
***Rogue Community College District
Special Meeting: Board of Education Work Session
February 22, 2022 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 4:01 p.m. on Tuesday, February 22, 2022 via Zoom. Due notice was given.
2. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
3. **Determine Presence of a Quorum-** A quorum of the Board was present including: Pat Fahey, Claudia Sullivan, Jeff Lang, Kevin Talbert, Roger Stokes, Maria Ramos Underwood, and Pat Ashley.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Lisa Stanton, Juliet Long, Jamee Harrington, Kori Ebenhack, Debbie Dice, Mary Middleton, Natalie Herklotz, Mariane Berry, Sarah Wofford, and Rachelle Brown; RCC District Budget Committee members Matt Stephenson, Colleen Padilla, Dawn Welch, and Richard Booth; and Randy Weber, Executive Vice President/Chief Student Success and Strategy Officer at Johnson County Community College.
5. **Information Presentation:**
 - A. **Overview of Budget Process-** Lisa Stanton, Vice President of Operations and Finance/Chief Financial Officer, provided the Board with a presentation on the 2022/23 Budget Process (see file). Ms. Stanton noted that in traditional budgeting, historical precedent is the primary determinant of how much money is allocated to each line item, which she noted is a backward-looking process and not a forward-looking process. This year RCC is changing their traditional budgeting process and moving forward with a priority-driven budget. Ms. Stanton stated that priority budgeting is both a philosophy of how to budget scarce resources and a structured, yet flexible, step-by-step process for doing so. The 2022/23 budget will take the results of the programs and services prioritization process and tie those results, along with the budget funds, to the prioritization. Ms. Stanton then discussed the reasons behind changing the budgeting model. Reasons include the rapidly changing higher education landscape, increased competition, as well as internal and external pressures. The prioritization process that RCC is using is known as the Dickeson’s Model, after the book *Prioritizing Academic Programs and Services: Reallocating Resources to Achieve Strategic Balance* by Robert C. Dickeson. The book outlines the process that has been effective for many institutions facing the inability to afford what they have

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become. Ms. Stanton stated that this process is very collaborative. She encouraged folks to visit the prioritization webpage to see what the college has already worked through and the criteria that is being used. RCC's Mission, Vision, and Values are being kept at the forefront of this process. President Cathy Kemper-Pelle noted that this prioritization process does an excellent job of linking RCC's Strategic Plan to its budget. Lisa Stanton outlined a timeline for this year's budget process, which includes presenting a draft consolidated report on prioritization to the Board in April, followed by the usual proposed budget in May. Ms. Stanton then highlighted items from the current baseline budget projections, and discussion occurred around preliminary budget assumptions and key budget factors. Ms. Stanton encouraged people to visit the 2022/23 Budget Development webpage, which includes a new section on fun facts and innovative budget ideas. Roger Stokes thanked Ms. Stanton for her thorough presentation and overview of the budget process.

6. Adjournment- Roger Stokes adjourned the meeting at 5:00 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President- Governance.