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***Rogue Community College District  
Special Meeting: Board of Education Work Session  
February 20, 2024 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Maria Ramos Underwood, Board Chair, at 4:00 p.m. on Tuesday, February 20, 2024 in-person on the Redwood Campus, Room H2, 3345 Redwood Highway, Grants Pass, OR and via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Maria Ramos Underwood, Gary Plano, Vanessa Jones, Jonathan Bilden, and Pat Fahey.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Lisa Stanton, Juliet Long, Jamee Harrington, Mary Middleton, Dan Ruby, Kelly Gonzales, Julie Toledo, Navarro Chandler, Lisa Parks, April Hamlin, and Rachelle Brown.
4. **Presentation:**
  - A. Overview of Budget Process and Budget Update- Lisa Stanton, Vice President of Operations & Finance, gave a presentation to the Board on the 2024-25 Budget Development process (see file). The presentation covered the following topics: zero-based budgeting, budget development timeline, community college support fund, reserves, tuition and fees, and 4-year projections. The Board thanked Ms. Stanton and her team for the informative presentation and for the implementation of the new zero-based budgeting process.
5. **Adjournment-** Maria Ramos Underwood, Board Chair, adjourned the meeting at 4:48 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.