
***Rogue Community College District
Board of Education– February 22, 2022 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 5:06 p.m. on Tuesday, February 22, 2022 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Roger Stokes, Kevin Talbert, Pat Fahey, Pat Ashley, Jeff Lang, Maria Ramos Underwood, and Claudia Sullivan.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Land Acknowledgement-** President Cathy Kemper-Pelle read a statement that serves as an acknowledgment of Indigenous peoples and their connections to the land that Rogue Community College occupies. This acknowledgement was developed in conversation between Grand Ronde Tribal staff, Siletz Tribal staff, and Native American Programs faculty and staff at Southern Oregon University; it continues to be a living statement through this ongoing partnership.
5. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Lisa Stanton, Kori Ebenhack, Jamee Harrington, August Farnsworth, Greg McKown, Jodi Simons, Laura Hill, Marco Vasquez, Laurie Roe, Mariane Berry, Sarah Wofford, Navarro Chandler, Chiharu Sai, Debbie Dice, Kim Freeze, Julie Raefield, Jeanine Henriques, Christina Wooten, Robert Bagwell, Joshua Ogle, Chelsea Daugherty, Ted Willhite, and Rachelle Brown; Izzy DeVlaeminck, ASG President; Lauren Bishop Reporter- Grants Pass Daily Courier; and Randy Weber, Executive Vice President/Chief Student Success and Strategy Officer at Johnson County Community College.
6. **Public Comment-** None.
7. **College Reports**
 - A. **Finance and Audit Committee-** Maria Ramos Underwood stated that the committee spent time discussing updated data projections for current open positions and district expenses. She added that the committee also reviewed the resolutions for the purchase of furniture for the Redwood Campus Science Center

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and the 2022/23 Tuition Rates, both of which appear under item 9 of this meeting’s agenda.

B. Written Report(s)-

- a. **Student Government-** Roger Stokes stated that he was very impressed with the submitted report and he appreciates that the report is also being shared with faculty and staff (see file). Mr. Stokes asked Izzy DeVlaeminck to highlight the professional development trainings that ASG is participating in. Ms. DeVlaeminck noted that members of ASG leadership have been meeting with college leaders, such as President Cathy Kemper-Pelle and Vice President Lisa Stanton, to help gain a better understanding of the college’s leadership structure and style to help improve their own leadership skills.
- b. **Classified Association (see file)-** Sarah Wofford noted that CAMAT negotiations are moving along and that they had a very productive meeting earlier today.
- c. **Faculty Association (no written report)-** No one present to comment.
- d. **Faculty Senate (no written report)-** Chiharu Sai stated that at their last meeting the Faculty Senate discussed the current bookstore model and how it could possibly be improved. They also discussed how to incorporate resources from the RCC library.

8. President’s Report

- A. **Monthly Calendar and Narrative-** President Kemper-Pelle highlighted items from her written report (see file). She updated the Board that she was able to meet with U.S. Representative Cliff Bentz yesterday. The meeting with Rep. Bentz focused on the need for expanded Pell Grants and financial support for students. RCC student Kelsey Carlson was also able to join the meeting and share her personal story. President Kemper-Pelle stated that there was a great turnout to the Pizza with the President event held last Friday on the Riverside Campus. Afterwards the president and Julie Raefield provided governance and leadership training for officers of student government.
- B. **Bond Oversight Committee (BOC)-** Greg McKown highlighted items from his written report (see file). He stated that the Redwood Campus (RWC) Science Center project is about 85% complete. Mr. McKown added that both the RWC Ceramics project and the RWC Building K projects are both moving right along. Tours of the Science Center will be scheduled for late spring or early summer.

9. Board Action and/or Information Items

- A. Review AP-6620: Naming of Buildings (First Reading)

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a. Discussion occurred around adding a provision or time period for which changing of a building name would be permitted. The Board Policy Committee will take a look at this administrative procedure at their next meeting and bring any changes back to the Board next month.

B. Review BP-6620: Naming of Buildings (First Reading)

a. No comments.

C. Review 2022/23 Tuition Rates (First Reading)

a. No comments.

D. Adopt Board Policy BP-5541: Deceased Student (Second Reading)

E. Adopt Board Policy BP-5800: Prevention of Identity Theft in Student Financial Transactions (Second Reading)

Pat Ashley moved, seconded by Kevin Talbert, that the Board adopt items 9.D and 9.E, as presented.

The motion unanimously carried.

F. Approve Board Participation- 2021/22 OCCA Annual Conference

Kevin Talbert moved, seconded by Pat Fahey, that the Board approve item 9.F, as presented.

The motion unanimously carried.

G. Approve Furniture Purchase through Pacific WRO, Redwood Campus Science Center

Pat Ashley moved, seconded by Claudia Sullivan, that the Board approve item 9.G, as presented.

The motion unanimously carried.

H. Approve Presidential Finalists- Action item moved to after the Executive Session.

10. Foundation and Senior Leadership Team Reports

A. Foundation- Jodi Simons highlighted items from her written report (see file).

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- B. Senior Leadership Team- Kori Ebenhack, Vice President of Student Affairs, highlighted items from the written report (see file).

