.

The motion unanimously carried.

F. Approve Contract with MoxFive for Multi-Factor Authentication Software

Kevin Talbert moved, seconded by Claudia Sullivan, that the Board approve item 9.F, as presented.

The motion unanimously carried.

G. Approve Contract with Xiologix for Sophos Intercept X Endpoint Protection Services

Pat Ashley moved, seconded by Pat Fahey, that the Board approve item 9.G, as presented.

The motion unanimously carried.

10. Foundation and Senior Leadership Team Reports

- A. Foundation-** Jodi Simons highlighted items from her written report (see file). Discussion occurred on the Rogue Bowl Renovation Task Force. The Board thanked Ms. Simons for spearheading that committee.

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- B. Senior Leadership Team**- Lisa Stanton, Vice President of Operations and Finance/Chief Financial Officer, Kori Ebenhack, Vice President of Academic Affairs, and Jamee Harrington, Vice President of People, Culture, and Safety highlighted items from their written report (see file). Ms. Ebenhack stated that this year's commencement event will take place in the form of a CAR-mencement on the Redwood Campus on June 18th.

11. New Business

- A. Equity, Diversity, and Inclusion (EDI) Board Report**- Discussion occurred on the importance of EDI in RCC's strategic plan and the idea of having a monthly written report from the EDI Taskforce submitted to the Board and moved from the Board Reports section of the agenda to the Written Reports section of the agenda. Discussion also occurred on having an EDI committee similar to the structure of the Finance and Audit Committee. The Board would like to discuss this item further at a future board meeting, perhaps at the annual board retreat. At that time the Board would also like to discuss the overall reporting structure of the current board meetings.

12. Old Business

Discussion was had on the annual summer board retreat. The Board were all in agreement to try to hold the retreat in July, rather than August. Rachelle Brown will send out a Doodle Poll and coordinate a date. Kevin Talbert recommended using Cynthia Scherr as this year's retreat facilitator. The Board agreed with Dr. Talbert and asked Ms. Brown to reach out to Ms. Scherr to see if she is available and interested in facilitating the retreat.

13. Approve Consent Agenda

- A.** Meeting Minutes (none)
- B.** Grant Acceptance
 - a. AllCare Health Community Benefit Program STEP 50/50
 - b. Benefits Navigator Funding
 - c. Campus Veterans Resource Center
- C.** Human Resources (none)
- D.** Financial Reports
 - a. Monthly Financial Data Report- February 2022

Pat Ashley moved, seconded by Pat Fahey, that the Board approve the consent agenda.

The motion unanimously carried.

14. Board Reports

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- A. Executive Committee- Nothing to add.
- B. Board Policy Committee- Nothing to add.
- C. OCCA/OSBA Liaison- Pat Fahey encouraged his fellow Board members to check out the legislative highlights on OCCA’s website.
- D. Board Outreach Committee- Pat Fahey noted that he gave a presentation on RCC at the Grants Pass Rotary Club, and it went very well. He thanked Julie Raefield for her help with the presentation.
- E. RCC Foundation Liaison- Nothing to add.
- F. EDI Council Liaison- Claudia Sullivan said that she attended the EDI Council retreat and the Northwest Regional Equity Conference and found both events to be very enlightening.
- G. Facilities Committee Liaisons- Nothing to add.
- H. President’s Search Committee- Pat Fahey thanked the RCC community, faculty, and staff for all of their help and input during the presidential search process, particularly during the week of the finalist in-person visits.

Roger Stokes closed the public meeting at 6:22 p.m.

- 15. Executive Session-** Roger Stokes called the meeting into Executive Session at 6:22 p.m. pursuant to ORS 192.660 (2)(a) Employment of Public Officers, Employees, and Agents; (2)(d) Labor Negotiations; and (2)(e) Real Property Transactions; and closed the Executive Session at 7:21 p.m.

Roger Stokes reconvened the public meeting at 7:22 p.m.

16. Roundtable-

Maria Ramos Underwood thanked the Board and Rachelle Brown for their support and participation during the presidential finalist in-person events.

Jeff Lang said it was great to meet so many people in person last week.

Pat Ashley thanked her fellow board members for all of their hard work and long days during the presidential finalist visits.

Kevin Talbert said that he truly appreciates the leadership team of the college and feels privileged to be a part of the board.

Claudia Sullivan thanked the President’s Search Committee for all of their hard work during the entire search process.

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President Kemper-Pelle said that whichever finalist the Board selects is going to be very fortunate to have been selected through such a great process and be able to work with such a great board.

Roger Stokes said that he enjoyed the presidential finalist visits because he not only got to interact with the five finalists but he also got to interact with many RCC faculty and staff.

17. Adjournment- Roger Stokes adjourned the meeting at 7:27 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.