11. New Business

- A. 2022 Board Retreat- Discussion occurred around the timing of this year’s board retreat. The Board agreed to try to hold their retreat in July, rather than the usual time of August, so that they have a chance to meet with the new RCC President early.

12. Old Business

- A. Boys and Girls Club of the Illinois Valley- Penny Jar Handoff- The kids of the Boys and Girls Club of the Illinois Valley raised funds for the sale of the Kerby Belt Building from RCC to the Boys and Girls Club for \$1. Board Member Pat Ashley presented the penny jar funds to Chief Financial Officer Lisa Stanton.
- B. Location of Upcoming Board Meetings- 2021/22 Academic Year- The Board discussed the location of their next four meetings. They agreed to keep to the proposed schedule of meeting virtually on Zoom in March, in person at TRC in April, virtually on Zoom in May, and in person at RWC in June (see file).
- C. Review 2021/22 Board Goals- The Board discussed their 2021/22 goals and agreed that they are on track (see file).

13. Approve Consent Agenda

- A. Meeting Minutes
 - a. January 18, 2022 Special Board Meeting
 - b. January 18, 2022 Regular Board Meeting
- B. Grant Acceptance (none)
- C. Human Resources (none)
- D. Financial Reports
 - a. Monthly Financial Data Report- January 2022

Pat Ashley moved, seconded by Claudia Sullivan, that the Board approve the consent agenda.

The motion unanimously carried.

14. Board Reports

- A. Executive Committee- Nothing to add.
- B. OCCA/OSBA Liaison- Pat Fahey updated the Board on the planning process for the upcoming Oregon Community College Association (OCCA) annual

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conference. Discussion occurred on a statewide marketing campaign that is occurring around Career and Technical Education (CTE).

- C. Board Outreach Committee- Pat Fahey noted that Ruth Swain, Director of RCC's Small Business Development Center, will be presenting at tomorrow's Grants Pass Rotary Club meeting.
- D. RCC Foundation Liaison- Claudia Sullivan overviewed the January Foundation meeting. One of the highlights was the formation of a Rogue Bowl Task Force to help raise funds to renovate the Rogue Bowl on the Redwood Campus.
- E. EDI Council Liaison- Claudia Sullivan noted that an Equity, Diversity, and Inclusion (EDI) survey recently went out to all RCC students and that 483 students participated in the survey.
- F. Facilities Committee Liaisons- Roger Stokes stated that the committee spent time at their last meeting discussing potential renovation of the Blue Room on the Table Rock Campus, the possible sale of Building G on the Riverside Campus, the Redwood Campus annexation, and a potential Climate Action Plan for RCC.
- G. President's Search Committee- Pat Fahey noted that during tonight's Executive Session portion of the meeting, the Board will be discussing the five finalists that have been proposed by the Presidential Search Advisory Committee.

Roger Stokes closed the public meeting at 6:09 p.m.

- 15. Executive Session-** Roger Stokes called the meeting into Executive Session at 6:10 p.m. pursuant to ORS 192.660 (2)(a) Employment of Public Officers, Employees, and Agents; (2)(d) Labor Negotiations; and (2)(e) Real Property Transactions; and closed the Executive Session at 6:35 p.m.

Roger Stokes reconvened the public meeting at 6:35 p.m.

Approve Presidential Finalists- (moved from Board Action and/or Information Items: 9.H)

Pat Fahey moved, seconded by Pat Ashley, that the Board approve Randy Weber, Michelle Schutt, Tammy Robinson, Kristen Jones, and Michael Holtzclaw as the five finalists in the 2021/22 Presidential Search and that the Human Resources department be allowed to arrange travel accommodations for the five finalists and their spouses for on-site campus visits.

The motion unanimously carried.

- 16. Roundtable-**

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Jeff Lang complimented Pat Ashley and Lisa Stanton on the virtual penny jar handoff. He also thanked Ms. Stanton for her great budget presentation during the board work session earlier today.

Maria Ramos Underwood echoed Mr. Lang's praise of Lisa Stanton and her team for the incredibly complex system that they operate and the clear and succinct way they are able to explain it.

Pat Ashley said that she really appreciates the extra time and effort that has gone into the programs and services prioritization project.

Claudia Sullivan noted that she attended the Achieving the Dream conference, and she is looking forward to attending the Northwest Regional Equity Conference that starts tomorrow.

Pat Fahey thanked Jamee Harrington, Cara Lumpkin, and Rachelle Brown for their help with the presidential search process.

President Kemper-Pelle complemented the Senior Leadership Team for their leadership and inclusivity during the entire programs and services prioritization process. She understands that this is a time-consuming process that forces a lot of difficult conversations, and she thanks her team for all the work they have put into it.

Roger Stokes encouraged his fellow board members to view the programs and services prioritization reports that are available on RCC's website.

17. Adjournment- Roger Stokes adjourned the meeting at 6:46 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.